

April 12, 2023

TO: State Heat & Frost Apprenticeship Advisory Committee Members and Consultants

FROM: Owen Smith, Bureau of Apprenticeship Standards; Owen.Smith@dwd.wisconsin.gov

SUBJECT: **State Heat & Frost Apprenticeship Advisory Committee meeting**

DATE: **Wednesday, April 19, 2023**

TIME: **1:00 PM – 3:00 PM**

ACCESS: [Attend virtually.](#)

Attend via phone only.

Call: 608-571-2209. Code: 907 847 745#

Attend in person.

Department of Workforce Development, Room H103
201 E Washington Ave, Madison, 53703

AGENDA

1. Call the meeting to order.
2. Record attendees.
3. **Old Business**
 - a. Review the roster.
 - b. **Action:** elect Employer Co-Chair
 - c. **Action:** approve the minutes.
4. **New Business**
 - a. Review the revised template for state standards, approved by Policy & Standards Subcommittee:
 - i. Policies established in the *Wisconsin Apprenticeship Manual*
 - ii. Updated policies established by the Department of Labor
 - iii. Policies established by the state committee.
 - b. **Action:** verify policies established by the state committee are accurate.
 - c. **Action:** identify policies established by the state committee to revise further in fall, if needed.
 - d. Questions from the Director's Call.
 - e. Communicating state committee meetings to the public
 - f. Other
6. Review the program participants.
7. Adjourn.

Draft Minutes of the
Heat & Frost
State Apprenticeship Advisory Committee

October 13, 2022

Department of Workforce Development, Madison
with Virtual Option

Members Present	Employer / Organization
Aleman, Eiliseo	Heat & Frost Insulators Local 19
Large, Brett (Co-Chair)	Heat & Frost Insulators Local 19
Walter, Tony	Insulation Industries
Wicke, Jeremy	Local 127 Heat & Frost
Members Absent	Employer / Organization
Potter, Robert	Heat & Frost Insulators Local 19
Skic, Mark	Taylor Insulation
Consultants & Guests	Employer / Organization
Harding, Burt	Bureau of Apprenticeship Standards
Nowak, Raquel	Bureau of Apprenticeship Standards
Polk, David	Bureau of Apprenticeship Standards
Smith, Owen	Bureau of Apprenticeship Standards

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1. The meeting was called to order at 10:03 a.m. by Co-Chair Brett Large, in conformity with the Wisconsin Open Meeting Law.
 2. Attendees introduced themselves. Mr. Smith record attendance. A quorum was present.
 3. The committee reported that the roster is current. **The appropriate contractor association will nominate an additional Employer member to balance the committee.**
 4. **Action:** **The committee approved the minutes as written.**

5. Discussions

a. Follow-up questions to the BAS Directors' Call with State Committees

The state committee asked how other committees receive the call. Mr. Smith replied that the committees appreciate the call itself and the fact that it streamlines their respective meetings.

The state committee reported that it appreciates the call because it presents topics that are good to know even if they do not apply immediately, and offers an opportunity to hear from different trades.

b. How is industry preparing for infrastructure projects?

Director Polk explained that the Department is researching how apprenticeship occupations are preparing for potential infrastructure projects.

The state committee reported that it has not learned of any forthcoming projects or training needs. Instead, local committees continue to expand recruitment in collaboration with high schools, community-based organizations, non-profits, and marketing firms. Recruitment and retainment continues to be an enduring challenge in the rural northern areas of the state; manufacturers now pay a starting wage higher than that of a first-year apprentice. However, the local committees hired a marketing firm to help with advertisement.

c. Reimbursements for on-the-job learning and supportive services

Director Polk reviewed the flier in the meeting material and encouraged attendees to inform their apprentices.

The state committee asked what an employer must do to receive the on-the-job learning reimbursement. Mr. Polk replied that the apprentice must work for the employer for 90 days and provide the documentation. He noted that the reimbursement is a one-time occurrence per apprentice; if the employer receives the reimbursement and the apprentice transfers, the second employer is not eligible for the reimbursement.

d. Register your event for National Apprenticeship Week

Attendees did not have questions or comments.

e. Other

Director Polk thanked the state committee to contributing to Wisconsin Apprenticeship surpass 15,000 apprentices statewide for the second time in its history.

6. The state committee confirmed the participant report is accurate. Members stated that the historical report is very helpful for apprenticeship coordinators to consider causes and conditions for increases and decreases in participation.
7. The meeting adjourned at 10:45 a.m. The Bureau will schedule the next meeting via electronic survey.

Submitted by Owen Smith, Program & Policy Analyst



This summary counts employers and apprentices, between 4/1/2023 and 4/1/2023 with contract status as Active & Unassigned in occupation(s) associated with this committee.

Report is based on apprentice contracts where:
-Contract sector is 'Construction'.
-Contract occupation code matches a occupation code assigned to committee.
-Contract sponsor is the employer.

Note: Employers active in more than one occupation or committee can cause Column #3 totals at the Committee or State level to deviate from the summed total of the individual occupation or committee rows.

Occupation	Apprentices									Employers				
	Total	Minority		Females		Union		Non-Union		Total	Union		Non-Union	
		#	%	#	%	#	%	#	%		#	%	#	%
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a
Report Total	59	7	11.9	7	11.9	55	93.2	4	6.8	18	16	88.9	2	11.1
Insulation Worker (Heat & Frost) (47-2131.00)	59	7	11.9	7	11.9	55	93.2	4	6.8	18	16	88.9	2	11.1



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-Contract sector is 'Construction'.
-Contract occupation code matches a occupation code assigned to committee.
-Contract sponsor is the employer.

Note: Employers active in more than one occupation or committee can cause Column #7 totals at the Committee or State level to deviate from the summed total of the individual occupation or committee rows.

Sponsor Name Occupation	Apprentices									Employers				
	Total	Minority		Females		Union		Non-Union		Total	Union		Non-Union	
		#	%	#	%	#	%	#	%		#	%	#	%
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a
Report Total	59	7	11.9	7	11.9	55	93.2	4	6.8	18	16	88.9	2	11.1
ABC of Wisconsin (All)	4	1	25.0	1	25.0	0	0	4	100.0	2	0	0	2	100.0
Insulation Worker (Heat & Frost) (47-2131.00)	4	1	25.0	1	25.0	0	0	4	100.0	2	0	0	2	100.0
Northern WI Area Heat & Frost JAC	12	1	8.3	0	0	12	100.0	0	0	5	5	100.0	0	0
Insulation Worker (Heat & Frost) (47-2131.00)	12	1	8.3	0	0	12	100.0	0	0	5	5	100.0	0	0
Southern WI Heat & Frost Insulators JAC	43	5	11.6	6	14.0	43	100.0	0	0	11	11	100.0	0	0
Insulation Worker (Heat & Frost) (47-2131.00)	43	5	11.6	6	14.0	43	100.0	0	0	11	11	100.0	0	0

Historical Report by Year

Report Period: 2023* and Previous -10 Years

*Current year is YTD data as of Run Date: 04/12/2023		
Run Date: 04/12/2023		
State Heat & Frost Committee		
Sponsored Trade Group(s): Construction		
Year	Active Apprentices	Active Employers
2013	50	18
2014	54	18
2015	63	21
2016	74	21
2017	73	19
2018	77	19
2019	79	20
2020	75	19
2021	76	21
2022	61	17
2023	57	16

