

Approved minutes of the
Sheet Metal
State Apprenticeship Advisory Committee

May 10, 2022
SMWLU 18, Pewaukee,
With Virtual Option

Members Present	Employer / Organization
Aldag, David	Aldag Honold Mechanical Inc
Athas, Donald	Local 18
Bartz, Scott	Local 18
Bohacek, Dajen	SMACNA
Frehner, Josh	Local 18
Groeschel, Jr., Kenneth	Butters-Fetting Co., Inc.
Hyde, Ryan	Engebos Heating and Colling
Kalcic, Brad	Local 18
Knocke, Scott	Local 18
Malesevich, Tom	Sure Fire
Mooney, Michael	Local 18
Sytema, Tim	Local 18
Van Der Puy, Matthew	Local 18
Wilson, Stu	Local 18
Wippich, Daniel	Local 18
Members Absent	Employer / Organization
Everhart, Richard	General Heating & Air Conditioning
Stockland, Patrick	Capitol Mechanical
Wagner, Craig	Local 18
Consultants & Guests	Employer / Organization
Anderson, Scott	

Badger, Richard	Wisconsin Apprenticeship
Emrick, Leigh	Associate Builders & Contractors
Johnson, Terri	Worldwide Instructional Design System
Johnston, Stephanie	Boys & Girls Club
Jungwirth, Christina	Northeast Wisconsin Technical College
Nakkoul, Nancy	Wisconsin Technical College System
O'Shasky, Lynn	Wisconsin Apprenticeship
Polk, David	Wisconsin Apprenticeship
Smith, Owen	Wisconsin Apprenticeship
Walsh, Julie	MAMSMCA

1. The meeting was called to order at 10:03 a.m. by Co-Chair Dave Aldag in conformance with the Wisconsin open meeting laws.
2. Mr. Smith recorded attendance. A quorum was present.
3. The committee reviewed the current roster. The committee reported that Mr. Scott Bartz should be added to the Employee side.

4. Actions

a. Approve the minutes.

The state committee approved the minutes as revised.

b. Review related instruction as part of the five-year cyclical review.

Ms. Nakkoul and Ms. Terri Johnson reviewed the objectives of the cyclical five-year review of related instruction: ensure the curriculum is current for industry needs, aligned with available youth apprentices, and aligned with other post-secondary education paths.

***Action:** WIDS will create a survey of related instruction, and BAS will distribute it to the state committee. The state committee's responses will be shared with the instructors; the instructors' recommendations will be shared with the state committee at its fall meeting.*

c. Review state standards and applicant assessment scores.

Mr. Smith reported that the Bureau will review the statewide minimum applicant procedures for construction apprenticeships this summer because the initiative is now in its fifth year and Mr. Polk is now Director. He asked attendees how well their minimum scores work.

The state committee reported that the scores work well; joint apprenticeship committees follow the scores recommended by the Bureau.

5. Discussions

a. BAS Director's Call with State Committees

Director Polk reviewed that the Bureau implemented the call to discuss items appropriate for most or all state committees in a single, efficient forum. He asked attendees for feedback on the call, which the Bureau will report to the WI Apprenticeship Advisory Council.

Attendees reported the following: the new format is helpful and efficient; write the invitation more clearly to distinguish it from similar events; and include more opportunity for questions and answers.

b. Modified format of state committee meetings

Director Polk reviewed that discussing apprenticeship-wide topics on the Director's Call will streamline state committees' agendas to their specific policies and content. The agendas will allow for follow-up questions to the Call and "other" topics. The meetings will likely be shorter. Mr. Smith noted that, at the request of the state committee, meetings will use a hybrid format.

Attendees agreed and appreciated the modifications.

c. Pending review of Wisconsin Apprenticeship Manual

Director Polk reported that the *Manual* was reviewed and approved by the Council's Policy and Standards Subcommittee. It will be reviewed by the full Council in June. Once the Council approves the revisions, it will become an official working draft and a 90-day public comment period will begin. After the 90-day public comment period, all input will go back to the subcommittee and the Council for final approval.

