



Approved Minutes of the Electrical & Instrumentation State Apprenticeship Advisory Committee

April 14, 2021 Webinar

Members Present	Employer / Organization
Butt, Nate (Co-Chair)	Quad Graphics
Cannestra, Anthony (Co-Chair)	GE Healthcare
Laehn, Steve	Sargento Foods, Inc.
Randall, Bob	Brakebush Brothers
Roach, Mike	Trane Co.
Winkler, Mike	John Deere Horicon Works
Woehlke, Scott	Mercury Marine
Zak, Tyler	Kimberly Clark
Members Absent	Employer / Organization
Cestkowksi, Jim	MPI
Hafeman, Brian	PCA
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Consultants & Guests	Employer / Organization
Consultants & Guests Gast, Brad	Employer / Organization Northcentral Technical College
Gast, Brad	Northcentral Technical College
Gast, Brad Grunewald, Jeff	Northcentral Technical College Lakeshore Technical College
Gast, Brad Grunewald, Jeff Martindale, Marc	Northcentral Technical College Lakeshore Technical College Northcentral Technical College
Gast, Brad Grunewald, Jeff Martindale, Marc Mayek, Mandy	Northcentral Technical College Lakeshore Technical College Northcentral Technical College Mid-State Technical College
Gast, Brad Grunewald, Jeff Martindale, Marc Mayek, Mandy Metko, Katie	Northcentral Technical College Lakeshore Technical College Northcentral Technical College Mid-State Technical College Northcentral Technical College
Gast, Brad Grunewald, Jeff Martindale, Marc Mayek, Mandy Metko, Katie Nakkoul, Nancy	Northcentral Technical College Lakeshore Technical College Northcentral Technical College Mid-State Technical College Northcentral Technical College Wisconsin Technical College System
Gast, Brad Grunewald, Jeff Martindale, Marc Mayek, Mandy Metko, Katie Nakkoul, Nancy O'Shasky, Lynn	Northcentral Technical College Lakeshore Technical College Northcentral Technical College Mid-State Technical College Northcentral Technical College Wisconsin Technical College System Bureau of Apprenticeship Standards
Gast, Brad Grunewald, Jeff Martindale, Marc Mayek, Mandy Metko, Katie Nakkoul, Nancy O'Shasky, Lynn Polk, David	Northcentral Technical College Lakeshore Technical College Northcentral Technical College Mid-State Technical College Northcentral Technical College Visconsin Technical College System Bureau of Apprenticeship Standards Milwaukee Area Technical College

- 1. The meeting was called to order at 1:05 p.m. by Tony Cannestra, Committee Co-Chair, in conformance with the Wisconsin Open Meeting Law.
- 2. Mr. Smith recorded attendees. A quorum was present.
- 3. The committee advised the Bureau to recruit at least two additional members.

4. Action Items

a. Approve the minutes.

The minutes were approved as revised: correct Steve Laehn's last name.

b. Review the related instruction.

Ms. Nakkoul explained that the WTCS will conduct a five-year cyclical review of related instruction for all registered apprenticeships beginning this spring. The review has several objectives: ensure curriculum is accurate; review all competencies and related hours; review delivery format; and align curriculum with technical diplomas and associate degrees, if possible. This year's review will include four programs within electrical and instrumentation.

The state committee asked who will be involved in the review. Ms, Nakkoul explained that her office will survey instructors, sponsors, and the state committee. The results will be reviewed by a focus group of faculty that will recommend revisions. Minor revisions will be implemented; revisions that would affect the structure of the registered apprenticeship, will be brought to the state committee for review and approval.

The state committee asked whether the process is similar to a DACUM, i.e. Developing A CUrriculuM. Ms. Nakkoul replied that the review process will be very different.

Ms. Nakkoul asked whether the initial survey should be sent to the state committee only or the committee and all sponsors. A general discussion ensued on the advantages of each approach.

Action: the state committee recommended that one survey be distributed to all sponsors of Mechatronics Technician, and a separate survey be sent to sponsors of Electrical instrumentation Technician, Industrial Electrician, and Maintenance Technician.

c. Review the state standards.

