

## OPEN MEETING MINUTES

Instructions: [F-01922A](#)

Name of Governmental Body: EMS Board-System Management & Development Committee			Attending: Separate list compiled by DHS EMS Section.
Date: 12/3/2019	Time Started: 9:10am	Time Ended: 11:18am	
Location: Alliant Energy Center, Madison, WI			Presiding Officer: Dr. Michael Clark (Committee Chair)

### Minutes

1. Welcome and committee member check-in. Meeting called to order at 9:10am.
2. Roll Call of committee members.
3. Motion to approve September 3, 2019 committee meeting minutes made by Nick Romenesko, second by Dana Sechler. No discussion. All in favor, motion carries.
4. Motion to approve October 22, 2019 committee meeting made by Dana Sechler, second by Tom Fennell. No discussion. All in favor, motion carries.
5. Motion to approve Committee recommendations related to Wisconsin State EMS Plan 2020-2022 and submit them to EMS Office. Motion by Dana Sechler, second by Nick Eastman. All in favor, motion carries.
6. Review of sample policy regarding non-emergent medical transports as presented by Nick Romenesko. Motion to approve the document and forward to full board for review. Motion by Dana Sechler, second by Chris Anderson. All in favor, motion carries.
7. Committee reviewed required policy samples and completed its assessment. No major changes to present at this time. Committee voted to submit policy samples to EMS Office for consideration. Motion was made by Nick Eastman, second by Chris Anderson. All in favor, motion carries. Committee Chair Clark will forward documents to Mark Lockhart.
8. No current updates on implications of stroke system legislation.
9. WEMSA provided update on pre-arrival CPR instruction by PSAPs project. The rollout is going well and is on schedule.
10. Committee will keep discussion with possible recommendation related to Statewide Protocols on its agenda for future meeting(s).
11. No new updates from Josh Finke related to implications of Stroke System Legislation.
12. No new updates from Chief Bantes related to recruitment and retention.
13. State Medical Director Dr. Colella provided feedback from EMS Office on the proposed Interfacility Guidelines. EMS found that there was some duplication of items between the draft document and the current DHS110 administrative rule. Some concern over including specific scope of practice references in the guidelines document, which would have to be updated anytime there is a scope change. EMS believes there are too many areas where information is duplicated from other existing documents. One of the reasons for creating this document was to use it as a tool to provide to hospitals, which may help them determine how and when to request EMS for Interfacility transport. Some items would be difficult for EMS to support, without having evidence to support them.
14. Discussion regarding statewide protocol project and committee recommendations. This discussion will continue at future meetings.
15. Meeting adjourned at 11:18am.

Prepared by: Anderson, Christopher on 1/28/2020.

These minutes are in draft form. They were approved by the governmental body on: 3/3/2020