

Department of Workforce Development
Employment and Training Division
Bureau of Apprenticeship Standards
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STATE OF WISCONSIN

Department of Workforce Development
Tony Evers, Governor
Amy Pechacek, Secretary-Designee
Michele Carter, Division Administrator

April 19, 2022

TO: State Sprinkler Fitter Apprenticeship Advisory Committee Members and Consultants

FROM: Owen Smith, Bureau of Apprenticeship Standards; Owen.Smith@dwd.wisconsin.gov

SUBJECT: State Sprinkler Fitter Apprenticeship Advisory Committee meeting

DATE: Wednesday, April 20, 2022

TIME: 10:00 a.m.

LOCATION: Local 183, W175n5700 Technology Dr,
Menomonee Falls, WI,
[Join the virtual meeting.](#)
Or call in (audio only): 608-571-2209; 584 548 554#

TENTATIVE AGENDA

1. Call the meeting to order.
2. Record attendees.
3. Review the roster.
4. For action: approve the minutes.
- 5. Discussion Items:**
 - a. BAS Director's Call with State Committees
 - b. Revised format of state committee meetings
 - c. Review of the *Wisconsin Apprenticeship Manual*
 - d. Review of state standards
 - e. Other
6. Review the program participants.
7. Adjourn.

**Draft Minutes of the
Automatic Fire Sprinklerfitter
State Apprenticeship Advisory Committee**

**November 3, 2021
Webinar**

Members Present	Organization/Employer
Carlson, Sherry	Design Build Fire Protection
Gall, Corey (Co-Chair)	Local 183
Klug, Kevin	Dave Jones Inc.
Olson, Dan	Sprinkler Fitters Local 669
Sferra, Steve (Co-Chair)	United States Alliance Fire Protection
Members Absent	Organization/Employer
Behringer, Jake	Badgerland Fire Protection
Burg, Nick	Sprinkler Fitters Local 183
Consultants & Guests	Organization/Employer
Burkette, Blair	Blair Fire Protection
Emrick, Leigh	Associated Builders & Contractors
Schofield, Trina	Bureau of Apprenticeship Standards
Smith, Owen	Bureau of Apprenticeship Standards
Theisen, Travis	WI Pipe Trades Association

1. The meeting was called to order at 10:03 a.m.. by Corey Gall, Committee Co-Chair, in conformance with the Wisconsin open meeting laws.
2. Mr. Owen Smith recorded attendance. A quorum was present.
3. The roster was current.

4. Action Items

- a. **For action: approve the minutes**
The minutes were approved as written.

b. Postpone review of state standards.

Mr. Smith reported that that the review has been postponed until the revisions to the *Wisconsin Apprenticeship Manual* conclude. The *Manual* provides 90% of the content of the state standards. In addition, the Bureau will review the format of the state standards.

Attendees did not have questions or comments.

c. Recommendation for BAS Director's Call with State Committees

Mr. Smith reported that the Bureau will recommend two modifications to the format of state committee meetings to the WI Apprenticeship Advisory Council: convene a virtual Director's Call in lieu of discussing BAS updates with each committee individually; and convene all state committee meetings virtually.

The committee supported the first recommendation and expressed mixed support for meeting virtually on an ongoing basis.

5. Discussion Items

a. Mandatory registration in BASERS, effective July 1, 2021

The state committee reported that all local committees are registered in BASERS and register new contracts in BASERS.

b. Implementing revisions to CFR 29.30

Mr. Smith reported that BAS has begun quality assessment reviews with some local committees in the Milwaukee area. Attendees did not have questions or comments.

c. Implementing Transition to Trainer and Teaching Transition to Trainer

Mr. Smith reviewed the WTCS website for the course, which includes the instructor requirements and calendar of upcoming courses. Attendees did not have questions or comments.

d. Supportive services and OJL reimbursement for registered apprentices

Mr. Smith reviewed the official correspondence and points of contact included in the meeting material. Attendees did not have questions or comments.

e. Applicant outreach campaign and revisions to www.WisconsinApprenticeship.org

Mr. Smith reviewed the revised homepage and webpages dedicated to local committees. He encouraged local committees to email any revisions to him directly. Attendees did not have questions or comments.

f. 2021 National Apprenticeship Week

Mr. Smith reviewed that the event will occur the following week. He encouraged attendees to notify BAS of any events they sponsor. Attendees did not have questions or comments.

g. 2022 Biennial Apprenticeship Conference

Mr. Smith reported that the conference has been postponed indefinitely due to the pandemic. Attendees did not have questions or comments.

h. Apprenticeship Completion Award Program

Mr. Smith reviewed the statistics. Attendees did not have questions or comments.

i. BAS leadership and personnel changes

Mr. Smith reviewed that Josh Johnson accepted a new position with Jobs for the Future. The Director position is currently vacant. Attendees did not have questions or comments.

j. Other

Attendees did not have questions or comments.

7. Review the program participants.

Participants included 105 apprentices and 20 employers with a contract in active or unassigned status on November 1, 2021.

8. The Bureau will schedule the next meeting via online survey.

9. The meeting adjourned at 10:50 a.m.

Submitted by Owen Smith, Program & Policy Analyst