



State of Wisconsin

Assistive Technology Advisory Council

1 West Wilson Street, Room 551
Post Office Box 2659
Madison, WI 53701-2659

Telephone: 608-514-2513

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Assistive Technology Advisory Council (ATAC) Quarterly Meeting Minutes

February 5, 2020
9:00 AM to 3:00 PM

Comfort Inn and Suites
5025 Co Hwy V
DeForest, WI 53532

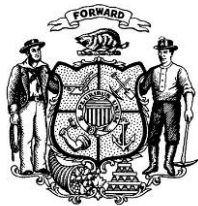
Action Items and Motion

A. Action Items

1. **Action Item:** Shar Brunes will send photos of Access to Independence's Valentine's Day assistive technology display for use on the Assistive Technology Advisory Council Facebook page.
2. **Action Item:** The Executive Committee will review the Council's by-laws and add the Secretary position to the Council's officer positions.
3. **Action Item:** Laura Plummer will review and respond to concerns noted for Information and Assistance numbers by Calvin Richtig from Options for Independent Living.
4. **Action Item:** Laura Plummer will create a Livebinder folder that will include pertinent information for the WisTech program for WisTech subcontractors including photo release form, AT4ALL instructions, and historical program data.
5. **Action Item:** WisTech marketing materials will be ordered and provided to the Independent Living Centers.

B. Motion Items

1. **Motion Item:** Motion made by Jason Ostrowski to approve the February ATAC Quarterly Meeting agenda. Seconded by Rich Skerbitz. Motion carried.
2. **Motion Item:** Motion made by Rich Skerbitz to approve the November 2019 ATAC Quarterly Meeting Minutes. Seconded by Jason Ostrowski. Motion carried.
3. **Motion Item:** Motion made by Shari Brunes to appoint Lisa Woods, Kimberly Knesting, and Mike Hipple to the Assistive Technology Advisory Council. Ashley Walker seconded the motion. Motion carried.



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4. **Motion Item:** Motion made by Jenesis Lindbo to appoint Meg Gross to the Assistive Technology Advisory Council. Ashley Walker seconded the motion. Motion carried.
5. **Motion Item:** Motion made by Rich Skerbitz to approve the Federal Fiscal Year (FFY) 2020 Resource Allocation. Seconded by Shar Brunes. Motion carried.
6. **Motion Item:** Motion made by Rich Skerbitz to adjourn. Motion seconded by Shar Brunes. Motion carried.

C. Meeting Minutes

Welcome and Introductions by Jenesis Lindbo, Chairperson

Council Members Present: Jenesis Lindbo; Jason Ostrowski; Rich Skerbitz; Ashley Walker; Jessica Holton; Scott Gilbertson; Andrea Bertone, and Shar Brunes.

Council Members Absent (excused*): None.

Guests Present: Billy Maudlin, Public Service Commission; Julie Holma, Wisconsin Educational Services Program for the Deaf and Hard of Hearing (WESP-DHH); Karl Kopp, Society's Assets; and Calvin Richtig, Options for Independent Living.

DHS Staff Support Present: Laura Plummer, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); Lisa Sobczyk, DHS, BADR; Maia Stitt, DHS, BADR; and Monica Smith, DHS, BADR.

I. Meeting Called to Order

Meeting called to order by Jenesis Lindbo at 9:01 A.M.

The meeting was available in-person attendance, via teleconference by calling 1-844-708-2569 meeting code 679 212 648, and via [Zoom](#).

II. Review and Approve the February Quarterly Agenda

- Motion made by Jason Ostrowski to approve the February Quarterly Meeting agenda. Seconded by Rich Skerbitz. Motion carried. See Motion Item 1.

III. Review and Approve November Quarterly Meeting Minutes

- Motion made by Rich Skerbitz to approve the November Quarterly Minutes. Seconded by Jason Ostrowski. Motion carried. See Motion Item 2.



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IV. Assistive Technology Program Updates

Monica Smith from DHS shared that she has accepted the Telecommunication Assistance Program (TAP) Coordinator position. She gave an overview of the TAP program and shared an update on the TAP database.