Mr. Smith reported that he invites the state committee to review its state standards in full next year to ensure all content, such as recent law changes and policies unique to the committee, is accurate.

The state committee agreed.

d. Review the youth apprenticeship curriculum.

The Youth Apprenticeship staff reported that it is "modernizing," i.e. updating, the curriculum for all youth apprenticeships. The project will occur in tiers. The staff asked for volunteers to review the current curriculum for manufacturing.

Several members of the state committee volunteered to review the curriculum.

e. Revise the E&I Technician registered apprenticeship.

Mr. Smith reported that the project has been postponed due to COVID-19 and the fact that sponsors that want to train automation can do so by modifying the Exhibit A hours by 20%.

He noted that draft revisions to the program incorporate three significant recommendations from the state committee: incorporate revisions to the Industrial Electrician registered apprenticeship; combine work processes for particular instruments into a single work process; and add a work process for automation.

He replied that the Bureau will survey all current and potential sponsors for their input on the revisions once business normalizes after COVID.

The committee did not have questions or comments.

5. Discussion Items

a. Registered apprenticeship during COVID-19

Mr. Smith reiterated that Wisconsin Apprenticeship supports sponsors and training facilities adjusting delivery as needed to ensure the safety of apprentices and staff.

The committee asked how the Bureau notifies sponsors when an Apprenticeship Training Representative is replaced or the position is vacant. Ms. O'Shasky answered that the procedure varies by ATR, but most will notify all sponsors via email.

The committee reported that COVID produced several "hiccups" in hiring and training. Many companies furloughed workers and froze hiring. Some companies that have resumed hiring have found a lack of qualified applicants.

b. Mandatory registration in BASERS, effective July 1, 2021

Mr. Smith reiterated that, effective July 1, all sponsors must do the following: register in BASERS; register all new contracts in BASERS; and experiment with performing all contract actions through BASERS and notify the Bureau of any technical or administrative difficulties.

The state committee replied that all sponsors use BASERS and believe it works very well.

c. Implementing revisions to CFR 29.30

Mr. Smith reviewed that the Bureau will begin conducting affirmative action plans with local committees once all new staff are training and staff are permitted to travel again.

Attendees did not have questions or comments.

d. Biden Administration Bolsters Registered Apprenticeship

Mr. Smith reviewed the announcement included in the meeting material. The Biden administration discontinued industry-recognized registered apprenticeships and strongly supports registered apprenticeship.

Attendees did not have questions or comments.

e. National Apprenticeship Act 2021

Mr. Smith reviewed the proposed legislation and noted the emphasis on youth apprenticeship and certified pre-apprenticeship, both of which are featured and integrated in Wisconsin.

Attendees did not have questions or comments.

f. Wisconsin Apprenticeship Completer Report

Ms. Nakkoul reviewed the report design and results, noting the data from manufacturing apprentices. She shared that future versions will standardize wage and earnings across a 40-hour workweek to account for variations in overtime.

Attendees complimented the report and thanked Ms. Nakkoul for presenting it.

g. Implementing Transition to Trainer and Teaching Transition to Trainer

Ms. Nakkoul and Mr. Smith explained the requirements for T2T instructors certified prior to 2021 and instructors who want to become certified to teach the course. Ms. Nakkoul reviewed the website that hosts the requirements and schedule of upcoming courses.

Mr. Smith reported that certified instructors who have not taken the required refresher can continue teaching the old curriculum until they complete the refresher.

The technical college coordinators reported that their instructors have taken the refresher or are registered to do so.

h. Supportive services and OJL reimbursement for registered apprentices

Mr. Smith explained the reimbursements available to sponsors and apprentices, the eligibility criteria, and the points of contact. Representatives of WRTP/ BIG STEP commented that graduates of their certified pre-apprenticeships would qualify.

