

**VIRTUAL/TELECONFERENCE  
BOARD OF NURSING  
MEETING MINUTES  
OCTOBER 12, 2023**

**PRESENT:** John Anderson, Janice Edelstein, Vera Guyton, Amanda Kane, Jennifer Malak, Shelly Sabourin, Robert Weinman (*arrived at 8:08*)

**EXCUSED:** Christian Saldivar Frias

**STAFF:** Brad Wojciechowski, Executive Director; Whitney DeVoe, Legal Counsel; Sofia Anderson, Administrative Rules Coordinator; Brenda Taylor, Board Services Supervisor; and other Department Staff

**CALL TO ORDER**

Vera Guyton, Vice Chairperson, called the meeting to order at 8:08 a.m. A quorum was confirmed with eight (8) members present.

(Robert Weinman arrived at 8:08)

**ADOPTION OF THE AGENDA**

**Amendments to the Agenda**

- Strike McFarland (f) from E.3.
- Correct lettering of items T-W

**MOTION:** Vera Guyton moved, seconded by Amanda Kane, to adopt the Agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES SEPTEMBER 14, 2023**

**MOTION:** John Anderson moved, seconded by Jennifer Malak, to approve the Minutes of September 14, 2023 as published. Motion carried unanimously.

**Appointments of Liaisons and Alternates**

<b>LIAISON APPOINTMENTS</b>	
<b>Credentialing</b>	Janice Edelstein, Vera Guyton ( <i>LPN Reviews</i> ), Robert Weinman Amanda Kane <i>Alternate:</i> Vera Guyton
<b>Monitoring</b>	John Anderson ( <i>6/8/2023</i> ) <i>Alternate:</i> Robert Weinman

<b>Professional Assistance Procedure (PAP)</b>	Shelly Sabourin (10/12/2023) Jennifer Malak
<b>Legislative Liaison</b>	John Anderson, Robert Weinman
<b>Newsletter Liaison</b>	Janice Edelstein, Jennifer Malak <i>Alternate:</i> Vera Guyton
<b>Board Practice Liaison</b>	Robert Weinman
<b>Board Education Liaison</b>	Janice Edelstein (6/8/2023) <i>Alternate:</i>
<b>Controlled Substances Board as per Wis. Stats. §15.405(5g)</b>	Amanda Kane <i>Alternate:</i> Robert Weinman (Primary)
<b>Wisconsin Coalition for Prescription Drug Abuse Reduction</b>	Amanda Kane
<b>Travel Authorization Liaison</b>	Robert Weinman (Chair) <i>Alternate:</i> Vera Guyton (Vice Chair)
<b>Military Medical Personnel</b>	Robert Weinman <i>Alternate:</i> Jennifer Malak
<b>COMMITTEE MEMBER APPOINTMENTS</b>	
<b>Legislation and Rules Committee</b>	Janice Edelstein, Robert Weinman (Chair), John Anderson
<b>BOARD APPOINTMENT TO THE INTERSTATE NURSE LICENSURE COMPACT COMMISSION</b>	
<b>Administrator of the Nurse Licensure Compact</b>	Robert Weinman <i>Alternate:</i> Janice Edelstein

<b>SCREENING PANEL APPOINTMENTS</b>	
<b>Alternates</b>	Robert Weinman
<b>2023 Screening Panel Rotation</b>	

<b>January – March</b>	Janice Edelstein (2024), Vera Guyton (2024 remove), Amanda Kane (2024)
<b>April – June</b>	Shelly Sabourin (10/12/2023), John Anderson
<b>July – September</b>	Robert Weinman (6/8/2023) Christian Saldivar Frias
<b>October – December</b>	Robert Weinman, Jennifer Malak

### EDUCATION AND EXAMINATION MATTERS

**MOTION:** Robert Weinman moved, seconded by Jennifer Malak, to grant the request of Arizona College of Nursing for approval to plan a school of nursing. Motion carried unanimously.

**MOTION:** Janice Edelstein moved, seconded by Amanda Kane, to acknowledge and thank Dr. Deborah Long, Senior Director of Regulatory Affairs, for her appearance and presentation to the Board of Nursing. Motion carried unanimously.

