

**VIRTUAL/TELECONFERENCE
MEDICAL EXAMINING BOARD
MEETING MINUTES
OCTOBER 16, 2024**

PRESENT: Milton Bond, Jr.; Clarence Chou, M.D.; Callisia Clarke, M.D. (*arrived at 8:30 a.m.*) (*excused at 10:57 a.m.*); Kris Ferguson, M.D.; Diane Gerlach, D.O.; Sumeet Goel, D.O., Stephanie Hilton; Steven Leuthner, M.D.; Lubna Majeed-Haqqi, M.D.; Gregory Schmeling, M.D.; Derrick Siebert, M.D.; Emily Yu, M.D.

ABSENT: Carmen Lerma

STAFF: Tom Ryan, Executive Director; Jameson Whitney, Legal Counsel; Nilajah Hardin, Administrative Rules Coordinator; Dialah Azam, Board Administration Specialist; and other Department staff

CALL TO ORDER

Clarence Chou, Chairperson, called the meeting to order at 8:00 a.m. A quorum was confirmed with eleven (11) members present.

ADOPTION OF AGENDA

Amendment to the Agenda

- **REMOVE T.2.a.) 23 MED 103 – H.M.M.**

MOTION: Milton Bond Jr. moved, seconded by Steven Leuthner, to adopt the Agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF SEPTEMBER 18, 2024

MOTION: Gregory Schmeling moved, seconded by Derrick Siebert, to approve the Minutes of September 18, 2024 as published. Motion carried unanimously.

**PRELIMINARY HEARING ON STATEMENT OF SCOPE – SS 099-24 ON MED 1,
RELATING TO LICENSURE REQUIREMENTS**

Review Preliminary Hearing Comments

MOTION: Emily Yu moved, seconded by Sumeet Goel, to affirm the Board has provided an opportunity to receive public comments concerning Scope Statement (SS) 099-24 on Med 1, relating to Licensure Requirements. Additionally, after consideration of all public comments and feedback the Board approves SS 099-24 for implementation. Motion carried unanimously.

ADMINISTRATIVE RULE MATTERS**Wis Stat. s. 15.085 (5) (b) Review and Comment on Affiliated Credentialing Board Preliminary Rules:**

MOTION: Gregory Schmeling moved, seconded by Lubna Majeed-Haqqi, to affirm the Board has reviewed the following proposed rules and plan to make comments in the next 60 days:

- MTBT 6, Relating to Temporary Licenses
- AT 4, Relating to Protocol Requirements
- DI 1, Relating to Definitions
- PA 4, Relating to Physical Examinations

Motion carried unanimously.

PA 4, Relating to Physical Examinations

MOTION: Gregory Schmeling moved, seconded by Lubna Majeed-Haqqi, to communicate to the Physician Assistant Affiliated Credentialing Board that the preliminary rule draft of PA 4, Relating to Physical Examinations is well written. Motion carried unanimously.

OPTOMETRISTS AND OPHTHALMOLOGISTS PRACTICE OF LASER EYE SURGERY**Appearance By Dr. Jennifer Larson and Attorney Guy DeBeau from the Wisconsin Academy of Ophthalmology**

MOTION: Gregory Schmeling moved, seconded by Callisia Clarke, to acknowledge and thank Dr. Jennifer Larson and Attorney Guy DeBeau from the Wisconsin Academy of Ophthalmology for their appearance with the Medical Examining Board. Motion carried unanimously.

CLOSED SESSION

MOTION: Gregory Schmeling moved, seconded by Emily Yu, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1)(a), Stats.); to consider licensure or certification of individuals (§ 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85(1)(b), Stats. and § 448.02(8), Stats.); to consider individual histories or disciplinary data (§ 19.85(1)(f), Stats.); and to confer with legal counsel (§ 19.85(1)(g), Stats.). Clarence Chou, Chairperson, read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Milton Bond, Jr.-yes; Clarence Chou-yes; Callisia Clarke-yes; Kris Ferguson-yes; Diane Gerlach-yes; Sumeet Goel-yes; Stephanie Hilton-yes; Steven Leuthner-yes; Lubna Majeed-Haqqi-yes; Gregory Schmeling-yes; Derrick Siebert-yes; and Emily Yu-yes. Motion carried unanimously.

The Board convened into Closed Session at 9:28 a.m.

CREDENTIALING MATTERS**Application Review*****J.M. – Medicine and Surgery Applicant (IA 373141)***

MOTION: Gregory Schmeling moved, seconded by Sumeet Goel, to find that the conviction record on J.M. predetermination application would disqualify J.M. from obtaining a Medicine and Surgery license at the time of review. Reason for Disqualify: Wis. Stat. § 111.335(4)(f). Motion carried unanimously.

L.P. – Medicine and Surgery Applicant (IA 175903)

MOTION: Sumeet Goel moved, seconded by Gregory Schmeling, to require that L.P. appear before the Board for an oral examination. Motion carried unanimously.

