

**VIRTUAL/TELECONFERENCE  
BOARD OF NURSING  
MEETING MINUTES  
SEPTEMBER 14, 2023**

**PRESENT:** John Anderson, Janice Edelstein, Vera Guyton, Amanda Kane, Jennifer Malak, Robert Weinman

**EXCUSED:** Shelly Sabourin, Christian Saldivar Frias

**STAFF:** Brad Wojciechowski, Executive Director; Whitney DeVoe, Legal Counsel; Sofia Anderson, Administrative Rules Coordinator; Brenda Taylor, Board Services Supervisor; and other Department Staff

**CALL TO ORDER**

Robert Weinman, Chairperson, called the meeting to order at 8:02 a.m. A quorum was confirmed with six members present.

**ADOPTION OF THE AGENDA**

**Amendments to the Agenda**

*Item Q.1. update page number indicator to 48-59, and in Administrative Matters, remove McFarland.*

**MOTION:** Janice Edelstein moved, seconded by John Anderson, to adopt the Agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES August 10, 2023**

**MOTION:** Robert Weinman moved, seconded by Vera Guyton, to approve the Minutes of August 10, 2023 as published. Motion carried unanimously.

**INTRODUCTIONS, ANNOUNCEMENTS, AND RECOGNITION**

**Election of Officers, Appointment of Liaisons and Alternates**

ELECTION RESULTS	
Chairperson	Robert Weinman
Vice Chairperson	Vera Guyton
Secretary	Janice Edelstein

*Vice Chairperson*

**NOMINATION:** Robert Weinman nominated Vera Guyton for the Office of Vice Chairperson. Vera Guyton accepted the nomination.

Brad Wojciechowski, Executive Director, called for nominations three (3) times.

Vera Guyton was elected as Vice Chairperson by unanimous voice vote.

**Appointments of Liaisons and Alternates**

<b>LIAISON APPOINTMENTS</b>	
<b>Credentialing</b>	Janice Edelstein, Vera Guyton ( <i>LPN Reviews</i> ), Robert Weinman Amanda Kane <i>Alternate:</i> Vera Guyton
<b>Monitoring</b>	John Anderson (6/8/2023) <i>Alternate:</i> Robert Weinman
<b>Professional Assistance Procedure (PAP)</b>	Robert Weinman (6/8/2023) Jennifer Malak
<b>Legislative Liaison</b>	John Anderson, Robert Weinman
<b>Newsletter Liaison</b>	Janice Edelstein, Jennifer Malak <i>Alternate:</i> Vera Guyton
<b>Board Practice Liaison</b>	Robert Weinman
<b>Board Education Liaison</b>	Janice Edelstein (6/8/2023) <i>Alternate:</i>
<b>Controlled Substances Board as per Wis. Stats. §15.405(5g)</b>	Amanda Kane <i>Alternate:</i> Robert Weinman (Primary)
<b>Wisconsin Coalition for Prescription Drug Abuse Reduction</b>	Amanda Kane
<b>Travel Authorization Liaison</b>	Robert Weinman (Chair) <i>Alternate:</i> Vera Guyton (Vice Chair)
<b>Military Medical Personnel</b>	Robert Weinman

	<i>Alternate:</i> Jennifer Malak
<b>COMMITTEE MEMBER APPOINTMENTS</b>	
<b>Legislation and Rules Committee</b>	Janice Edelstein, Robert Weinman (Chair), John Anderson
<b>BOARD APPOINTMENT TO THE INTERSTATE NURSE LICENSURE COMPACT COMMISSION</b>	
<b>Administrator of the Nurse Licensure Compact</b>	Robert Weinman <i>Alternate:</i> Janice Edelstein

<b>SCREENING PANEL APPOINTMENTS</b>	
<b>Alternates</b>	Robert Weinman
<b>2023 Screening Panel Rotation</b>	
<b>January – March</b>	Janice Edelstein (2024), Vera Guyton (2024 remove), Amanda Kane (2024)
<b>April – June</b>	Robert Weinman, John Anderson
<b>July – September</b>	Robert Weinman (6/8/2023) Christian Saldivar Frias
<b>October – December</b>	Robert Weinman, Jennifer Malak

### ADMINISTRATIVE RULE MATTERS

#### Discussion of N6, Relating to Delegated Acts

**MOTION:** Janice Edelstein moved, seconded by John Anderson, to acknowledge and thank Otis Woods, Jerry Reiderer, and Doug Englebert, from the Department of Health Services for their appearance before the Board of Nursing. Motion carried unanimously.

#### **BOARD OPIOID ABUSE GOAL SETTING AND REPORT PURSUANT TO WIS. STAT § 440.035(2M)(C) – DISCUSSION AND CONSIDERATION**

**MOTION:** Jennifer Malak moved, seconded by John Anderson, to approve the 2023 Opioid Report for submission to the Legislature and Governor. Motion carried unanimously.

