

Approved Minutes of the  
**Roofing & Waterproofing**  
State Apprenticeship Advisory Committee

October 19, 2021

Virtual

Members Present	Employer/Organization
Brenner, Nick	Roofers Local 65
Busalacchi, Chris	Schranz Roofing
Gorman, Travis	Roofers Local 11
Nelson, Taylor	Roofers Local 65
Noffke, Ben	Noffke Roofing
Members Absent	Employer/Organization
Langer, Mark (Co-Chair)	Langer Roofing & Sheet Metal
McNulty, Dennis	Roofers Local 65
Consultants & Guests	Employer/Organization
Badger, Richard	Bureau of Apprenticeship Standards
Emrick, Leigh	Associated Builders & Contractors
Johnston, Stephanie	WRTP/BIG STEP
Smith, Owen	Bureau of Apprenticeship Standards

- The meeting was called to order at 11:03 a.m. by Owen Smith, in conformance with the Wisconsin open meeting laws.
- A roll call was conducted. A quorum was present.
- The committee reviewed the current roster. On the Employer side, a vacancy will be filled by ABC.

**4. Action Items**

**a. Approve the minutes.**

The state committee approved the minutes as written.

**b. Review the state standards.**

Mr. Smith explained that this item was tabled until the revisions to the *Wisconsin Apprenticeship Manual* conclude.

Attendees did not have questions or comments.

## **5. Discussion Items**

### **a. Mandatory registration in BASERS, effective July 1, 2021**

The state committee reported that all local committees are registered in BASERS and register new contracts in BASERS.

### **b. Implementing revisions to CFR 29.30**

Mr. Smith reported that BAS has begun quality assessment reviews with some local committees in the Milwaukee area.

Attendees did not have questions or comments.

### **c. Implementing Transition to Trainer and Teaching Transition to Trainer**

Mr. Smith reviewed the WTCS website for the course, which includes the instructor requirements and calendar of upcoming courses.

The state committee reported that its instructors for its local committees have either completed the required courses or are scheduled to take them in the fall or early 2022.

### **d. Supportive services and OJL reimbursement for registered apprentices**

Mr. Smith reviewed the official correspondence and points of contact included in the meeting material.

Attendees did not have questions or comments.

### **e. Applicant outreach campaign and revisions to**

Mr. Smith reviewed the revised homepage and webpages dedicated to local committees. He encouraged local committees to email any revisions to him directly.

Attendees did not have questions or comments.

### **f. 2021 National Apprenticeship Week**

Mr. Smith reviewed that the event will occur the following week. He encouraged attendees to notify BAS of any events they sponsor.

Attendees did not have questions or comments.

### **g. 2022 Biennial Apprenticeship Conference**

Mr. Smith reported that the conference has been postponed indefinitely due to the pandemic.

Attendees did not have questions or comments.

### **h. Apprenticeship Completion Award Program**

Mr. Smith reviewed the statistics.

Attendees did not have questions or comments.

### **i. Other**

Attendees did not have questions or comments.

6. The state committee reviewed the participant data and did not have questions or comments.

7. The committee agreed to schedule its next meeting via online survey.
8. The meeting adjourned at 11:00 a.m.

*Submitted by Owen Smith, Program & Policy Analyst*



October 15, 2021

TO: State Roofing and Waterproofing Apprenticeship Advisory Committee Members and Consultants

FROM: Owen Smith, Bureau of Apprenticeship Standards; [Owen.Smith@dwd.wisconsin.gov](mailto:Owen.Smith@dwd.wisconsin.gov)

SUBJECT: State Roofing and Waterproofing Apprenticeship Advisory Committee meeting

DATE: Tuesday, October 19, 2021

TIME: 10:00 AM

ACCESS: [Join the virtual committee meeting.](#)  
Audio only: 608-571-2209  
Audio code: 172 893 355#

#### **TENTATIVE AGENDA**

1. Call the meeting to order.
2. Record attendees.
3. Review the roster.

#### **4. For action:**

- a. Approve the minutes.
- b. Review the state standards.

#### **5. Discussion Items**

- a. Mandatory registration in BASERS, effective July 1, 2021
  - b. Implementing revisions to CFR 29.30
  - c. Implementing revisions to [Transition to Trainer and Teaching Transition to Trainer](#)
  - d. Supportive services and OJL reimbursement for registered apprentices
  - e. 2021 National Apprenticeship Week
  - f. 2022 Biennial Apprenticeship Conference
  - g. BAS leadership and personnel changes
  - h. Other
6. Review the program participants.
  7. Schedule the next meeting.
  8. Adjourn.