Attendees did not have questions or comments.

i. Applicant outreach campaign and revisions to www.WisconsinApprenticeship.org

Mr. Smith reported that the applicant campaign is underway. The theme is, "Apprenticeship: A Different Kind of Classroom." It targets women and minorities and includes billboards, social media, and electronic media placement. The new brand is, "Wisconsin Apprenticeship," which is an umbrella brand for registered, youth, and certified pre-apprenticeship. The brand and theme will be incorporated into the BAS website, which will be revised to be more user friendly by fall.

Attendees did not have questions or comments.

j. Apprenticeship Completion Award Program

Mr. Smith reported that the program continues to be an example of strong bipartisan support for registered apprenticeship. He reviewed the reimbursement statistics and noted that declined requests will always exceed accepted requests because all requests received are for more than the maximum reimbursement amount.

Attendees did not have questions or comments.

k. BAS leadership and personnel changes

Mr. Smith reported that new employees Ryan Herber and Raquel Nowak joined the bureau as

Apprenticeship Training Representatives.

Attendees did not have questions or comments.

I. 2021 National Apprenticeship Week

Mr. Smith reported that the dates have not been announced by the U.S. Department of Labor. If they are not announced by summer, he will announce Wisconsin Apprenticeship Week for the week November 14.

Attendees did not have questions or comments.

m. Other

Attendees did not have questions or comments.

6. WTCS Update

Ms. Nakkoul reviewed the executive summary included in the meeting material.

Attendees did not have questions or comments.

7. Review the program participants.

Participants included 733 apprentices and 263 employers with a contract in active or unassigned status on April 1, 2021.

- 8. The Bureau will schedule the next meeting via online survey.
- 9. The meeting adjourned at 3:00 p.m.

6. WTCS Update

Ms. Nancy Nakkoul review the remaining items in the written summary.

Attendees did not have questions or comments.

- 7. Participants included 261 employers and 765 apprentices with a contract in active or unassigned status on October 1, 2020.
- 8. The Bureau will tentatively schedule the next meeting via electronic survey.
- 9. The meeting adjourned at 2:45 p.m.

Submitted by Owen Smith, Bureau of Apprenticeship Standards

Department of Workforce Development Employment and Training Division

Bureau of Apprenticeship Standards 201 E. Washington Ave., Room E100

P.O. Box 7972

Madison, WI 53707-7972 Telephone: (608) 266-3332 Fax: (608) 266-0766

Email: DWDDET@dwd.wisconsin.gov



Department of Workforce Development

Tony Evers, Governor Amy Pechacek, Secretary-Designee Michele Carter, Division Administrator

April 2, 2021

TO: State E&I Apprenticeship Advisory Committee Members and Consultants

FROM: Owen Smith, Bureau of Apprenticeship Standards; Owen.Smith@dwd.wisconsin.gov

SUBJECT: State Electrical & Instrumentation Apprenticeship Advisory Committee

DATE: Wednesday, April 14, 2021

TIME: 1:00 PM

PLACE: https://dwdwi.webex.com/dwdwi/j.php?MTID=maa64163324a025db8ce7443e368375ca

Mtg number: 145 297 0858
Password: U3Qa4Ngu8Dm

Join by phone: +1-855-282-6330 US TOLL FREE

Access code: 145 297 0858

TENTATIVE AGENDA

- 1. Call the meeting to order.
- 2. Record attendees.
- 3. Review the roster.

4. Action items

- a. Approve the minutes.
- b. Review the related instruction.
- c. Review the state standards.
- d. Review the youth apprenticeship curriculum.
- e. Revise the E&I Technician registered apprenticeship.

