



**Approved Minutes of the
Wisconsin Apprenticeship Advisory Council**

to Bureau of Apprenticeship Standards & Wisconsin Technical College System Board

June 6, 2022

Virtual Only

Members Present	
Anthony, Jr., Ruben	Urban League
Blumer, Lindsey	WRTP/BIG STEP
Bukiewicz, Dan	Milwaukee Area Labor Council, AFL-CIO
Cook, Jim	NECA-IBEW
Daily, Michael	United Steel Workers District 2
Emrick, Leigh	Associated Builders & Contractors of WI
Gall, Corey	Wisconsin Pipe Trades Association
Griffith, Tracey	WI Transportation & Builders Association
Grohmann, Gert	Associated General Contractors, Milwaukee
Hellenbrand, Callie	Alliant Energy
Hurt, Henry (Co-Chair)	Hurt Electric
Jacobson, Gene	PDC Electrical Contractors
Lentz, Seth	Workforce Development Board of South Central WI
McHugh, Shawn	Wisconsin Operating Engineers
O'Neill, Hollie	IBEW 2150, WI Electrical Power
Seeley-Schreck, Chrystal	Wisconsin Technical College System
Members Absent	
Pfannerstill, Kathleen	Toolcraft Co., Inc.
Smith, Karin	Department of Public Instruction

Wieseke, Mark	UAW, Region 4
Consultants & Guests	
Anhalt, Tim	NECA-IBEW
Badger, Richard	Bureau of Apprenticeship Standards
Roddy, Elizabeth	ABC of WI
Conklin, Olivia	DWD Youth Apprenticeship
Johnson, Al	Local 118
Hayden, Terry	WI Pipe Trades
Herber, Ryan	Bureau of Apprenticeship Standards
Kasper, Andrew	Bureau of Apprenticeship Standards
Webster, Mackenzie	Bureau of Apprenticeship Standards
Kendhammer, Melissa	Bureau of Apprenticeship Standards
Madden, Caitlin	Department of Workforce Development
Nakkoul, Nancy	WTCS
Nowak, Raquel	Bureau of Apprenticeship Standards
Olsen, Chuck	Bureau of Apprenticeship Standards
O'Shasky, Lynn	Bureau of Apprenticeship Standards
Polk, David	Milwaukee Area Technical College
Popp, Corey	Bureau of Apprenticeship Standards
Pusch, Liz	Bureau of Apprenticeship Standards
Roddy, Elizabeth	Associated Builders & Contractors
Schofield, Trina	Bureau of Apprenticeship Standards
Smith, Owen	Bureau of Apprenticeship Standards
Tyson, Lindsey	Bureau of Apprenticeship Standards
Wagner, Mike	NECA-IBEW
Walsh, Julie	Mechanical and Sheet Metal Contractors Association
Webster, McKenzie	Bureau of Apprenticeship Standards
Williams, Jessica	Bureau of Apprenticeship Standards

1. The meeting was called to order at 9:03 a.m. by Co-Chair Hurt.
2. Mr. Owen Smith recorded attendance. A quorum was present.

3. Action: approve the revised *Wisconsin Apprenticeship Manual*

Director Polk and Mr. Kasper reviewed that the Council requested 30 days to review the revisions made by the Policy and Standards Subcommittee. The Council was to email input to Mr. Kasper. Should the Council approve the revisions, a 90-day public comment period would begin.

Mr. Kasper shared the one comment he received. The Council reviewed the comment and agreed.

Mr. Al Johnson asked why an apprentice would receive credit for prior learning half-way through an apprenticeship. Ms. Pusch explained that this provision differs from the credit for prior learning policies in in state and local standards for the construction sector. Granting credit for prior learning is a mechanism used in new programs that require apprentices to concurrently complete a technical diploma; once an apprentice has completed a sufficient amount of on-the-job learning, the apprentice can take a credit for prior learning assessment for a course required for the technical diploma, rather than take the full course.

A general discussion on the review followed. Council members agreed with the revisions.

Action: Mr. Cook motioned to approve the revised Manual as a working draft and begin a 90-day public comment period; the motion was seconded by Ms. Griffith; and approved by the Council.

Mr. Kasper and Mr. Polk reviewed the next steps. The Bureau will finalize the formatting of the working draft –i.e. page numbers and chapter notations—and then electronically provide the original version, working draft, and a guide to changes via the website. The Bureau will notify all state committees, local committees, and sponsors. The Bureau will collect public input, screen it as either a clarifying comment or worthy of discussion, and then provide the discussion items to the subcommittee.

4. Review revised CPA forms

Mr. Smith and Ms. Pusch presented the revised CPA application and review form. They reviewed that the revisions were suggested by applicants to eliminate redundancies, confusion, and surprise questions. BAS also reviewed the forms to ensure all requests of applicants were reasonable for the program to provide and the Bureau to monitor. They reiterated that the revisions aligned the "Seven Required Components of a Certified Pre-Apprenticeship" across the program documents.

The Council agreed that the revisions clarified the required components, expectations, and timeline.

Action: the Bureau will email the documents to the Council.

5. The Council adjourned at 9:53 a.m.

May 12, 2022

Wisconsin Apprenticeship Advisory Council

Monday, June 6, 2022

9:00 AM – 12:00 PM

This meeting is virtual only.

[Attend the meeting virtually.](#)

Or call in: +1 608-571-2209; 417 699 071#

Tentative Agenda

1. Call the meeting to order.

2. Record attendance.

3. For Action

a. Review Council's written comments on *Wisconsin Apprenticeship Manual*. *

**Council Members: if you submitted a written comment that is not included in the meeting material, please email Mr. Andrew Kasper, Andrew.Kasper@dwd.wisconsin.gov.*

b. Approve the *Wisconsin Apprenticeship Manual*.

4. Next steps for the *Wisconsin Apprenticeship Manual*.

5. (time permitting) Discuss revised [Certified Pre-Apprenticeship Application and Certified Pre-Apprenticeship Review](#).

6. Adjourn.