



1 West Wilson Street, Room 551  
Post Office Box 2659  
Madison, WI 53701-2659  
Telephone: 608-266-3147  
Fax: 608-267-3203  
Web: <https://scob.wisconsin.gov>

**State of Wisconsin**  
Statutory Council on Blindness

## **Statutory Council on Blindness Executive Committee Meeting Minutes**

May 22th, 2024  
4:00PM to 5:00PM

Via Zoom: [Join Zoom Meeting](#)

Conference Call Access Information:

USA Toll-Free: 1-669-254-5252

Meeting ID: 161 431 3280

### **Action Items and Motion Items**

#### **Action Items**

1. **Action Item:** The council picked a date for the next quarterly meeting: June 28<sup>th</sup> from 9:00 AM to 12:00PM.

#### **Motion Items**

1. **Motion Item:** Kerry Robinson authored a motion to approve the agenda, it was seconded by Chuck Fehl, motion carried.
2. **Motion Item:** Chuck Fehl motioned to approve the agenda for June 28<sup>th</sup>, it was seconded by Kerry Robinson, motioned carried.
3. **Motion Item:** Chuck Fehl moved to adjourn the meeting; Kerry Robinson seconded. The motion carried, and the meeting was adjourned at 4:58 PM.

## **Meeting Minutes**

### **I. Welcome and introductions:**

Welcome and Introductions by Kate Coerper, Vice-Chairperson.

#### **Council members present:**

Kate Coerper, Chuck Fehl, Kerry Robinson

#### **DHS staff support present:**

Zachary Davenport, Department of Health Services, Bureau on Aging and Disability Resources.  
Amber Mullet, Department of Health Services, Bureau on Aging and Disability Resources.

**American Sign Language Interpreting Services:**

Carly Bieri

**II. Call to Order**

The meeting was called to order at 4:01PM by Kate Coerper. This meeting was available via Zoom link and teleconference.

Kate Coerper called for a motion to approve the agenda for today's meeting. Kerry Robinson motioned to approve the agenda for today's meeting. Chuck Fehl seconded. The motion carried.

Kate Coerper called for a motion to approve the January 26<sup>th</sup>, 2024, meeting minutes. Chuck Fehl motioned to approve the January 26<sup>th</sup>, 2024 meeting minutes, Kerry Robinson seconded it. The motion carried.

**III. Public Comment on Issues Affecting Wisconsin Residents Who are Blind**

No Public comments were made

**IV. Set Date and Agenda for Quarterly Meeting**

The council picked a date for the next quarterly meeting: June 28<sup>th</sup> from 9:00AM to 12:00PM. Zachary Davenport will send the date and Zoom to full council.

Kate Coerper talked briefly about focusing on the foundation, structure, and framework for SCOB members. The purpose of the council is to ensure that each SCOB member understands their role and responsibilities and SCOB vision and goals.

Several agenda items were suggested for the next quarterly meeting.

- Debrief ADILN conference and Engage for Change session.
- Invite a representative from GCPD and CPD to attend SCOB meeting on June 28<sup>th</sup>. Suggested areas to cover include their structure/bylaws, committee's, state plans, workplans, priority advocacy issue and advocacy strategies).
- Discuss Roles and Responsibilities of SCOB – Fall meeting planning. Zachary offered to assist on this.
- Member Recruitment Discussion
- Policy Overview. Zachary shares the policy to SCOB members during the meeting.
- Public Comment

Chuck Fehl motioned to approve agenda items for next SCOB meeting. Kerry seconded.

**V. Adjourn**

Kate Coerper entertained a motion to adjourn. A motion to adjourn was made by Chuck Fehl and seconded by Kerry Robinson. Hearing no discussion, this motion passed, and the meeting adjourned at 4:58PM.