

OPEN MEETING MINUTES

Name of Governmental Body: DHS 88 Adult Family Homes Advisory Committee			Attending: Jessica Holland, Kathleen Teske, Cheryl Bott, Mike Pochowski, Melissa Fredricks, Hope Swanson, Jessica Trudell, Andrew Maher, Kelly Gochenaur, Sam Bangert, Margie Reichwald, Kathleen Roach, Rick Czerwan, Dan Drury, Carrie Fox, Charlotte Moore, Erin Smith, Jim Stoa, Jeffrey Kaphengst, Kennedy Suhr, Holly Pitas, Megan Wikel, Kasey Inderdahl, Susan Anderson, Alfred Johnson, Todd Smet, Henry Anderson, Eric Koch
Date: 2/12/2025	Time Started: 1:00 p.m.	Time Ended: 2:48 p.m.	
Location: via Microsoft Teams			Presiding Officer: Kenneth Brotheridge, DQA

Minutes

1. Welcome and Introductions
2. Background
3. Purpose of the Advisory Committee
4. Rulemaking Overview
 - Resource: https://docs.legis.wisconsin.gov/misc/lc/misc/rule_making_process_flowchart.pdf
5. Review of Proposed Rule Order Changes
 - Provisions related to health, safety and rights of residents
 - Licensing related changes
 - Admission and retention related changes
 - Training related changes
 - Assessment and care planning provisions
 - Medication administration requirements
 - Nurse delegation responsibilities
 - Infection control related changes
 - Provisions relating to reporting, investigating, and documenting allegations of caregiver misconduct to include resident protection
 - Relocation planning process
 - Quality assurance and quality improvement program
 - Resident safety related changes
6. Committee Discussion on Key Rule Provisions
 - Recommendation to consider the economic impact of resident safety related changes.
 - Recommendation to add provision to the rule to require adult family homes to post in a conspicuous location in the adult family home a poster provided by the board on aging and long-term care ombudsman program.
7. Next Steps & Adjournment
 - DHS will follow-up with the advisory committee via email on next steps.
 - Other public comment opportunities include the economic impact public comment period and the public hearing and comment period.
 - Feedback may be submitted to DHS online: <https://www.dhs.wisconsin.gov/rules/active-rulemaking-projects.htm>.