

**VIRTUAL/TELECONFERENCE
HEARING AND SPEECH EXAMINING BOARD
MEETING MINUTES
JANUARY 24, 2024**

PRESENT: Robert Broeckert, Michael Harris, Catherine Kanter, Thomas Krier, Jason Meyer, Kathleen Pazak, David Seligman (*arrived at 8:31 a.m.*), Justen Willemon

STAFF: Tom Ryan, Executive Director; Jameson Whitney, Legal Counsel; Sofia Anderson, Administrative Rule Coordinator; Dialah Azam, Board Administration Specialist; and other Department Staff

CALL TO ORDER

Kathleen Pazak, Chairperson, called the meeting to order at 8:30 a.m. A quorum was confirmed with seven (7) members present.

(David Segilman arrived at 8:31 a.m.)

ADOPTION OF AGENDA

MOTION: Kathleen Pazak moved, seconded by Justen Willemon, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF NOVEMBER 27, 2023

MOTION: Robert Broeckert moved, seconded by Kathleen Pazak, to approve the Minutes of November 27, 2023 as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Election of Officers, Appointment of Liaisons and Alternates, Delegation of Authorities

Chairperson

NOMINATION: Kathleen Pazak nominated Justen Willemon for the Office of Chairperson. Justen Willemon accepted the nomination.

Tom Ryan, Executive Director, called for nominations three (3) times.

Justen Willemon was elected as Chairperson by unanimous voice vote.

Vice Chairperson

NOMINATION: Kathleen Pazak nominated Catherine Kanter for the Office of Vice Chairperson. Catherine Kanter accepted the nomination.

Tom Ryan, Executive Director, called for nominations three (3) times.

Catherine Kanter was elected as Vice Chairperson by unanimous voice vote.

Secretary

NOMINATION: Kathleen Pazak nominated herself for the Office of Secretary. Kathleen Pazak accepted the nomination.

Tom Ryan, Executive Director, called for nominations three (3) times.

Kathleen Pazak was elected as Secretary by unanimous voice vote.

ELECTION RESULTS	
Chairperson	Justen Willemon
Vice Chairperson	Catherine Kanter
Secretary	Kathleen Pazak

Appointment of Liaison and Alternates

LIAISON APPOINTMENTS	
Credentialing Liaison(s)	Robert Broeckert (AUD), Thomas Krier (HIS), Kathleen Pazak (SLP) <i>Alternate:</i> Jason Meyer (AUD), Justen Willemon (HIS), Catherine Kanter (SLP)
Examination Liaison(s)	Robert Broeckert (AUD), Justen Willemon (HIS), Kathleen Pazak (SLP) <i>Alternate:</i> Jason Meyer (AUD), Catherine Kanter (SLP)
Continuing Education (CE) Liaison(s)	Robert Broeckert (AUD), Thomas Krier (HIS), Kathleen Pazak (SLP) <i>Alternate:</i> Catherine Kanter (SLP)
Monitoring Liaison(s)	Robert Broeckert (AUD), David Seligman (HAU), Catherine Kanter (SLP), Thomas Krier (HIS) <i>Alternate:</i>
Professional Assistance Procedure (PAP)	Robert Broeckert (AUD), David Seligman (HAU) <i>Alternate:</i> Justen Willemon (HIS)

Legislative Liaison(s)	Robert Broeckert (AUD), Kathleen Pazak (SLP), Michael Harris (OTO) <i>Alternate:</i> Justen Willemon (HIS)
Travel Authorization Liaison(s)	Robert Broeckert (AUD), Kathleen Pazak (SLP) <i>Alternate:</i> David Seligman (HAU)
Website Liaison(s)	Robert Broeckert (AUD), Thomas Krier (HIS), Kathleen Pazak (SLP) <i>Alternate:</i> Jason Meyer (AUD)
Practice Questions Liaison(s)	Catherine Kanter (SLP), Robert Broeckert (AUD) <i>Alternate:</i> Kathleen Pazak (SLP)
Screening Panel	Team A: Michael Harris (OTO), Thomas Krier (HIS), David Seligman (HAU), Catherine Kanter (SLP) Team B: Robert Broeckert (AUD), Kathleen Pazak (SLP), Jason Meyer (AUD) <i>Alternates:</i> Justen Willemon (HIS)

Review and Approval of 2023 Delegations

MOTION: Robert Broeckert moved, seconded by Catherine Kanter, to reaffirm all delegation motions from 2023 as reflected in the agenda materials. Motion carried unanimously.