5. Discussion items

- a. Registered apprenticeship during COVID-19
- b. Mandatory registration in BASERS, effective July 1, 2021
- c. Implementing revisions to CFR 29.30
- d. <u>Biden Administration Bolsters Registered Apprenticeship</u>
- e. National Apprenticeship Act 2021
- f. Wisconsin Apprenticeship Completer Report
- g. Race and Registered Apprenticeship: RA's Role in Driving Equity
- h. Implementing Transition to Trainer and Teaching Transition to Trainer
- i. Supportive services and OJL reimbursement for registered apprentices
- j. Applicant outreach campaign and revisions to www.WisconsinApprenticeship.org
- k. Apprenticeship Completion Award Program
- I. BAS leadership and personnel changes
- m. 2021 National Apprenticeship Week

n. Other

- 7. WTCS update
- 8. Review the program participants.
- 9. Schedule the next meeting.
- 10. Adjourn

Employment and Salary Data

2018-19 Apprenticeship Completion















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Looking ahead...



- DWD-BAS will be reorganizing instructional program groups into new industry sectors: currently Construction, Industrial, and Service. This will at some point affect future version of the report, which WTCS will adapt to match DWD-BAS guidelines.
- Please keep WTCS in mind if you have captured apprenticeship-related imagery, especially regarding new apprenticeship programs and those featuring demographic minorities.
- Contact: nancy.nakkoul@wtcsystem.edu or dan.arneson@wtcsystem.edu

Distribution



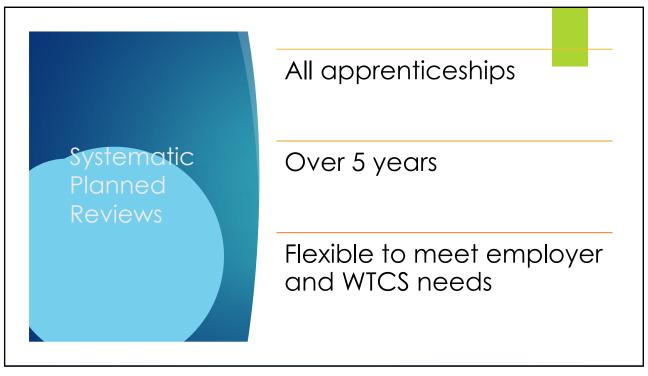
- WTCS will be distributing a web link in lieu of printing a physical report this year, please bookmark and share widely the link to the electronic version of the most recent Apprenticeship Completion report, which again demonstrates strong outcomes and the value of Wisconsin's earn-while-you-learn apprenticeship model to individuals and employers. The link will be distributed to the following:
 - DWD Bureau of Apprenticeship Standards
 - Wisconsin Apprenticeship Advisory Council
 - State Trade Committees (Apprenticeship Advisory)
 - WTCS Board Members
 - WTCS Apprenticeship Coordinators
 - College Marketing Teams
 - WI High Schools Counselors

Online at: www.wtcsystem.edu->About Us->Publications and Resources
Direct Link: https: 2018-19 WTCS Apprenticeship Completer Report

Inspire • Innovate

Collaborate
Transform





Goals

- ▶ Update course documentation to ensure curriculum is accurate
 - ▶ Course Competencies
 - ▶ Performance Standards
 - Credits/Hours
- Examine potential alignments with other credentials
 - Pre-apprenticeship and Youth Apprenticeship
 - ▶ WTCS fulltime programs
- Review ways to maximize Credit for Prior Learning

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FY20-21 Projects Projects Projects So-527-1 Wastewater Plant Operator 50-413-3 Electrical Construction/50-413-2 Electricity 50-413-9 Electrician (ABC) 50-420-9 Industrial Manufacturing 50-410-1 Carpentry 50-420-9 Carpentry ABC 50-152-1 IT Software Developer 50-154-1 IT Service Desk Technician

FY21-22
Projects

Projects

F30-401-9 HVAC Apprentice (ABC Wisconsin)

