

OPEN MEETING MINUTES

Instructions: [F-01922A](#)

Name of Governmental Body: EMS Board-System Management & Development Committee			Attending: Committee: Chris Anderson, Michael Clark, Dana Sechler, Aaron LeClair, Ryan Huser, Nick Romenesko, Dan Pojar
Date: 9/13/2022	Time Started: 12:35pm	Time Ended: 1:30pm	
Location: WTCS - 4622 University Ave, Madison & Zoom			Presiding Officer: Chris Anderson (Committee Chair)

Minutes

1. Meeting called to order at 12:35pm. Roll call taken. Committee members present as listed above.
2. Motion by Dana Sechler, second by Michael Clark to approve previous committee meeting minutes (June 15 and August 24, 2022). No discussion. Motion carries.
3. Discussion of future of ambulance inspections with the impending change to Trans 309. Committee is working on a draft document to add language to DHS 110 to govern the inspection/enforcement of medical supplies and equipment. The responsibilities for ambulance inspection will be split between DOT (vehicle mechanics and safety) and DHS (medical supplies and equipment). Work on this document will continue before next Board Meeting, as well as a draft list of suggested medical supplies and equipment.
4. Motion by Chris Anderson, second by Michael Clark to forward HERC recommendations for updates to the State MCI Plan to the EMS Section for consideration. No discussion. Motion carries.
5. Brief updates on EMS Section related items.
 - a. No new action items for the committee or for the EMS Section.
6. Future business items
 - a. This committee would like to ask for input and direction for items to consider in 2023.
 - b. We will continue to work on best practices for recruitment, retention, and staffing issues.
7. Motion to adjourn made by Nick Romenesko, second by Dana Sechler. Meeting adjourned at 1:06pm.

Prepared by: Chris Anderson on 9/13/2022.

The minutes were presented and approved by the governmental body on: 12/6/2022
