

OPEN MEETING MINUTES

Name of Governmental Body: SCAODA Executive Committee			Attending: Kevin Florek, Christine Ullstrup, Kim Dawson
Date: 9/24/2024	Time Started: 2:03 p.m.	Time Ended: 3:06 p.m.	
Location: Microsoft Teams			Presiding Officer: Kevin Florek, Committee Chair
Minutes			

1. Call to Order

K. Florek called the meeting to order at 2:03 p.m.

2. Review of August 6, 2024, Meeting Minutes

C. Ullstrup moved to approve the minutes.

K. Florek seconded the motion.

Motion carried unanimously; minutes approved.

3. Public Comment

No public comment was made.

4. Discussion on council, and committee membership

The Committee discussed the upcoming departure of Jennifer Stegall, Vice Chair to SCAODA Council. In the interim J. Stegall's Council role as a designee for the Commissioner of Insurance will be filled by Jill Kelly. The Vice Chair position will remain vacant and must be recruited for. The Committee discussed recruitment efforts that could be conducted within existing Committee and Council members, or expanding to new members at the upcoming Mental Health and Substance Use Recovery Conference (October 17-18). K. Dawson shared that Karen Odegaard, External Affairs Liaison, Office of the Secretary, can also support with Council recruitment.

Next, K. Dawson shared the SCAODA Council membership attendance tracker. The tracker was updated to include attendance from the previous Council meeting on September 6th. Additionally, K. Dawson edited the tracker to show attendance for solely the designees of Council seats, as to make the tracker more representative of attendance expectations. With this update, we see that most positions have had at least one representative come to over 70% of Council meetings since March 2023.

There continue to be a few positions where a member or designee has not been present for an extended absence period. K. Dawson is working with Karen Odegaard and the Office of the Secretary on how to conduct this outreach, to ensure that members increase attendance, or replace their seats.

5. Planning conference workshop

The Committee prepared for the workshop they will be presenting at the Mental Health and Substance Use Recovery Conference, from 1:00 p.m. – 2:30 p.m. on October 17th. Committee members reviewed their slide deck and made edits. The Committee discussed the potential to record their presentation, for promotional use, but decided to record over Zoom some time after the conference. K. Dawson will assist with promotion of the workshop by posting on the conference app (Whova) leading up to the workshop.

Next the Committee discussed who may be a good candidate for covering the portion of the workshop previously held by J. Stegall. Roger Frings was considered a good fit, given his participation in drafting those slides years prior. R. Frings was contacted during the meeting and confirmed to be available and willing to present.

The only remaining content to be sourced for the presentation are quotes from various SCAODA committees. The Executive Committee scheduled one more additional practice session for October 7th at 1:30 p.m.

6. Department of Health Services (DHS) Updates

This topic in the agenda was not discussed due to time constraints.

7. Discussion on next steps for Psychoactive Hemp Derivative Report

This topic in the agenda was not discussed in full due to time constraints. The Committee decided that next step was to review an additional page sent by Chris Wardlow that was proposed to be amended onto the original report. From there, a letter of support for the report will need to be drafted, and once approved, posted to the SCAODA website.

8. Adjournment

C. Ullstrup moved to adjourn the meeting.

K. Florek seconded the motion to adjourn.

Motion carried; meeting adjourned at 3:06 p.m.

Prepared by: Kim Dawson on 9/24/2024.

These minutes are in draft form. They will be presented for approval by the governmental body on: 11/5/24