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February 24, 2021

Dear Apprenticeship Employers:

The [link](#) is now live to access information on applying for on-the-job learning reimbursements through Wisconsin Apprenticeship grant funds. Follow the instructions offered in the [link](#) and review the information in this email regarding eligibility. The deadline for submitting questions regarding this announcement is March 5<sup>th</sup> at 2 p.m. CST. Awards may be made as soon as March 15<sup>th</sup>. Applications will be reviewed in the order in which they are received. Questions can be sent to our grants mailbox at [dwddetgrants@dwd.wisconsin.gov](mailto:dwddetgrants@dwd.wisconsin.gov).

The on-the-job learning reimbursements are part of a Wisconsin grant initiative, using federal grant funds, to help defray the extraordinary costs of training apprentices. Employers may be eligible for up to a \$1,000 reimbursement for each apprentice that they hired between July 1, 2019 and January 30, 2021, as long as the apprentice meets one of the following criteria:

- The apprentice previously completed a Wisconsin Youth Apprenticeship program in any career cluster; or
- The apprentice previously completed a state certified pre-apprenticeship program in any job sector. A detailed list of Wisconsin certified pre-apprenticeship programs can be found [here](#); or
- The apprentice was hired to work in the IT, Healthcare, Bio-Tech, Transportation, Agriculture or Financial Services sectors.

Employers may only receive one on-the-job learning reimbursement per apprentice that meets the qualifying criteria and cannot request reimbursement for the same apprentice more than once.

Thank you for being valued Wisconsin apprenticeship employers and sponsors.

Sincerely,



Joshua Johnson, State Director  
Wisconsin Apprenticeship





Dear Wisconsin Apprentices:

Wisconsin Apprenticeship has federal grant funds available to provide supportive services to registered apprentices. Up to \$600 may be available to each Wisconsin registered apprentice to assist with the following apprenticeship-related costs:

- Uniforms or work clothing
- Tools
- Required physicals
- Books
- Test fees
- Mileage
- Bus passes
- Parking permits
- Childcare
- Rent & housing costs

Apprentices who began their apprenticeship between July 1, 2019 and March 31, 2022 are eligible. Reimbursements will be awarded to applicants through March 31, 2022, or until the funding runs out. Apprentices must contact the following organizations, according to location, to determine if they qualify:

**Milwaukee, Racine, Kenosha, Walworth,  
Washington, Waukesha and Ozaukee  
counties**

Employ Milwaukee  
Jose Galvan  
[Jose.galvan@employmilwaukee.org](mailto:Jose.galvan@employmilwaukee.org)  
2342 North 27<sup>th</sup> Street  
Milwaukee, WI 53210

**Office 414-270-1743**  
**Cell 414-852-1914**

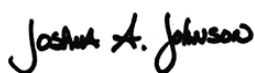
**All other Wisconsin counties**

South Central Workforce Development Board  
Jeff Kennedy  
[jkennedy@wdbscw.org](mailto:jkennedy@wdbscw.org)  
3513 Anderson Street Ste 104  
Madison, WI 53704

**Office 608-249-9001 Ext. 230**

Thank you for being valued Wisconsin apprentice.

Sincerely,



Joshua Johnson, State Director  
Wisconsin Apprenticeship





## WTCS System-Wide Activity Update September 2021

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### WTCS Apprenticeship Enrollment Trend

WTCS enrollments across all apprenticeship programs decreased from 7923 to 7630 unduplicated, and 8053 to 7720 duplicated, students by the end of 2020-2021 academic year. That is a 3.7% and 4.1% decrease, respectively, in one year.

### Ascendium Education Group Tools of the Trade Scholarships Increased Again in 2021

For the 2021-22 academic year, Ascendium Education Group has committed to awarding an additional 75 scholarships to industrial and construction sector apprentices who receive their related instruction through a WTCS college. A total of 325 awards of \$1500 apiece will be granted statewide in March 2022, with the scholarship application period open from late August until late November 2021.

### New MyWTCS Website: <https://mywtcs.wtcsystem.edu/>

MyWTCS is an intranet site for the Wisconsin Technical College System and stakeholders. Launched in February 2021, the re-designed site includes a new look and improved functionality and features, including an [expanded apprenticeship resources section](#). WTCS systemwide publications, including the annual Apprenticeship Completion Report, can be found on the [Wistechcolleges](#) sister-site, under [publications](#).

### [Preparing to Teach Transition to Trainer \(PT2TT2T\)](#)

MyWTCS also hosts information, administrative guidance, and upcoming PT2TT2T course offerings for instructors of the BAS-mandated apprentice Transition to Trainer course. As of January 2021, current instructors of Transition to Trainer must complete the 3-hour abridged Preparing to Teach Transition to Trainer course by the end of 2021.