**AMENDING THE BOARD OF NURSING BEST PRACTICES FOR PRESCRIBING CONTROLLED SUBSTANCES GUIDELINES PURSUANT TO THE 2022 CDC CLINICAL PRACTICE GUIDELINES FOR PRESCRIBING OPIOIDS FOR PAIN – DISCUSSION AND CONSIDERATION**

**MOTION:** Robert Weinman moved, seconded by Janice Edelstein, to designate Amanda Kane to work with DSPS staff to update the Board of Nursing Best Practices for Prescribing Controlled Substances Guidelines. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Robert Weinman moved, seconded by John Anderson, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigation with administrative warnings (ss. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Robert Weinman, Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: John Anderson-yes; Janice Edelstein-yes; Vera Guyton-yes; Amanda Kane -yes; Jennifer Malak-yes; and Robert Weinman-yes. Motion carried unanimously.

The Board convened into Closed Session at 10:03 a.m.

**DIVISION OF LEGAL SERVICES AND COMPLIANCE MATTERS**

**Administrative Warnings**

**MOTION:** John Anderson moved, seconded by Robert Weinman, to issue an Administrative Warnings in the following DLSC Cases:  
21 NUR 679 – S.M.L.  
22 NUR 054 – A.M.G.  
22 NUR 271 – V.J.G.  
22 NUR 704 – J.S.  
22 NUR 720 – K.S.A.  
23 NUR 091 – L.J.S.  
Motion carried unanimously.

**Case Closings**

**MOTION:** Jennifer Malak moved, seconded by Amanda Kane, to close the following DLSC Cases for the reasons outlined below:

21 NUR 368 – A.H. & S.F. - Insufficient Evidence  
21 NUR 676 – A.E.W. - Insufficient Evidence  
21 NUR 772 – N.R.S. - No Violation  
21 NUR 773 – C.A.T. - Prosecutorial Discretion (P1)  
22 NUR 154 – G.V.K. - Lack of Jurisdiction (L2)  
22 NUR 283 – A.E. - Insufficient Evidence  
22 NUR 369 – A.E.W. - Insufficient Evidence  
22 NUR 535 – P.K.M. - Insufficient Evidence  
22 NUR 569 – L.M.D. - Insufficient Evidence  
22 NUR 600 – D.W. - Prosecutorial Discretion (P7)  
22 NUR 622 – S.F. No Violation & T.P. - Prosecutorial Discretion (P1)  
22 NUR 628 – V.C.M. - No Violation  
22 NUR 695 – C.L.K. - Prosecutorial Discretion (P1)  
23 NUR 089 – D.Q. - No Violation  
23 NUR 090 – J.I.J. - No Violation  
23 NUR 117 – D.E.E. - No Violation  
23 NUR 181 – S.E.R. - No Violation  
23 NUR 226 – C.M.B. - Insufficient Evidence  
23 NUR 236 – Unknown - Insufficient Evidence  
23 NUR 237 – P.M.C. & R.M.R. & S.N.W. - Insufficient Evidence  
23 NUR 241 – K.L.L. - No Violation  
23 NUR 260 – K.T. & J.W. - No Violation  
23 NUR 277 – L.A.K. - No Violation  
23 NUR 402 – L.L.Y. - Prosecutorial Discretion (P7)  
Motion carried unanimously.

### **Proposed Stipulations and Final Decisions and Orders**

**MOTION:** Amanda Kane moved, seconded by Robert Weinman, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of the following cases:

21 NUR 725 – Stella F. Fields, L.P.N.  
21 NUR 732 – Briana L. Owens, R.N.  
21 NUR 741 – Pamela J. Mansfield, R.N.  
22 NUR 090 – Nicole A. Martinez, R.N.  
22 NUR 119 – Tiffany L. Schenck, R.N.  
22 NUR 210 – Channell M. Jackson, R.N.  
22 NUR 246 – Theresa M. Lubich, L.P.N.  
22 NUR 317 & 22 NUR 574 – Tabitha D. Majors, R.N.  
22 NUR 396 – Joan M. Rengstorf, R.N.  
22 NUR 518 – Terra E. Green, R.N., A.P.N.P.  
22 NUR 563 – Rebecca M. Gosselin, R.N.  
22 NUR 577 – Jeryl A. Fehrman, L.P.N.  
22 NUR 583 – Kelly J. Hagman, R.N.  
23 NUR 010 – Tracy L. Dean, R.N.  
23 NUR 024 – Mark J. Braendle, R.N.  
23 NUR 051 & 23 NUR 427 – Heather R. Feld, R.N.