S.K. – Medicine and Surgery Applicant (IA 375056)

MOTION: Sumeet Goel moved, seconded by Gregory Schmeling, to deny the Medicine and Surgery application of S.K. **Reason for Denial:** Wis. Stat. § 448.05(1)(a) and subject to §§ 111.321, 111.322 and 111.335. Motion carried unanimously.

J.S.K. – Visiting Physician Applicant (IA 447230)

MOTION: Emily Yu moved, seconded by Gregory Schmeling, to approve the Visiting Physician application of J.S.K. Motion carried unanimously.

Full Board Oral Interview***R.S. – Medicine and Surgery Applicant (IA 191955)***

MOTION: Sumeet Goel moved, seconded by Stephanie Hilton, to deny the Medicine and Surgery application of R.S. **Reason for Denial:** Wis. Stat. § 448.05(1)(a) and subject to Wis. Stat. § 111.335(4)(c)2. Motion carried.

**DELIBERATION ON DIVISION OF LEGAL SERVICES AND
COMPLIANCE (DLSC) MATTERS**

Proposed Stipulations, Final Decisions and Orders***22 MED 313 – Nathaniel L. Stepp***

MOTION: Sumeet Goel moved, seconded by Gregory Schmeling, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Nathaniel L. Stepp, DLSC Case Number 22 MED 313. Motion carried unanimously.

23 MED 349 – Ryan D. McFarland

MOTION: Steven Leuthner moved, seconded by Lubna Majeed-Haqqi, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Ryan D. McFarland, DLSC Case Number 23 MED 349. Motion carried unanimously.

23 MED 518 – Rodney W. Sosa

MOTION: Milton Bond Jr. moved, seconded by Sumeet Goel, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Rodney W. Sosa, DLSC Case Number 23 MED 518. Motion carried unanimously.

24 MED 0122 – Anne M. Frea

MOTION: Steven Leuthner moved, seconded by Callisia Clarke, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Anne M. Frea, DLSC Case Number 24 MED 0122. Motion carried unanimously.

Administrative Warnings**23 MED 433 – J.C.B.**

MOTION: Gregory Schmeling moved, seconded by Sumeet Goel, to issue an Administrative Warning in the matter of J.C.B., DLSC Case Number 23 MED 433. Motion carried unanimously.

Case Closings

MOTION: Gregory Schmeling moved, seconded by Emily Yu, to close the following DLSC Cases for the reasons outlined below:

- a) 22 MED 266 – M.A.M. – No Violation
- b) 22 MED 462 – A.A. – Lack of Jurisdiction (L2)
- c) 23 MED 003 – D.J.C. – No Violation
- d) 23 MED 166 – G.S.S. – No Violation
- e) 23 MED 190 – A.S. – No Violation
- f) 23 MED 211 – A.C.R. – Insufficient Evidence
- g) 23 MED 241 – A.A. – No Violation
- h) 22 MED 261 – T.K.H. – No Violation
- i) 23 MED 265 – L.N.M. – No Violation
- j) 23 MED 323 – N.A.J. – Prosecutorial Discretion (P2)
- k) 23 MED 482 – S.S.A. – No Violation
- l) 23 MED 617 – R.C.L. – No Violation
- m) 24 MED 032 – L.W.K. – No Violation
- n) 24 MED 0178 – K.K. – No Violation
- o) 24 MED 0199 – A.P.R. – Prosecutorial Discretion (P2)
- p) 24 MED 0258 – D.L.B. – No Violation

q) 24 MED 0280 – W.D.H. – Insufficient Evidence
Motion carried unanimously.

DELIBERATION ON PROPOSED FINAL DECISION AND ORDERS

Scott H. Meyer – (DHA Case Number SPS-23-0056/DLSC Case Number 22 MED 157)

MOTION: Gregory Schmeling moved, seconded by Sumeet Goel, to adopt the Proposed Decision and Order, with Variance, in the matter of disciplinary proceedings against Scott H. Meyer, Respondent – DHA Case Number SPS-23-0056/DLSC Case Number 22 MED 157. Motion carried unanimously.

(Stephanie Hilton recused herself and left the room for deliberation and voting in the matter concerning Scott H. Meyer, Respondent – DHA Case Number SPS-23-0056/DLSC Case Number 22 MED 157.)

RECONVENE TO OPEN SESSION

MOTION: Lubna Majeed-Haqqi moved, seconded by Steven Leuthner, to reconvene to Open Session. Motion carried unanimously.

The Board reconvened to Open Session at 11:08 a.m.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

MOTION: Steven Leuthner moved, seconded by Milton Bond Jr., to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)

DELEGATION OF RATIFICATION OF EXAMINATION RESULTS AND RATIFICATION OF LICENSES AND CERTIFICATES

MOTION: Milton Bond Jr. moved, seconded by Gregory Schmeling, to delegate ratification of examination results to DSPS staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

ADJOURNMENT

MOTION: Milton Bond Jr. moved, seconded by Sumeet Goel, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:10 a.m.