

## OPEN MEETING MINUTES

Name of Governmental Body: WCMH Nominating Committee			Attending: Committee members: Kimberlee Coronado, Jerolynn Scaggs, Rick Immler, Ana Winton  Department of Health Services (DHS) Staff: Maddie Johnson
Date: 1/18/2022	Time Started: 3:30PM	Time Ended: 5:00PM	
Location: Zoom			Presiding Officer: Kimberlee Coronado and Jerolynn Scaggs
<b>Minutes</b>			

### 1. Call to Order

M. Johnson, the Nominating Committee Department of Health Services Staff, was unable to post the November open meeting notice, so the Nominating Committee's meeting in November was a discussion. The Nominating Committee will consider the October meeting minutes for this meeting.

K. Coronado called the meeting to order and the Committee members introduced themselves.

#### *Review and approval of the minutes from October 18, 2021*

R. Immler made a motion to approve the minutes from October 18, 2021.

A. Winton seconded this motion.

The minutes passed unanimously with no changes.

#### *Announcements*

K. Coronado mentioned that tomorrow is the Wisconsin Council on Mental Health meeting at 10AM (January 19<sup>th</sup>, 2022).

#### *Wisconsin Council on Mental Health updates*

R. Immler mentioned that the Department of Health Services is submitting a budget to the Governor and the Council needs to weigh in on the budget by May. R. Immler mentioned that T.R. Williams will be presenting on the budget and legislation process. R. Immler mentioned he will be providing a background on strategic planning.

#### *Public Comment*

There was no public comment.

### 2. Committee Business

K. Coronado mentioned that I. Farhoud resigned. R. Immler stated he would send her a thank you letter for her service to the Council. The Committee members discussed whether state appointees can have alternates attend Councils on their behalf. From the bylaws, the Committee concluded that alternates can count for quorum, but they cannot vote. R. Immler mentioned that the ex-officio member rules in the bylaws are somewhat murky. A. Winton mentioned that we have an advocate and provider opening.

The Committee reviewed potential applicants to fill the provider and advocate positions. K. Coronado mentioned she will reach out to a potential provider to see if they are still interested in serving on the Council.

R. Immler mentioned that having a buddy system is a good way to help new members with onboarding. M. Johnson mentioned that potentially having more frequent orientation sessions. J. Scaggs suggested having a quick follow-up survey after each orientation to see how the orientation sessions went. J. Scaggs mentioned that she would be willing to help write questions. A. Winton suggested sharing Committee schedules at orientations and potentially having Committee chairs reach out to those who are interested in the Committee. A. Winton suggested having more information connections via zoom after zoom lunches. J. Scaggs mentioned she would like to brainstorm how we can recruit more individuals to the Nominating Committee.

K. Coronado mentioned that she will make an announcement at the full Council meeting regarding the opportunity to serve on the Nominating Committee meeting. K. Coronado mentioned she will reach out to Council applicants to see if they are still interested in serving on the Council. K. Coronado mentioned she will try to send out the tracking spreadsheet for Council applicants. R. Immler stated he will work on a thank you letter to I. Farhoud. J. Scaggs mentioned that there is a draft letter that she is working on with K. Coronado to send out to a potential applicant. The Committee discussed emailing the potential applicants and acknowledging their applications and K. Coronado discussed she will send out this email.

### **3. Adjourn**

Prepared by: Maddie Johnson on 8/19/2022.