### CLOSED SESSION

**MOTION:** Vera Guyton moved, seconded by John Anderson, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigation with administrative warnings (ss. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Robert Weinman, Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: John Anderson-yes; Janice Edelstein-yes; Vera Guyton-yes; Amanda Kane -yes; Jennifer Malak-yes; Shelly Sabourin - yes; and Robert Weinman-yes. Motion carried unanimously.

The Board convened into Closed Session at 9:20 a.m.

### Proposed Stipulations and Interim Orders

#### *23 NUR 174 – Samantha Buesing, R.N.*

**MOTION:** Robert Weinman moved, seconded by Jennifer Malak, to adopt the Findings of Fact, Conclusions of Law and Interim Order in the matter of disciplinary proceedings against Samantha Buesing, R.N., DLSC Case Number 23 NUR 174. Motion carried unanimously.

**DELIBERATION ON PROPOSED FINAL DECISION AND ORDERS**

***Thomas L. Collins, R.N., Respondent – DHA Case Number  
SPS-23-0030/DLSC Case Number 22 NUR 455***

**MOTION:** Janice Edelstein moved, seconded by Amanda Kane, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order, in the matter of disciplinary proceedings against Thomas L. Collins, R.N., Respondent – DHA Case Number SPS-23-0030/DLSC Case Number 22 NUR 455. Motion carried unanimously.

***David K. Schubert, R.N., Respondent – DHA Case Number  
SPS-23-0028/DLSC Case Number 22 NUR 856***

**MOTION:** Jennifer Malak moved, seconded by Vera Guyton, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order, in the matter of disciplinary proceedings against David K. Schubert, R.N., Respondent – DHA Case Number SPS-23-0028/DLSC Case Number 22 NUR 856. Motion carried unanimously.

**DIVISION OF LEGAL SERVICES AND COMPLIANCE MATTERS**

**Administrative Warnings**

**MOTION:** Amanda Kane moved, seconded by John Anderson, to issue an Administrative Warning in the following DLSC Cases:  
21 NUR 729 – J.C.F.  
22 NUR 160 – L.M.E.  
22 NUR 419 – J.L.S.  
22 NUR 640 – F.A.Z.  
23 NUR 071 – R.K.S.  
23 NUR 109 – N.M.K.  
23 NUR 473 – J.D.M.  
Motion carried unanimously.

**Case Closings**

**MOTION:** Jennifer Malak moved, seconded by Janice Edelstein, to close the following DLSC Cases for the reasons outlined below:  
22 NUR 025 – Y.M.T.H. – Prosecutorial Discretion (P1)  
22 NUR 042 – D.S. & M.H. – Insufficient Evidence  
22 NUR 687 – L.M.S. – No Violation  
22 NUR 788 – C.B.T. – Prosecutorial Discretion (P2)  
22 NUR 839 – M.K. – No Violation  
23 NUR 109 – A.J.D. – No Violation  
23 NUR 180 – L.J.G. – No Violation  
23 NUR 282 – H.A.M. – No Violation

23 NUR 357 – M.V. – Insufficient Evidence  
23 NUR 358 – M.N.M. – Prosecutorial Discretion (P1)  
23 NUR 455 – F.O.O. – Insufficient Evidence  
23 NUR 480 – C.L.M. – Insufficient Evidence  
23 NUR 530 – P.E.K. – Lack of Jurisdiction (L2)  
Motion carried unanimously.

**Proposed Stipulations and Final Decisions and Orders**

**MOTION:** Jennifer Malak moved, seconded by Amanda Kane, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of the following cases:  
20 NUR 003, 22 NUR 417, and 22 NUR 504 – Alyssa M. Gates, R.N.  
22 NUR 212 – Judith L. Gongoll, R.N.  
22 NUR 242 – Ashley M. Dietrich, R.N.  
22 NUR 288 – Dawn M. Stogenson, R.N.  
22 NUR 520 – Teresa L. DeGrave, R.N.  
22 NUR 713 – Renae J. Tufte, R.N.  
22 NUR 734 – Jamie M. Tuck, R.N.  
22 NUR 754 – Amy J. DeFranco, R.N., A.P.N.P.  
22 NUR 769 – Jerilyn A. Shooter, L.P.N.  
22 NUR 827 – Danerys Rios, R.N.  
23 NUR 047 – Paul M. Mose, R.N.  
23 NUR 271 – Sarah E. Fish, R.N.  
23 NUR 509 – Lisa O’Farrell, R.N.  
23 NUR 512 – Shellie L. Richards, R.N.  
Motion carried unanimously.

