



**Northeast WI Regional Trauma Advisory Council**

**Meeting Minutes**

**July 21, 2022**

**Virtual ONLY – Green Bay, Wisconsin**

**Introductions** – all guests are welcome to the meetings.

**General Membership Meeting**

The Executive Council (10 present for a quorum) and general membership meeting of the NEW RTAC was called to order by the Chair Pro Tem Bill Manis. Total of 20 people present on the line for meeting.

**Training:** Dr Sarah DiMezza provided burn management training.

**Call meeting to order:** Bill Manis (Chair Pro Tem) 17:42

**Approval of Last Meeting Minutes** – Deb made a motion to approve minutes, Second by Sue. Motion was Approved.

**Approval of the Agenda** – Addition to agenda- Add Grant request, New Business for conference approval of budget allocation of funds. Approved with changes motion made by Sue, Second by Deb.

**Fiscal Report** – Del Zuleger

- Tedco for website research, website rollover to new site, and reimbursement for cost to vendor holding the website. \$2510.00
- Del reimbursement \$404.01 for plaque for Todd Nelson retirement from RTAC. GoTo Meeting annual renewal.
- Camera Corner new computer and office supplies for Del \$3016.88.
- Bill Manis reimbursement for grant request for training mics, cameras.
- Ending fiscal year balance of \$1.75.
- 2022-2023 funds posted July 1<sup>st</sup> of 19052.06.
- Budget is set and approved.

**Grant Requests** – Del Zuleger

- Brown County Falls Prevention Coalition for \$550.00 for advertising materials for falls awareness and campaign for Marcus theaters commercial to play before every movie in the month of September falls awareness month. (Approved)

## Reports- ADRC Update/Injury Prevention- Barb Michaels/Dave Dellemann

### ADRC of BC & Brown County Fall Prevention Partnership Specific to Injury Prevention

#### 1.) Upcoming evidence-based workshops:

1. **Fall Prevention: Stepping On** workshops provided by Aurora and ADRC starting this fall.

Stepping On Leaders at Aurora, HSHS/Prevea, and ADRC trained in new curriculum to be used

this fall.

2. Incontinence Prevention: Mind Over Matter Healthy Bowel Healthy Bladder workshop

Link to all flyers: <https://adrcofbrowncounty.org/events/>

The image displays two flyers for upcoming workshops. The left flyer is titled "Don't Wait Until You Break a Hip" and "Reduce your risk of falling". It features a photo of an elderly man with a cane and a dog. The right flyer is titled "Control Incontinence" and "Proven Steps to Bowel & Bladder Control". It features a photo of a woman and a pink flower.

**Don't Wait Until You Break a Hip**  
*Reduce your risk of falling*

**Upcoming Workshop**  
Tuesdays, Sep 13 - Oct 25, 2022  
9:30 - 11:30 a.m.  
Aurora Sports Medicine  
1190 Kepler Dr. Green Bay  
\$25 suggested Donation  
(helps offset cost of learning materials)

32 falls per day are reported in Brown County, our community's #1 trauma injury  
**We can help reduce your fall risk!**

Join this **Stepping On** workshop for adults aged 60 and older that have fallen or have concerns about falling. This workshop provides expert advice from a local physical therapist, pharmacist, vision specialist, and first responder.

Learn about these topics:

- Identify and avoid fall hazards in your home and outside
- How vision, hearing, medication, and footwear affect your risk of falling
- Strength and balance exercises adapted to your individual level
- How to get back on your feet the right way if you do fall
- And more!

Registration is required. Space is limited.  
Deadline to register is one week prior to start date, or upon filing.  
Visit <https://adrcofbrowncounty.org/events/> or call ADRC at (920) 448-0300 to register or for more details.  
Responsible accommodations for disabilities are available, please request 5 days in advance.

