

OPEN MEETING MINUTES

Instructions: [F-01922A](#)

Name of Governmental Body: Public Health Council - Executive Committee			Attending: Mr. Terry Brandenburg; Ms. Mary Dorn; Mr. William Keeton
Date: 6/15/2018	Time Started: 9:04am	Time Ended: 10:00am	Ms. María M. Flores; Ms. Sara Koliner; Ms. Mimi Johnson; Ms. Maggie Northrop
Location: 1-877-820-7831 / Participant Passcode: 767377# OR 1 West Wilson Street, Room 250-D, Madison, WI 53703			Presiding Officer: Mary Dorn

Minutes

Time:	Topic:	Lead:	Notes/Follow-up:
9:00 – 9:30am	<p>Council Business:</p> <ol style="list-style-type: none"> 1. Roll Call 2. Review and approve April 20, 2018 Executive Committee minutes 3. Review June 1, 2018 Council meeting draft minutes 4. Full Council meetings agenda template structure discussion 5. Committee Structure discussion 6. Council Liaison to the Minority Health Advisory Committee 7. Set agenda for August 3, 2018 Public Health Council meeting 	Mary Dorn ALL	<p>Meeting started at 9:04am</p> <ol style="list-style-type: none"> 1. Roll Call completed. 2. April 20, 2018 Executive Committee draft minutes: <ul style="list-style-type: none"> • Bill Keeton moved to approve the minutes • Terry Brandenburg seconded • Minutes approved; no changes. 3. June 1, 2018 Council draft minutes: <ul style="list-style-type: none"> • Terry Brandenburg moved to send the draft minutes to the full Council. • Bill Keeton seconded. 4. Agenda template discussion: <ul style="list-style-type: none"> • Council Business will be moved to be the first agenda item. • DPH and Preparedness updates will be kept as they are relevant to the Council's charge. • The Legislative updates will be added to the agenda if needed. • The agendas should be more time efficient. It would lead the council to be more proactive in initiating ideas and moving the Council forward. • If there is a leaner agenda, there will be more time for work on the charge of the Council, and more time for committee work. 5. There needs to be more time on agendas for committee work. Committees have not met for over a year. <ul style="list-style-type: none"> • The committees should think about how much time and energy they have to spend on initiatives. More time focused on committee work is ideal if it will generate ideas. • Mary Dorn proposed the Council should look at having 4 full-day, in-person

			<p>meetings per year, and two committee meetings. The committees would decide how they want to meet. This suggestion will be taken to the full Council for discussion, along with ideas on when these meetings would take place.</p> <p>6. The discussion about the Council Liaison to the Minority Health Advisory Committee was tabled by consensus.</p> <p>7. Agenda setting tabled until July 13, 2018</p>
9:30 – 9:55am	<i>Healthy Wisconsin:</i> Council survey results review and updates	Sara Koliner Matthew Collie Maggie Northrop	<p>Maggie Northrop presented the Healthy Wisconsin Addendum survey results thus far.</p> <ul style="list-style-type: none"> • There were 4 responses from Council members using a red-yellow-green consensus agreement. Most responses were in agreement to the proposed changes. • An e-mail was sent to members informing them that the survey would stay open for the rest of the day. <p>The Suicide Priority Action team will give the next presentation at the August 3, 2018 Council meeting. In order to accommodate the Council business taking place prior to the presentation, the meeting will start at 8:30am. Council members were sent updated calendar appointments.</p>
	Wrap-up and Adjourn	Mary Dorn	<p>Mary Dorn suggested adding increasing Council membership and committee structure to the July 13, 2018 Executive Committee agenda.</p> <p>The July 13, 2018 Executive Committee meeting will be moved to 9:30am to accommodate schedules. Committee members were sent updated calendar appointments.</p> <p>Terry Brandenburg moved to adjourn the meeting Bill Keeton seconded. Meeting adjourned at 10:00am</p>

Prepared by: María M. Flores on 6/26/2018.

These minutes were presented for approval by the governmental body on: 7/20/2018