50-408-1 Bricklaying/Masonry Apprentice

50-435-1 Industrial Pipefitter Apprentice

50-502-1 Cosmetologist Apprentice

50-502-5 Barber Apprentice

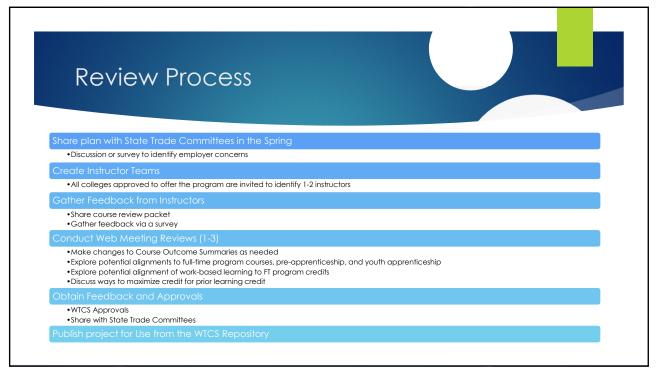
50-151-2 IT Cybersecurity

50-156-1 IT-Data Analyst

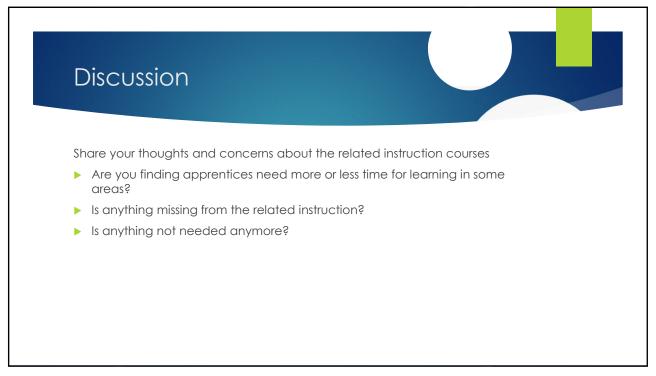
50-451-3 Broadband Service Technician Apprentice

50-620-1 Mechatronics Technician Apprentice

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Department of Workforce Development Employment and Training Division

Bureau of Apprenticeship Standards 201 E. Washington Ave., Room E100

P.O. Box 7972 Madison, WI 53707

Telephone: (608) 266-3332 Fax: (608) 266-0766

Email: DWDDET@dwd.wisconsin.gov



Tony Evers, Governor Amy Pechacek, Secretary-designee

March 1, 2021

Dear Apprenticeship Sponsor:

Last summer, our agency advised you via letter that within one year, by July 1, 2021, all apprenticeship sponsors will be required to register in the Bureau of Apprenticeship Standards Electronic Registration System (BASERS) and use the interface to enroll incoming apprentices. At its February 9, 2021 meeting, the Wisconsin Apprenticeship Advisory Council affirmed its support for our agency's BASERS policy and the July 1 deadline.

Sponsors who have not yet registered in BASERS, or those who need further assistance using the platform, should contact their Apprenticeship Training Representative promptly. The ATRs can provide the necessary technical assistance to meet the July 1, 2021 deadline.

BASERS is an intuitive, self-service website for sponsors developed as part of a national initiative toward registered apprenticeship expansion and modernization. The ongoing COVID-19 pandemic has only underscored the benefits of conducting business through a virtual system like BASERs, which connects stakeholders across the state without the need for face-to-face contact.

The benefits of BASERS, once a sponsor has registered, are as follows:

- Faster creation and approval of contracts;
- Increased access to information about a sponsor's own program;
- The capacity to initiate and track contract actions such as cancellations, work assignments, and completions;
- The ability to ensure records are accurate before finalization.

Thank you for your continued support of Wisconsin Apprenticeship.

Sincerely,

Joshua A. Johnson

Joshua A. Johnson, State Director Wisconsin Apprenticeship

Department of Workforce Development Employment and Training Division

Bureau of Apprenticeship Standards 201 E. Washington Ave., Room E100

P.O. Box 7972 Madison, WI 53707

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DWDDET@dwd.wisconsin.gov Email:



Tony Evers, Governor Amy Pechacek, Secretary-designee

February 24, 2021

Dear Apprenticeship Employers:

The link is now live to access information on applying for on-the-job learning reimbursements through Wisconsin Apprenticeship grant funds. Follow the instructions offered in the <u>link</u> and review the information in this email regarding eligibility. The deadline for submitting questions regarding this announcement is March 5th at 2 p.m. CST. Awards may be made as soon as March 15th. Applications will be reviewed in the order in which they are received. Questions can be sent to our grants mailbox at dwddetgrants@dwd.wisconsin.gov.

