

**OPEN MEETING MINUTES**

Name of Governmental Body: Statewide Trauma Advisory Council- Trauma Coordinators		Attending: In person: 11 Online: 75
Date: 9/6/2023	Time Started: 1000am	Time Ended: 1044am
Location: DoubleTree Madison East and Zoom		Presiding Officer: Lisa Heinz and Rebecca Ekenstedt

**Minutes**

1. Introductions and Announcements (*informational*)
2. Review and Approve June Meeting Minutes (*vote*)  
First: Kristin Braun  
Second: Thomas Bergman  
Favor: all  
Opposed: None
3. Billing Project Update (*Informational/Discussion*)  
Goal date of 2024. Looking to partner with someone from Medicare/Medicaid at DHS.
4. Mentorship Program Launch (*Informational/Discussion*)  
Email will come out today at 3:00pm via Gov. Delivery with the link to sign up. It will remain open until September 29 at 4:00pm and we will open the survey quarterly.
5. The Classification Cycle Presentation (*Informational/Discussion*)  
Overview of the cycle from pre-review, to the review, to post-review. Reference powerpoint for more details.  
There was a request to have more specific information about what exact items need to be pulled for the chart review section.  
Request to update the “why facilities fail” document
6. Classification trends (*Informational/Discussion*)  
We will continue to monitor trends and revisit in one year. We will update the criteria of note as they become apparent.  
Criteria of Note: Type 1
  - 2(a): The TCF must have an integrated, concurrent trauma PIPS program
  - 2(f): Surgeon response time
  - 5(q): Rounding for injured patients who are admitted to individual surgeons or nonsurgical services
  - 8(e): Timely neurosurgical care
  - 9(c): Orthopedic surgeon liaison
  - 11(c): Physician anesthesiologist or certified registered nurse anesthetist or a certified anesthesia assistant liaisonCriteria of Note: Type 2
  - 2(m): ATLS for physicians and APPs
  - 2(o): Multidisciplinary committee requirements
  - 5(r): Written guidelines for the care of non-surgically admitted patients
  - 7(e): Alternate pathway for emergency physicians

- 14(i): Trauma registry validation
  - 17(b): Injury prevention included in a job description
7. Public comment related to trauma coordinators of WTCS

Prepared by: Margaret Finco on 9/6/2023.

These minutes are in draft form. They will be presented for approval by the governmental body on: 12/6/2023