

## OPEN MEETING MINUTES

Name of Governmental Body: WCMH Nominating Committee			Attending: Committee members: Jerolynn Scaggs, Rick Immler, Kimberlee Coronado, Ana Winton  DHS Staff: Maddie Johnson  Guest: Flora Csontos (Governor’s Office)
Date: 1/19/2021	Time Started: 3:00PM	Time Ended: 4:30PM	
Location: Zoom			
			Presiding Officer: Kimberlee Coronado
Minutes			

### 1. Call to Order

K. Coronado called the Committee to order.

**A. Winton made a motion to approve the minutes from December 21, 2020.**

**J. Scaggs seconded the motion.**

**Motion passes unanimously.**

#### *Announcements*

K. Coronado announced that full council meeting is tomorrow.

#### *Public Comment*

There was no public comment.

### 2. Committee Business

- a. Discuss removing Governor's Office application and Governor's Office priorities

F. Csontos discussed creating a smooth application process. By removing the Governor's Office application, F. Csontos thinks this will streamline the WCMH application process. F. Csontos states that the Governor's Office will continue to complete a form of background check with potential Council applicants and also mentioned the two individuals who were recommended by the Governor's Office. The Committee then discussed the process of the background check for applicants and the importance of providing transparency. M. Johnson stated she will compare the WCMH application to the Governor's Office application and note the differences as the Committee may want to add these portions to the WCMH application. M. Johnson will then share the application comparison with Jerolynn Scaggs who is willing to help. The Committee continued to discuss the background checks and F. Csontos clarified that the Governor's Office does not conduct a formal background check for applicants, but looks at applicants' online presence.

The Committee then discussed tracking applications and how applications will go to M. Johnson who will track new applications as they come in. R. Immler discussed the two applicants recommended by the Governor's Office and whether they could fill current vacancies on the council as there are currently no provider slots open. F. Csontos left the meeting after stating that her virtual door is always open. The Committee all agreed to the removal of the Governor's Office WCMH application, allowing for there to only be one WCMH application.

M. Johnson discussed that she is still waiting to hear back from two individuals regarding state position vacancies on the Council. R. Immler mentioned he is speaking with Division leadership tomorrow and will discuss strategies for filling WCMH state vacancies. M. Johnson mentioned there have been four state vacancies since September 2020. J. Scaggs

mentioned that the Nominating Committee should try to expand its membership and K. Coronado stated this will be discussed at the full council meeting. R. Immler stated that the Nominating Committee can influence equity and participation.

The Committee discussed that at the next meeting, they will focus on the WCMH application, letter writing, applications, and orientation.

### **3. Adjourn**

The meeting adjourned at 4:30PM.

Prepared by: Maddie Johnson on 3/10/2021.