Director Polk added that the Bureau will make the original version, revised version, and a summary of changes available electronically.

The state committee asked whether the Technical Assistance Guide trainings will resume. They are required for new members to local apprenticeship advisory committees. Director Polk confirmed that the trainings will continue; the Bureau is scheduling them now. The Bureau will email the final schedule to the state committee.

d. Subsequent review of state committee standards

Mr. Smith explained that the *Manual* provides the boilerplate language that constitutes 90% of each state committee's standards. Therefore, once the *Manual* is approved, BAS will update all state standards accordingly. He emphasized that the state committee's unique policies—such as its Exhibit A—will not change. Rather, those are always available for the committee to review at its discretion.

Attendees did not have questions or comments.

e. Other

Attendees did not have questions or comments.

6. The state committee reviewed the participant statistics and did not find discrepancies.
7. The meeting adjourned at 10:45 a.m. The Bureau will schedule the next meeting via electronic survey.

*Submitted by Owen Smith,
Bureau of Apprenticeship Standards*

May 9, 2022

TO: State Sheet Metal Apprenticeship Advisory Committee Members and Consultants

FROM: Owen Smith, Bureau of Apprenticeship Standards; Owen.Smith@dwd.wisconsin.gov

SUBJECT: **State Sheet Metal Apprenticeship Advisory Committee meeting**

DATE: **Tuesday, May 10, 2022**

TIME: **10:00 AM**

PLACE: SMWLU 18
2201 Springdale Rd
Waukesha, WI 53186

VIRTUAL: [Join the meeting virtually.](#)
Or call in only: 608-571-2209; Audio Code: 875 482 831#

TENTATIVE AGENDA

1. Call the meeting to order.
2. Record attendance.
3. Review the roster.

4. For action:

- a. Approve the minutes.
- b. Review related instruction as part of the five-year cyclical review.
- c. Review the applicant assessment scores.

5. For discussion:

- a. BAS Director's Call with State Committees
 - b. Modified format of state committee meetings
 - c. Review of the *Wisconsin Apprenticeship Manual*
 - d. Review of state standards for construction occupations
 - e. Other
6. Review the program participants.
 7. Adjourn.

Report Name COM-01 State Committee
Report

Refresh Date 5/9/22 10:29 AM

Wisconsin Bureau of Apprenticeship Standards

State Committee Report



This summary counts employers and apprentices, between 5/9/2022 and 5/9/2022 with contract status as Active & Unassigned in occupation(s) associated with this committee.

Report is based on apprentice contracts where:

- Contract sector is 'Construction'.
- Contract occupation code matches a occupation code assigned to committee.
- Contract sponsor is the employer.

Note: Employers active in more than one occupation or committee can cause Column #3 totals at the Committee or State level to deviate from the summed total of the individual occupation or committee rows.

Occupation	Apprentices									Employers				
	Total	Minority		Females		Union		Non-Union		Total	Union		Non-Union	
		#	%	#	%	#	%	#	%		#	%	#	%
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a
Report Total	778	31	4.0	14	1.8	584	75.1	194	24.9	153	102	66.7	51	33.3
Environmental Systems Technician (0163726101401)	88	7	8.0	2	2.3	87	98.9	1	1.1	32	31	96.9	1	3.1
Environmental Systems Technician (Residential) (0163726101404)	3	0	0	0	0	3	100.0	0	0	3	3	100.0	0	0
Heating, Ventilating and Air Cond. Install/Service (0163726101402)	163	4	2.5	2	1.2	0	0	163	100.0	46	0	0	46	100.0
Sheet Metal Worker (0180428101001)	512	20	3.9	10	2.0	482	94.1	30	5.9	104	88	84.6	16	15.4
Sheet Metal Worker (Residential) (0180428101005)	12	1	8.3	0	0	12	100.0	0	0	3	3	100.0	0	0

State Committee Report by Sponsor & Occupation



This summary counts employers and apprentices, between 5/9/2022 and 5/9/2022 with contract status as Active & Unassigned in occupation(s) associated with this committee.

