



## State of Wisconsin

Assistive Technology Advisory Council

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### Assistive Technology Advisory Council Executive Committee Meeting Minutes

July 29, 2025  
10:00 A.M. to 11:00 A.M.

Meeting is available via [Zoom](#):

<https://dhs.wi.zoomgov.com/j/1613364719>

And via phone:

(669) 254 5252

Meeting ID: 161 336 4719

#### Meeting Minutes

##### A. Motions

**Motion Item 1:** Motion to approve the July 29, 2025 AT Council Executive Committee Meeting Agenda made by Jim Denham. Motion seconded by Cassie Frost. Motion Carried.

**Motion Item 2:** Motion to approve the April 22, 2025 AT Council Executive Committee Meeting Minutes made by Jim Denham. Motion seconded by Cassie Frost. Motion Carried.

**Motion Item 3:** Motion to adjourn made by Jim Denham. Motion seconded by Cassie Frost. Motion Carried.

##### B. Meeting Minutes

**Members Present:** Jim Denham, Cassie Frost, and Laura Plummer, DHS Staff.

#### 1. Welcome and Introductions

#### 2. Review and Approve the July 29, 2025 ATAC Executive Committee Meeting Agenda

- Motion to approve the July 29, 2025 AT Council Executive Committee Meeting Agenda made by Jim Denham. Motion seconded by Cassie Frost. Motion Carried.  
**See Motion Item 1.**

<https://www.dhs.wisconsin.gov/atac/index.htm>

### **3. Review and Approve the April 22, 2025 ATAC Executive Committee Meeting Minutes**

- Motion to approve the April 22, 2025 AT Council Executive Committee Meeting Minutes made by Jim Denham. Motion seconded by Cassie Frost. Motion Carried. **See Motion Item 2.**

### **4. Public Input on the State Plan for Assistive Technology (10:10 A.M. –11:20 A.M.)**

- No public input received.

### **5. Review Meeting Agendas for ATAC Quarterly Meetings**

- Discussion of guest speakers; Melinda Dozeal from New York's AT Program and Angela Brenna from the Department of Health Services.
- Discussion of council member terms, elections, and appointment of a member to serve on the United Councils workgroup held by the Governor's Committee for Persons with Disabilities.

### **6. Discuss WisTech Program Updates**

- No updates were discussed.

### **7. Adjournment**

- Motion made by Jim Denham to adjourn the meeting. Motion seconded by Cassie Frost. Motion carried. **See Motion Item 3.** Meeting adjourned at 10:32 A.M.

The purpose of this meeting is to conduct the governmental business outlined in the above agenda. The purpose of the Advisory Council is to provide advice and guidance to the WisTech Program and assure that it is in compliance with the provisions of the Assistive Technology Act (Tech Act) of 1998, as amended. Specifically, the Advisory Council will provide advice and guidance on the following:

- Submission of Wisconsin's State Plan for Assistive Technology (AT) to the U.S. Department of Health and Human Services, Administration for Community Living (ACL);
- Monitoring the WisTech program according to the State Plan for AT;
- Developing and maintaining collaborations with other agencies, organizations, and bodies providing AT services and devices throughout the State; and
- Monitoring of program data and outcomes.

The Council is administratively attached to the Department of Health Services. If you need an interpreter, alternate formats, or other accommodations to participate, please

contact Laura Plummer at 608-514-2513 or [laura.plummer1@dhs.wisconsin.gov](mailto:laura.plummer1@dhs.wisconsin.gov).  
Phone: (669) 254 5252 Meeting ID: 161 336 4719