The on-the-job learning reimbursements are part of a Wisconsin grant initiative, using federal grant funds, to help defray the extraordinary costs of training apprentices. Employers may be eligible for up to a \$1,000 reimbursement for each apprentice that they hired between July 1, 2019 and January 30, 2021, as long as the apprentice meets one of the following criteria:

- The apprentice previously completed a Wisconsin Youth Apprenticeship program in any career cluster: or
- The apprentice previously completed a state certified pre-apprenticeship program in any job sector. A detailed list of Wisconsin certified pre-apprenticeship programs can be found here; or
- The apprentice was hired to work in the IT, Healthcare, Bio-Tech, Transportation, Agriculture or Financial Services sectors.

Employers may only receive one on-the-job learning reimbursement per apprentice that meets the qualifying criteria and cannot request reimbursement for the same apprentice more than once.

Thank you for being valued Wisconsin apprenticeship employers and sponsors.

Sincerely,

Joshua Johnson, State Director

Wisconsin Apprenticeship

Joshuk A. Johnson

Department of Workforce Development Employment and Training Division

Bureau of Apprenticeship Standards 201 E. Washington Ave., Room E100

P.O. Box 7972 Madison, WI 53707

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Tony Evers, Governor **Amy Pechacek**, Secretary-designee

Dear Wisconsin Apprentices:

Wisconsin Apprenticeship has federal grant funds available to provide supportive services to registered apprentices. Up to \$600 may be available to each Wisconsin registered apprentice to assist with the following apprenticeship-related costs:

- Uniforms or work clothing
- Tools
- Required physicals
- Books
- Test fees
- Mileage
- Bus passes

- Parking permits
- Childcare
- Rent & housing costs

Apprentices who began their apprenticeship between July 1, 2019 and March 31, 2022 are eligible. Reimbursements will be awarded to applicants through March 31, 2022, or until the funding runs out. Apprentices must contact the following organizations, according to location, to determine if they qualify:

Milwaukee, Racine, Kenosha, Walworth, Washington, Waukesha and Ozaukee counties

Employ Milwaukee Jose Galvan Jose.galvan@employmilwaukee.org 2342 North 27th Street Milwaukee, WI 53210

Office 414-270-1743 Cell 414-852-1914

All other Wisconsin counties

South Central Workforce Development Board Jeff Kennedy jkennedy@wdbscw.org

3513 Anderson Street Ste 104 Madison, WI 53704

Office 608-249-9001 Ext. 230

Thank you for being valued Wisconsin apprentice.

Sincerely,

Joshus A. Johnson

Joshua Johnson, State Director Wisconsin Apprenticeship

ACAP Reimbursement Requests With Approvals Processed During (Time Period) - Summary

Apprenticeship Completion Award Program (ACAP) Bureau of Apprenticeship Standards Division of Employment and Training 3/2/21 08:40 AM

Filters Applied: Determination Date between 7/1/20 and 3/2/21, Fiscal Year(s)= FY21

	Fiscal	# of		
Type	Year	RRs	\$Approved	\$Denied
Year One	21		\$97,137.35	\$328,547.82
Year One Totals	3	404	\$97,137.35	\$328,547.82
Completion	21		\$179,424.43	\$771,505.80
Completion Tot	als	329	\$179,424.43	\$771,505.80
Report Totals		733	\$276,561.78	\$1,100,053.62



WTCS System-Wide Activity Update February 2021

2021 WTCS-BAS Apprenticeship Completion Report

The 2021 WTCS-BAS Apprenticeship Completer Report is now available online. The report contains employment, wage and training satisfaction outcomes for apprentices completing their programs in 2018-19. It can be found here: https://wtcsystem.edu/impact/publications/apprenticeship-completion-report/

- Of the 1,195 completers surveyed, 365 (31%) responded. In the prior year report, 1143 completers were surveyed and response rate was 43%.
- Respondents reported a 95% satisfaction rate for on-the-job training and 97% for classroom instruction.
- Median salary across all trades increased to \$81,072, an increase of approximately \$800 more than the prior year.
- Respondents indicating an interest in continuing education beyond apprenticeship decreased from 44% last year to 35% this year.