- Andrea Bertone from the Department of Public Instruction (DPI) shared that she is trying to increase interest in assistive technology at the department level. She is working on updates to the DPI website. There was a recorded Assistive Technology 101 presentation done by Paula Walser for DPI staff.
- Bill Maudlin from the Public Service Commission shared that an updated equipment list and vendor guidelines are forthcoming for the Telecommunications Equipment Purchase Program (TEPP). The new equipment list will emphasize distance communication.
- Scott Gilbertson from the Office for the Blind and Visually Impaired shared that they are now fully staffed. He meets with consumers in their homes and assists with training and technology to help people who are blind or visually impaired live independently.
- Rich Skerbitz from North Country Independent Living shared that they will be moving to a new location. There will be an open house on June 16, 2020.
- Shar Bruner from Access to Independence shared that they are doing an inventory of their assistive technology devices. They have also set up a Valentine's Day display of assistive technology. Shar will send the pictures of the display for posting on the ATAC Facebook page. See Action Item 1.
- Jason Ostrowski shared that he is personally testing a smart controller for Samsung with his wheelchair.
- Jessica Holton from Division of Vocation Rehabilitation (DVR) shared that a new training officer will be starting soon. There is a new director for Workforce Development Area 10 (Madison). DVR is also hiring a data analyst. The DVR AsTech team continues to meet.
- Ashley Walker from TMG did not have updates related to TMG, but did share that she is working part-time for Rehabilitation Engineering and Assistive Technology Society of North America (RESNA) to conduct trainings for the Assistive Technology Professional (ATP) certification prep course.
- Jenesis Lindbo from Center for Independent Living of Western Wisconsin (CILWW) shared that there will be an adaptive gaming event on June 17, 2020 and CILWW is celebrating their 40th anniversary on September 19, 2020.



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- Maia Stitt from DHS provided a summary of both the Wisconsin Council for Physical Disabilities (CPD) and the Governor's Committee for People with Disabilities. Maia Stitt also shared information about CPD's Emergency Preparedness Toolkit.
- Julie Holma from Wisconsin Educational Services Program for the Deaf and Hard of Hearing (WESP-DHH) provided a summary of the organizational structure of WESP-DHH, which includes the Wisconsin School for the Deaf, Outreach Services for the Deaf and Hard of Hearing, and Wisconsin Deafblind Technical Assistance Project.

V. Assistive Technology Council Member Appointments, Committee Membership, Vacancies, and Officer Elections

- Council applications received through January 28, 2020 were reviewed by ATAC members.
- Motion made by Shari Brunes to appoint Lisa Woods, Kimberly Knesting, and Mike Hipple to the Assistive Technology Advisory Council. Ashley Walker seconded the motion. Motion carried. See Motion Item 3.
- Motion made by Jenesis Lindbo to appoint Meg Gross to the Assistive Technology Advisory Council. Ashley Walker seconded the motion. Motion carried. See Motion Item
- The Executive Committee will review the Council's by-laws and add the Secretary position to the Council's officer positions. See Action Item 2.

VI. Review WisTech Program Data, Trends, and FFY 2019 Annual Progress Report

- ATAC reviewed WisTech program's Annual Progress Report for Federal Fiscal Year 2019 October 1, 2018 – September 30, 2019).
- Discussion was had about the Information and Assistance numbers included in the report.
 - Laura Plummer will review and respond to concerns noted for Information and Assistance numbers by Calvin Richtig from Options for Independent Living. See Action Item 3.
 - Discussion was had about the WisTech and AT4ALL quarterly reports that are sent to each ILC. These reports should be reviewed for accuracy by ILC staff on a quarterly basis.



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VII. WisTech Program Updates (Consumer Stories, Annual Report, Trainings, Work Plans)

- A review of 2019 WisTech regional trainings was provided.
- An outline of proposed 2020 WisTech regional trainings was discussed.
- Discussion of the use of Livebinder for common documents needed for the WisTech program for WisTech subcontractors including photo release form, AT4ALL instructions, and historical program data. Laura Plummer will populate the binder and share with WisTech subcontractors and ATAC. See Action Item 4.
- ATAC Facebook page has been created. Jessica Holton inquired about setting up Twitter and Instagram accounts as well.
- WisTech marketing materials will be ordered and provided to the Independent Living Centers. See Action Item 5.

VIII. Public Comment on Issues Affecting Assistive Technology Users or on the State Plan on Assistive Technology, 2018-2020

- No public comment was received.

IX. Review and Approve Resource Allocation for FFY 2020 in the State Plan Assistive Technology Plan, 2018-2020

- Input was provided by Andrea Bertone with DPI regarding support for school staff to develop skills in the area of assistive technology. Review of potential for micro-credentialing tied to the WisTech regional trainings.
- Motion made by Rich Skerbitz to approve the FFY 2020 Resource Allocation. Seconded by Shar Brunes. Motion carried. See Motion Item 4.

X. Discuss Timeline and Development of the State Plan for Assistive Technology 2021-2023

- The Administration for Community Living is requesting that the State Plan for Assistive Technology for 2018-2020 be submitted using an accessible word document template.
- Plans for the 2021-2023 State Plan for Assistive Technology will be initiated later in FFY 2020.



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XI. Assistive Technology Demonstration (Accessible Gaming)

- Demonstration of assistive technology for gaming was provided by Jenesis Lindbo from CILWW.

XII. Adjourn

- Motion made by Rich Skerbitz to adjourn. Motion seconded by Shar Brunes. See Motion Item 6.

Meeting adjourned at 2:24 P.M.