**Control Incontinence**  
*Proven Steps to Bowel & Bladder Control*

**Upcoming Workshop**  
Tuesdays, Aug 9, 23, & Sep 6, 2022  
1 - 3 p.m.  
ADRC  
300 S Adams St., Green Bay  
\$25 suggested Donation  
(helps offset cost of learning materials)

**Build skills and confidence!**

Join us for the Mind Over Matter: Healthy Bowels, Healthy Bladder workshop proven to help you with your bladder and/or bowel health. This program is for women over the age of 50.

We will work together and provide you with tools to learn:

- How our bladder, bowels, and pelvic floor muscles work together
- Low-impact pelvic floor exercises
- How to adjust fluid and fiber intake
- Goal setting and tracking your progress
- Other solutions if symptoms are not cured through the workshop
- And more!

Let us be your partner on your path to a healthier you. We will walk you through these tools so you can be confident in managing your bladder and/or bowel health.

Want to learn more? Visit us at <https://adrcofbrowncounty.org/events/> for other upcoming workshops.

*"I noticed some improvement already just after the first class."*  
- Participant, Green Bay

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Deadline to register is one week prior to start date, or upon filing.  
Call ADRC (920) 448-0300 to register or for more details.  
Responsible accommodations for disabilities are available, please request 5 days in advance.

3.) Other: Strength and balance exercises, provided in Spanish by Aurora PT, to Spanish speaking older adults Aug 12 and Aug 26. Link to flyer: <https://adrcofbrowncounty.org/events/>



**Mecánica Corporal:**  
*Ejercicio para la Fuerza y el Equilibrio*

**Body Mechanics:**  
*Exercise for Strength & Balance*

**Viernes, 8/12 & 8/26/22**  
**10:30 - 11 a.m.**  
**YWCA**  
230 S. Madison St. Green Bay  
*Taller en Español*  
*This class is in Spanish*

Presented by:  
Olga Mendes-Gamkewich,  
PT, MEd  
Aurora BayCare

Esta sesión gratuita se proporciona en Español para ayudarle a mejorar su fuerza y equilibrio. Esto puede prevenir lesiones, caídas y ayudarlo a mantener su independencia para mantenerse saludable. Todas las edades y habilidades son bienvenidas.

This free exercise session is provided in Spanish to help you improve your strength and balance. This can prevent injuries, falls, and help you maintain your independence to keep you healthy. All ages and abilities welcome.

Asistencia para Servicios de Salud  
ALBA  
ADRC

Fecha limitada para registrarse hasta una semana antes del taller.  
Favor de comunicarse con la Casa Albia para registrarse al (920)443-0104

Sept 15, 2022, Freedom From Falls event (capacity goal = 77) planned by BC Fall Prevention Partnership Committee with 7 presenters among health systems, ADRC, Fall Prevention Alliance and GB Metro FD. Capacity goal 77 older adults.

Updated PowerPoint for EMS training on fall pick-up patient referrals using Jotform found here:

<https://adrcofbrowncounty.org/fall-prevention/>

Revision to Fall Prevention Partnership logo, with inclusion of RTAC, routing for approvals by allmembers



**BROWN COUNTY FALLS PREVENTION PARTNERSHIP**

Supported by: ADRC of Brown County, Aurora Bay Care Medical Center, Bellin Health, De Pere Health Department, Fall Prevention Alliance of Northeast Wisconsin, Green Bay Metro Fire Department, HSHS St. Vincent Hospital, HSHS St. Mary's Hospital Medical Center, Northeast Wisconsin Regional Trauma Advisory Council, Prevea Health, SS Edward & Isidore Parish

Feedback loop to EMS regarding 2<sup>nd</sup> qtr outcomes of EMS referrals to ADRC via Jotform:

# EMS Fall Pick-Up Patient Referrals to ADRC Of Brown County Using Online Tool (Jotform)

## 2nd quarter Apr 1-Jun 30, 2022 Results

### Referral Count by EMS:

- Green Bay Metro FD: 6
- Ashwaubenon Public Safety: 1 ▪ County Rescue: 1
- Howard Fire: 0