23 NUR 262 – Julie Barnharst, R.N.  
Motion carried unanimously.

**Monitoring Matters**

***Leah Morgan, R.N. – Requesting Modification of Monitoring Order***

**MOTION:** John Anderson moved, seconded by Jennifer Malak, to grant the request of Leah Morgan, R.N., for reduction in drug screens to 28 screens per year plus an annual hair test and termination of NA/AA Meetings. Motion carried unanimously.

***Cody Severson, R.N. – Review of Monitoring Materials***

**MOTION:** Robert Weinman moved, seconded by Amanda Kane, to impose additional limitations on the license of Cody Severson, R.N., requiring participation in mental health treatment with a treater approved by the board, or its designee, and submission of quarterly treatment reports. The frequency of required individual mental health therapy shall be determined by the treater. Motion carried unanimously.

**MOTION:** Robert Weinman moved, seconded by Jennifer Malak, to suspend the license of Cody Severson, R.N. (246371-30), based information received of his noncompliance with the terms of Order 8539. The suspension will stay in place until Respondent provides evidence demonstrating compliance for a minimum of 60 days. Motion carried unanimously.

***Lacie Borde, R.N. – Requesting Modification of Monitoring Order***

**MOTION:** Amanda Kane moved, seconded by John Anderson, to grant the request of Lacie Borde, R.N, for reduction of drug and alcohol screens to 36 screens per year and termination of AODA counseling (sec. 4.B.i – B.vi. of the Order). Motion carried unanimously.

***Amanda Kaufman, R.N. – Requesting Modification of Monitoring Order***

**MOTION:** Jennifer Malak moved, seconded by Vera Guyton, to deny the request of Amanda Kaufman, R.N., for a reduction of drug and alcohol screens, and termination of direct supervision but to grant termination of AANA Meetings, and grant access to controlled substances in the workplace.  
**Reason for Denial:** Failure to demonstrate continuous and successful compliance under the terms of the Board Order (#7254). Motion carried unanimously.

***Jonathan Berens – Requesting Full Licensure***

**MOTION:** Robert Weinman moved, seconded by John Anderson, to grant the request of Jonathan Berens, R.N., for Full Licensure. Motion carried unanimously.

***Erica Koerner, R.N. – Requesting Full Licensure***

**MOTION:** John Anderson moved, seconded by Jennifer Malak, to grant the request of Erica Koerner, R.N., for Full Licensure. Motion carried unanimously.

***Peter Lemons, R.N. – Requesting Full Licensure***

**MOTION:** Robert Weinman moved, seconded by Amanda Kane, to grant/ the request of Peter Lemons, R.N., for Full Licensure. Motion carried unanimously.

***Casey Carpenter, R.N. – Requesting Full Licensure, termination or reduction of AA/NA meetings, termination of drug testing requirement or reduction in drug screens, termination of practice limitations (outlined in petition), and termination of the treatment requirement per treater.***

**MOTION:** Jennifer Malak moved, seconded by John Anderson, to deny the request of Casey Carpenter, R.N., for full licensure and termination of practice limitations, but to grant the request for termination of AA/NA meetings, reduction in drug screens to 36 screens and one hair test per year and termination of the treatment requirement per treater. Reason for Denial: Insufficient time under the Board Order (#6887) to demonstrate adequate compliance. Motion carried unanimously.

*(Vera Guyton excused 11:31 am)*

***Michelle Chadwick, L.P.N. – Requesting Full Licensure***

**MOTION:** Jennifer Malak moved, seconded by Amanda Kane, to deny the request of Michelle Chadwick, L.P.N., for Full Licensure. Reason for Denial: Failure to demonstrate continuous and successful compliance under the terms of the Board Order (#7539). Motion carried unanimously.

***Karla Price, L.P.N. – Requesting Full Licensure***

**MOTION:** Amanda Kane moved, seconded by Janice Edelstein, to deny the request of Karla Price, L.P.N., for Full Licensure. Reason for Denial: Failure to demonstrate continuous and successful compliance under the terms of the Board Order (#7530). Motion carried unanimously.

***Jason Schuckert, R.N. – Requesting Full Licensure***

**MOTION:** Robert Weinman moved, seconded by John Anderson, to grant the request of Jason Schuckert, R.N., for Full Licensure. Motion carried unanimously.

***Macy Westphal, R.N. – Requesting Full Licensure***

**MOTION:** Amanda Kane moved, seconded by Jennifer Malak, to deny the request of Macy Westphal, R.N., for Full Licensure. Reason for Denial: Failure to

demonstrate continuous and successful compliance under the terms of the Board Order (#6435). Motion carried unanimously.

**RECONVENE TO OPEN SESSION**

**MOTION:** Janice Edelstein moved, seconded by John Anderson, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 11:51 a.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

**MOTION:** Robert Weinman moved, seconded by John Anderson, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Robert Weinman moved, seconded by Amanda Kane, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:53 a.m.