

**VIRTUAL/TELECONFERENCE
CHIROPRACTIC EXAMINING BOARD
MEETING MINUTES
MARCH 28, 2024**

PRESENT: Barbara Bradley, James Damrow, Kris Erlandson, Amy Heffernan, Kathleen Hendrickson

EXCUSED: Daniel Meschefske

STAFF: Will Johnson, Executive Director; Jameson Whitney, Legal Counsel; Sofia Anderson, Administrative Rules Coordinator; Tracy Drinkwater, Board Administration Specialist; and other Department Staff

CALL TO ORDER

Amy Heffernan, Chairperson, called the meeting to order at 8:31 a.m. A quorum was confirmed with five (5) members present.

ADOPTION OF AGENDA

MOTION: James Damrow moved, seconded by Barbara Bradley, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF JANUARY 18, 2024

MOTION: Kris Erlandson moved, seconded by Barbara Bradley, to approve the Minutes of January 18, 2024, as published. Motion carried unanimously.

ADMINISTRATIVE RULE MATTERS

Preliminary Rule Draft for Chir 12, relating to nutritional counseling certification.

MOTION: James Damrow moved, seconded by Kathleen Hendrickson, to approve the preliminary rule draft of Chir 12, relating to nutritional counseling certification, for posting for economic impact comments and submission to the Clearinghouse. Motion carried unanimously.

EDUCATION AND EXAMINATION MATTERS

CT Course of Study

MOTION: James Damrow moved, seconded by Barbara Bradley, to approve the Chiropractic Technician/Chiropractic Radiological Technician course of study titled, "CT Certification in Light / Laser Therapy: Photobiomodulation 101," presented by Wendy Varnish, DC, FIANM(us), DACO, CCSP, and provided by the Wisconsin Chiropractic Association. Motion carried unanimously.

CLOSED SESSION

MOTION: Kris Erlandson moved, seconded by Amy Heffernan, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1)(a), Stats.); to consider licensure or certification of individuals (§ 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (§§ 19.85(1)(b), and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85(1)(f), Stats.); and to confer with legal counsel (§ 19.85(1)(g), Stats.). Amy Heffernan, Chairperson, read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Barbara Bradley-yes; James Damrow-yes; Kris Erlandson-yes; Amy Heffernan-yes; and Kathleen Hendrickson-yes. Motion carried unanimously.

The Board convened into Closed Session at 10:26 a.m.

DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE MATTERS**Credentialing Matters****Randolph Magone****REVIEW OF APPLICATION**

MOTION: Amy Heffernan moved, seconded by Kris Erlandson, to deny the application for licensure for Randolph Magone. **Reason for denial:** Wis. Stats. § 446.03(2), addiction to alcohol or other drugs; Wis. Stats. § 446.03(5), guilty of unprofessional conduct; Chir 6.02(5), practice while impaired by drugs; Chir 6.02(22), having a license granted by another jurisdiction suspended or subject to disciplinary action. Motion carried unanimously.

James Damrow excused at 10:35 a.m.

Proposed Stipulation(s), Final Decision(s) and Order(s)

MOTION: Kris Erlandson moved, seconded by Amy Heffernan, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings of the following cases:

1. 21 CHI 016 – Casimer S. Koblynski
2. 23 CHI 001 – Tyler G. Schneekloth
3. 23 CHI 013 – Victor R. Schueller

Motion carried unanimously.

Case Closings***23 CHI 008 – C.V.W.***

MOTION: Amy Heffernan moved, seconded by Kathleen Hendrickson, to close DLSC Case Number 23 CHI 008, against C.V.W., for Prosecutorial Discretion (P5). Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Barbara Bradley moved, seconded by Kris Erlandson, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 10:39 a.m.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION,
IF VOTING IS APPROPRIATE**

MOTION: Amy Heffernan moved, seconded by Kris Erlandson, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

**DELEGATION OF RATIFICATION OF EXAMINATION RESULTS AND RATIFICATION
OF LICENSES AND CERTIFICATES**

MOTION: Amy Heffernan moved, seconded by Kris Erlandson, to delegate ratification of examination results to DSPS staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

ADJOURNMENT

MOTION: Kathleen Hendrickson moved, seconded by Amy Heffernan, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:42 a.m.