### 8 Referrals:

- - Referral Errors: 0 (Consent to be contacted by ADRC was not selected)
- - Actual Referrals: 8
  - Accepted Initial Call from ADRC: 6 (75%)
    - Of those: # Accepted ADRC Services: 5 (83%)
  - Of those: # on Family Care/IRIS: 0 ➤ Of those: # Declined Services: 1 (17%)
  - Of those: # on Family Care/IRIS: 0 ▪ Unable to contact: 2 (25%)
  - Deceased: 0 (0%)
  - Pending (still in process of initial contact): 0 (0%)

## Historical Summary: Sept 2016-Jun 30, 2022

### Referral Count by EMS:

- Green Bay Metro FD: 89
- Ashwaubenon Public Safety: 10 ▪ County Rescue: 11
- Bellevue Fire & Rescue: 12
- Howard Fire: 0

### 122 Referrals:

- - Referral Errors: 7
- - “Actual” Referrals: 115
  - Accepted Initial Call from ADRC: 76 (66%)
    - Of those: # Accepted ADRC Services: 45 (59%)

- Of those: # on Family Care/IRIS: 0 ➤ Of those: # Declined Services: 31 (41%)
- Of those: # on Family Care/IRIS: 10 ▪ Unable to contact: 36 (31%)
- Deceased: 3 (3%)
- Pending (still in process of initial contact): 0 (0%)

#### NEW RTAC PI- Caroline Glander/Tom Bergmann

- Dashboard no update on Katie and group are developing. Discussion on running reports and how to run these report's
- Site review have showed that new people in hospitals that they don't know how to run reports. Topics for discussion at the state level. Looking for feedback on this and what we need to do to get the registrars up to date. Local for insight on all issues.
- Del reminded the group if training is needing to ask for grant request to help cover the cost.
- Del discussed on trauma data and how its collected. Talked about losing trauma accreditation and the importance of having trauma data logged in the state systems. Our region numbers don't seem to match accurate date.

#### HERC Report– (NEWHERC Coordinator)

- Funds of the RTAC and contracts are signed by the fiscal agent's funds should be available.
- Discussion on how funding streams are working. Have to be paid in full with invoice to be reimbursed from the funds. Del has to use personal credit cards to pay in full and then get reimbursed.
- Looking at using doc u sign for all invoices to the fiscal agent (HERC) to make sure that all documents are approved.
- Funds are being paid out for RTG grants by the HERC.
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#### New Business –

- Projects (Standing new business)
  - Car seat tech classes
  - Helmets for bike rodeo or ATV groups.
  - Farm Trauma awareness classes
  - Other ideas?
- Voting held for Vice Chair. Deb nominated Bill Manis, Bill accepted. Deb and Dave made the motion and passed without any issues.
- Interest in at large position for the RTAC Council. Deb nominated Mark Knier who is Newton EMR in Manitowoc County. Deb motion and Sue second. Passed without issue.

- Del discussed the meeting schedule for the next 2 years. Del has a new job so he needs to confirm the dates for his schedule and will approve at the next meeting.
- Del presented the new Trauma Field Guidelines. Discussion was held.
- Updated by laws discussion. It was approved and passed with the removal of the position of treasurer and a duplicate statement in VI Voting process. A majority of the executive council statement.
- Del discussed the HERC/RTAC Conference. October 24<sup>th</sup> at NWTC. Things are moving forward. Del asked for \$5000.00 to be ear marked for the conference.
- Website update was given.
- Next meetings will be held on zoom under the HERC account. This is free. We currently pay about \$200 a year for go to meeting. The next meeting will have the updated link.
- Discussion meeting in person was held. Most like the virtual option. We will have this as standing discussion at future meetings.
- Dave gave a update on the training trailer. Logos are on, will be used at the RTF training at bay beach this fall.

Motion to close.