**Monitoring Matters**

***Molly Fitzgerald, L.P.N. – Requesting Board review of monitoring materials***

**MOTION:** John Anderson moved, seconded by Shelly Sabourin, to impose additional limitations on the license of Molly Fitzgerald, L.P.N. requiring her to participate in mental health treatment including, but not limited to, individual counseling and quarterly treatment reports with a treater approved by the board liaison, and to require at least 6 of the 40 hours of CE required in Order 8632 be in patient confidentiality and/or HIPAA related training, and for 10 of the 40 hours required in Order 8632 to be in in-person training. The frequency of required individual mental health therapy shall be determined by the treater. Respondent may petition the Board for full, unrestricted licensure upon demonstration of continuous, successful compliance with the terms of the order for at least eighteen (18) months. Motion carried unanimously.

***Annabelle Huntress-Christianson, R.N. – Requesting Full Licensure***

**MOTION:** Janice Edelstein moved, seconded by Jennifer Malak, to grant the request of Annabelle Huntress-Christianson, R.N., for Full Licensure. Motion carried unanimously.

***Allyson Rossi, R.N. – Requesting Termination of treatment; Termination of AANA reports; Removal of reporting requirement for medications & allow consumption of certain OTC drugs and certain foods; Reduction in drug screens.***

**MOTION:** Amanda Kane moved, seconded by Jennifer Malak, to grant the request of Allyson Rossi, R.N., for termination of treatment and allowing access to controlled substances in a work setting (C.19); but deny termination of verification of AANA reports; removal of reporting requirement for medications and allow consumption of certain OTC drugs and certain foods; reduction in drug screens. Reason for Denial: Insufficient time under the Board Order (3024) to demonstrate adequate compliance. Motion carried unanimously.

***Lisa Hawkins, R.N. – Requesting Termination of Direct Supervision***

**MOTION:** Janice Edelstein moved, seconded by Jennifer Malak, to grant the request of Lisa Hawkins, R.N., for termination of direct supervision. Motion carried unanimously.

***Andrea K. Olson, R.N. – Requesting a reduction in drug test frequency to, termination of AA/NA meetings, termination of AODA Therapy, and a change from direct supervision to general supervision***

**MOTION:** Amanda Kane moved, seconded by Shelly Sabourin, to grant the request of Andrea K. Olson, R.N., for a reduction in drug test frequency to 28 screens per year and one hair test per year, reduction of AA/NA meetings to two times per month, termination of AODA Therapy, and a change from direct supervision to general supervision. Motion carried unanimously.

***Clayton Reimer, R.N. - Requesting a Reduction of Drug and Alcohol Screens and Termination of Direct Supervision***

**MOTION:** Jennifer Malak moved, seconded by John Anderson, to grant the request of Clayton Reimer, R.N., for a reduction of drug and alcohol screens to 14 screens per year and one hair test per year and termination of direct supervision. Motion carried unanimously.

***Peggy Sadowski, R.N. - Requesting reduction in drug screens and/or reduction on AA/NA meetings***

**MOTION:** Janice Edelstein moved, seconded by Amanda Kane, to grant the request of Peggy Sadowski, R.N., for reduction in drug screens to 28 screens per

year and one hair test per year and reduction on AA/NA meetings to once weekly. Motion carried unanimously.

***Lisa Tesch, R.N. - Requesting a Reduction or Elimination of AANA Meetings and Drug and Alcohol Screens***

**MOTION:** John Anderson moved, seconded by Jennifer Malak, to grant the request of Lisa Tesch, R.N., for reduction of drug screens to 36 screens per year and one hair test per year and reduction on AA/NA meetings to once weekly. Motion carried unanimously.

**RECONVENE TO OPEN SESSION**

**MOTION:** Vera Guyton moved, seconded by John Anderson, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 10:29 a.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

**MOTION:** John Anderson moved, seconded by Robert Weinman, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

*(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)*

**ADJOURNMENT**

**MOTION:** Robert Weinman moved, seconded by Jennifer Malak, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:32 a.m.