### New Proactive Approach to Revisions of Apprenticeship Related Instruction offered through the WTCS

Starting in 2021, the WTCS and BAS adopted a 5-year cycle revision framework for all systemwide apprenticeship curriculum where related instruction is offered at more than one WTCS college. Approximately sixty systemwide apprenticeship programs have a documented curriculum standard model that will form the foundation for review of program and course outcomes and competencies. Apprenticeship faculty, industry sponsors and State Apprenticeship Trade Advisory Committees will be engaged in the review process. This proactive approach will ensure that learning remains current with industry needs and technological advancements. Program assignment within the 5-year cycle will remain fluid.

Curriculum Review Completed 2020-21	Curriculum Slated for Review 2021-22
<ul style="list-style-type: none"><li>• Carpentry (All)</li><li>• Wastewater Treatment</li><li>• Electrical (All)</li><li>• Industrial Manufacturing Technician</li><li>• IT-Service Desk</li></ul>	<ul style="list-style-type: none"><li>• HVAC (ABC)</li><li>• Mechatronics</li><li>• Barber/Cosmetology</li><li>• Bricklaying/Masonry</li><li>• Industrial Electrical, Maintenance Technician, and E&amp;I Technician</li></ul>

<ul style="list-style-type: none"> <li>• IT-Software Developer</li> </ul>	<ul style="list-style-type: none"> <li>• Arborist</li> <li>• Electric Line, Metering Technician, and Substation Electrician</li> </ul>
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#### **Active WTCS-BAS Apprenticeship Programs, By Sector, Occupation, and College as of August 2021**

The master [color-coded chart](#) of all apprenticeship programs with active related instruction offered through the WTCS colleges can be found on the MyWTCS website. “Active” is defined as approved programs with enrollments in the past two years.

**Report Name** COM-01 State Committee  
Report

**Refresh Date** 10/15/21 2:31 PM

Wisconsin Bureau of Apprenticeship Standards

## State Committee Report



This summary counts employers and apprentices, between 10/15/2021 and 10/15/2021 with contract status as Active & Unassigned in occupation(s) associated with this committee.

Report is based on apprentice contracts where:

- Contract sector is 'Construction'.
- Contract occupation code matches a occupation code assigned to committee.
- Contract sponsor is the employer.

Note: Employers active in more than one occupation or committee can cause Column #3 totals at the Committee or State level to deviate from the summed total of the individual occupation or committee rows.

Occupation	Apprentices									Employers				
	Total	Minority		Females		Union		Non-Union		Total	Union		Non-Union	
		#	%	#	%	#	%	#	%		#	%	#	%
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a
<b>Report Total</b>	<b>77</b>	<b>12</b>	<b>15.6</b>	<b>1</b>	<b>1.3</b>	<b>65</b>	<b>84.4</b>	<b>12</b>	<b>15.6</b>	<b>16</b>	<b>10</b>	<b>62.5</b>	<b>6</b>	<b>37.5</b>
Roofer and Waterproofor (0186638101002)	77	12	15.6	1	1.3	65	84.4	12	15.6	16	10	62.5	6	37.5

**Report Name** COM-01 State Committee  
Report

**Refresh Date** 10/15/21 2:31 PM

Wisconsin Bureau of Apprenticeship Standards

## State Committee Report by Sponsor & Occupation



This summary counts employers and apprentices, between 10/15/2021 and 10/15/2021 with contract status as Active & Unassigned in occupation(s) associated with this committee.

Report is based on apprentice contracts where:

- Contract sector is 'Construction'.
- Contract occupation code matches a occupation code assigned to committee.
- Contract sponsor is the employer.

Note: Employers active in more than one occupation or committee can cause Column #7 totals at the Committee or State level to deviate from the summed total of the individual occupation or committee rows.

Sponsor Name Occupation	Apprentices								Employers					
	Total	Minority		Females		Union		Non-Union		Total	Union		Non-Union	
		#	%	#	%	#	%	#	%		#	%	#	%
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a
<b>Report Total</b>	<b>77</b>	<b>12</b>	<b>15.6</b>	<b>1</b>	<b>1.3</b>	<b>65</b>	<b>84.4</b>	<b>12</b>	<b>15.6</b>	<b>16</b>	<b>10</b>	<b>62.5</b>	<b>6</b>	<b>37.5</b>
<b>ABC of Wisconsin (All)</b>	<b>12</b>	<b>4</b>	<b>33.3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>100.0</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>100.0</b>
Roofer and Waterproofer (0186638101002)	12	4	33.3	0	0	0	0	12	100.0	6	0	0	6	100.0
<b>SE Wisconsin Roofing &amp; Waterproofing JAC</b>	<b>65</b>	<b>8</b>	<b>12.3</b>	<b>1</b>	<b>1.5</b>	<b>65</b>	<b>100.0</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>10</b>	<b>100.0</b>	<b>0</b>	<b>0</b>
Roofer and Waterproofer (0186638101002)	65	8	12.3	1	1.5	65	100.0	0	0	10	10	100.0	0	0