Document Signature Delegations

MOTION: Kathleen Pazak moved, seconded by Thomas Krier, in order to carry out duties of the Board, the Chairperson (or in absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) has the ability to delegate signature authority for purposes of facilitating the completion of assignments during or between meetings. The members of the Board hereby delegate to the Executive Director, Board Counsel or DPD Division Administrator, the authority to sign on behalf of a board member as necessary. Motion carried unanimously.

Monitoring Delegations

Delegation of Authorities for Monitoring

MOTION: Robert Broeckert moved, seconded by Justen Willemon, to adopt the “Roles and Authorities Delegated for Monitoring” document as presented in the January 24, 2024 agenda materials. Motion carried unanimously.

Credentialing Authority Delegations

Delegation to Department Attorneys to Approve Duplicate Legal Issue

MOTION: Catherine Kanter moved, seconded by Robert Broeckert, to delegate authority to Department Attorneys to approve a legal matter in connection with a renewal application when that same/similar matter was already addressed by the Board and there are no new legal issues. Motion carried unanimously.

Voluntary Surrenders

MOTION: Robert Broeckert moved, seconded by Catherine Kanter, to delegate authority to the Department to accept the voluntary surrender of a credential when there is no pending complaint or disciplinary matter with the Department pursuant to Wis. Stat. § 440.19. Motion carried unanimously.

ADMINISTRATIVE RULE MATTERS

Adoption Order: HAS 4 and 6, relating to Audiometric Testing and Reciprocal Licensure

MOTION: Thomas Krier moved, seconded by Robert Broeckert, to designate the Chairperson to approve the Adoption Order for Clearinghouse Rule 22-059 (HAS 4 and 6), relating to Audiometric Testing and Reciprocal Licensure. Motion carried unanimously.

2023 Wisconsin Act 56: HAS 6 and 8, Relating to Implementation of the Audiology and Speech-Language Pathology Licensure Compact

MOTION: Thomas Krier moved, seconded by Catherine Kanter, to approve the Scope Statement revising HAS 6 and 8, relating to Implementation of the Audiology and Speech-Language Pathology Licensure Compact, for submission to the Department of Administration and Governor’s Office and for publication. Additionally, the Board authorizes the Chairperson to approve the Scope Statement for implementation no less than 10 days after publication. If the Board is directed to hold a preliminary public hearing on the Scope Statement, the Chairperson is authorized to approve the required notice of hearing. Motion carried unanimously.

2023 Wisconsin Act 82: HAS 1, 4, 5, and 9, Relating to Cerumen Management

MOTION: Robert Broeckert moved, seconded by Thomas Krier, to approve the Scope Statement revising 1, 4, 5, and 9, relating to Cerumen Management, for submission to the Department of Administration and Governor’s Office and for

publication. Additionally, the Board authorizes the Chairperson to approve the Scope Statement for implementation no less than 10 days after publication. If the Board is directed to hold a preliminary public hearing on the Scope Statement, the Chairperson is authorized to approve the required notice of hearing. Motion carried unanimously.

DELEGATION AND RATIFICATION OF EXAMINATIONS, LICENSES AND CERTIFICATES

MOTION: Kathleen Pazak moved, seconded by Robert Broeckert, to delegate ratification of examination results to DSPS staff and to delegate and ratify all licenses and certificates as issued. Motion carried unanimously.

ADJOURNMENT

MOTION: Catherine Kanter moved, seconded by Robert Broeckert, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:09 a.m.