MyWTCS Website Re-Design and Launch: New Apprenticeship Resources for <u>Preparing to Teach Transition to Trainer (PT2TT2T)</u>

MyWTCS is an intranet site for the Wisconsin Technical College System and stakeholders. Launched in February 2021, the newly re-designed site includes a new look and improved functionality and features, including additional apprenticeship resources such as the administrative guidance and teacher trainer course offerings for the Transition to Trainer course. The site can be found at: https://mywtcs.wtcsystem.edu/

New Proactive Approach to Revisions of Apprenticeship Related Instruction offered through the WTCS

Starting in 2021, the WTCS and BAS have adopted a 5-year cycle revision framework for all systemwide apprenticeship curriculum where related instruction is offered at more than one WTCS college. Approximately sixty systemwide apprenticeship programs have a documented curriculum standard model that will form the foundation for review of program and course outcomes and competencies. Apprenticeship faculty, industry sponsors and State Apprenticeship Trade Advisory Committees will be engaged in the review process. This proactive approach will ensure that learning remains current with industry needs and technological advancements. Program assignment within the 5-year cycle will remain fluid.

2020-21	2021-22
 Carpentry (All) Wastewater Treatment Electrical (All) Industrial Manufacturing Technician IT-Service Desk IT-Software Developer 	 HVAC (ABC) Industrial Pipefitter Mechatronics Barber/Cosmetology Bricklaying/Masonry IT Cybersecurity IT Data Analyst Broadband Technician

New Wisconsin Apprenticeship Programs in New Industries 2016 **Mechatronics Tech IT-Software Developer** Arborist WCTC | BTC | GTC | LTC MILW | SWTC | MPTC | CVTC MSTC | CVTC | NTC | MPTC | MDSN MILW | MSTC 2017 **IT-Service Desk Financial Services** Organic Vegetable Farm Data Analyst 2018 Technician Manager Representative MDSN | MPTC MILW | CVTC | MPTC Biotechnology Lab **Broadband Technician Medical Assistant** 2019 **Support Assistant** MDSN **Facilities Maintenance** Cybersecurity Analyst Pharmacy Technician 2020 **Technician** MDSN Roadway Maintenance **Industrial Metrology** Culinary Apprenticeship 2021 <u>Technician</u> Technician WISCONSIN TECHNICAL COLLEGE SYSTEM MILW

Report Name COM-01 State Committee

Report - Industrial & Service

dustrial & Service Wisconsin Bureau of Apprenticeship Standards

Refresh Date 4/2/21 1:34 PM

State Committee Report State Electrical & Instrumentation Comm



This summary counts employers and apprentices with a contract active or unassigned on 4/1/2021 in trade(s) associated with this committee. Report is based on apprentice contracts where:

- -Status is 'Active' or 'Unassigned'.
- -Contract sector is 'Industrial' or 'Service'.
- -Contract trade code matches a trade code assigned to committee.
- -Contract sponsor is the employer.

Note: Employers with contracts in more than one trade or committee can cause Column #3 totals at the Committee or State level to deviate from the summed total of the individual trade or committee rows.

Trade	Total # of Sponsors	Total # of Apprentices	Of Total Apprentices in Column 3, # who are			
			Minority		Females	
			#	%	#	%
1	2	3	4	5	6	7
Report Total	263	733	53	7.2	15	2.0
Electrical and Instrumentation (E & I) Technician (0271028101801)	57	166	7	4.2	6	3.6
Industrial Electrician (0282926101801)	139	304	26	8.6	4	1.3
Maintenance Electrician (0282926101802)	2	7			0	
Maintenance Technician (0282926101805)	112	256	23	9.0	5	2.0