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Sponsor Name Occupation	Apprentices									Employers				
	Total	Minority		Females		Union		Non-Union		Total	Union		Non-Union	
		#	%	#	%	#	%	#	%		#	%	#	%
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a
Report Total	778	31	4.0	14	1.8	584	75.1	194	24.9	153	102	66.7	51	33.3
ABC of Wisconsin (All)	190	5	2.6	3	1.6	0	0	190	100.0	50	0	0	50	100.0
Heating, Ventilating and Air Cond. Install/Service (016372610140)	163	4	2.5	2	1.2	0	0	163	100.0	46	0	0	46	100.0
Sheet Metal Worker (0180428101001)	27	1	3.7	1	3.7	0	0	27	100.0	15	0	0	15	100.0
East Central WI Area Sheet Metal JAC	30	0	0	0	0	26	86.7	4	13.3	10	8	80.0	2	20.0
Environmental Systems Technician (0163726101401)	5	0	0	0	0	4	80.0	1	20.0	4	3	75.0	1	25.0
Sheet Metal Worker (0180428101001)	25	0	0	0	0	22	88.0	3	12.0	9	7	77.8	2	22.2
ELW Area Sheet Metal JAC	79	4	5.1	1	1.3	79	100.0	0	0	21	21	100.0	0	0
Environmental Systems Technician (0163726101401)	3	1	33.3	0	0	3	100.0	0	0	1	1	100.0	0	0
Sheet Metal Worker (0180428101001)	76	3	3.9	1	1.3	76	100.0	0	0	21	21	100.0	0	0
Fox Valley Area Sheet Metal JAC	146	3	2.1	2	1.4	146	100.0	0	0	19	19	100.0	0	0
Environmental Systems Technician (0163726101401)	4	0	0	0	0	4	100.0	0	0	3	3	100.0	0	0
Sheet Metal Worker (0180428101001)	142	3	2.1	2	1.4	142	100.0	0	0	17	17	100.0	0	0
Madison Area Sheet Metal JAC	86	5	5.8	2	2.3	86	100.0	0	0	12	12	100.0	0	0
Environmental Systems Technician (0163726101401)	20	1	5.0	0	0	20	100.0	0	0	4	4	100.0	0	0
Sheet Metal Worker (0180428101001)	66	4	6.1	2	3.0	66	100.0	0	0	11	11	100.0	0	0

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		#	%	#	%	#	%	#	%		#	%	#	%
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a
Report Total	778	31	4.0	14	1.8	584	75.1	194	24.9	153	102	66.7	51	33.3
Milwaukee Area Sheet Metal JAC	208	14	6.7	4	1.9	208	100.0	0	0	47	47	100.0	0	0
Environmental Systems Technician (0163726101401)	47	4	8.5	2	4.3	47	100.0	0	0	18	18	100.0	0	0
Environmental Systems Technician (Residential) (016372610140)	3	0	0	0	0	3	100.0	0	0	3	3	100.0	0	0
Sheet Metal Worker (0180428101001)	146	10	6.8	2	1.4	146	100.0	0	0	38	38	100.0	0	0
Sheet Metal Worker (Residential) (0180428101005)	12	1	8.3	0	0	12	100.0	0	0	3	3	100.0	0	0
Southeastern WI Area Sheet Metal JAC	39	2	5.1	2	5.1	39	100.0	0	0	10	10	100.0	0	0
Environmental Systems Technician (0163726101401)	9	1	11.1	0	0	9	100.0	0	0	3	3	100.0	0	0
Sheet Metal Worker (0180428101001)	30	1	3.3	2	6.7	30	100.0	0	0	8	8	100.0	0	0