

DHS 88 Adult Family Homes - Advisory Committee Meeting

Meeting Minutes

April 26, 2023 at 9:30 AM to 11:30 AM.

1. Welcome and DHS 88 Advisory Committee Check-in

Committee members and DHS staff introduced themselves. Committee member included: Susan Anderson, Michael Pochowski, Holly Pitas, Charlotte Moore, Lisa Davidson, Henry Anderson, Mike Soukup, DHS Staff included: Cheryl Bott, Pat Benesh.

2. Department to Receive Comments From Committee Members Regarding the Initial Draft Rule

The Committee conducted a line-by-line review of the draft rule, DHS 36 (3) to DHS 88.37 (4).

- Under limited health services recommend removing “including postoperative suture care or removal” under simple wound care.
- Under urinary catheter care, committee member felt tube flushing was an RN duty and suggested to remove tube flushing from a task that could be completed by an RN or appropriately delegated.
- Include a respite service plan under respite services.
- Reevaluate the annual program review section. The committee questions if this is necessary for a 4-bed home.
- Infection prevention and control, it is time consuming to draft policies and procedures. Is it necessary if the home is doing all the right things?

Throughout the meeting Committee members asked questions and requested clarification for several provisions in the draft rule. DQA staff explained the reason why certain requirements were included in the draft. The Committee often provided substitute language for consideration by DHS and the substitute language was frequently accepted at the meeting. On other occasions, comments or recommendations made by the Committee were reviewed by DQA staff after the Advisory Committee Meeting. At the beginning of the next meeting, DHS staff would provide draft language for Committee members to consider before moving on to the next section of the draft rule.

3. Scheduling of Additional DHS 88 Advisory Committee Meetings

The next DHS 88 Advisory Committee meeting was scheduled with the Committee for May 3, 2023 at 9:30 AM to 11:30 AM.