

OPEN MEETING MINUTES

Instructions: [F-01922A](#)

Name of Governmental Body: Wisconsin EMS for Children (WI EMSC) Advisory Committee			Attending: Michael Kim, Erica Kane, Jeff Phillips, Dustin Ridings, Jason Selwitschka, Andrew Werth, Matt Pinsoneault, Melody Mulhall, Rebecca Ekenstedt, Andrew Werth, Ben Harris, Jennifer Rusbush, Joe Tatar (guest), Ashley Bergeron (guest)
Date: 12/3/2019	Time Started: 1:03pm	Time Ended: 3:59 pm	
Location: Alliant Energy Center, 1919 Alliant Energy Center, Madison WI			Presiding Officer: Dr. Michael Kim

Minutes

1. Welcome and committee member check-in. Meeting called to order at 1:03pm.
2. Approval of minutes. September 3, 2019 meeting minutes were unanimously approved.
3. Public comment opportunity to the committee. No public comments shared.
4. Review Standard Operating Procedures. Dr. Michael Kim presented initial edits to the Standard Operating Procedures and committee members completed a line by line review. Edits suggested by committee members included; streamlining committee interrelationships and communication, clarifying committee member attendance requirements, voting procedures, and the role of ad hoc members. The edits were unanimously approved. The updated Standard Operating Procedures will be provided to the committee members, EMS board chair, and Department of Health Services Division of Public Health, Office of Preparedness and Emergency Health Care staff.
5. Discuss Pediatric Readiness Quality Collaborative updates. 11 affiliate sites remain enrolled in PRQC, Seven sites have entered data and four have completed PDSA cycles. MercyHealth-Janesville has completed two disaster drills. Sauk Prairie Hospital, Southwest Health and UnityPoint have collected baseline data and plan to implement PDSA cycles shortly. Howard Young Medical Center has identified a new pediatric champion and plans to collect baseline data and implement PDSA cycles shortly. MercyHealth-Walworth and Marshfield Medical Center's plans for participation in PRQC are unknown. Ben Harris reported PRQC activities at Crossing Rivers are running smoothly and emergency department staff remain engaged. Children's Health Alliance of Wisconsin staff will develop PRQC press release templates that affiliate sites may use to share pediatric readiness efforts with local news outlets.
6. Discuss pediatric ambulance safe transport. Stakeholders from WI EMSC, Children's Wisconsin and Mequon-Thiensville Fire Department have met twice to discuss opportunities to educate EMS on safely transporting pediatric patients. Often children are transported on the laps of parents or other adults. In the event of a crash, unrestrained children may become projectiles, injure themselves, or others in the back of the ambulance. The National Association of EMS Officials (NASEMSO) issued interim guidance for pediatric ambulance safe transport in 2017 and released a list of pediatric transport products for ground ambulances in 2019. Interim guidance includes recommendations to prohibit children being transported unrestrained, securing all equipment during transport, and that EMS agencies should have appropriately-sized child restraint systems available on all ambulances that cover a weight range of between five and 99 pounds. WI EMSC drafted an article on save pediatric ambulance safe transport for the January/February 2020 edition of EMS Professionals Magazine and Joel Deutsch has offered to lead a safe transport session at the in-person PECC meeting. The committee members suggested developing a safe transport reference card or handout, and inviting Deutsch to the March 2020 EMSC Advisory Committee meeting to further discuss safe transport.
7. Discuss emergency planning for children with special healthcare needs. Brittany Farrell had initial conversations with the Wisconsin Statewide Health Information Network (WISHN), the WI electronic health information exchange, regarding utilizing health information in WISHIN to improve emergency planning for children with special healthcare needs. An in-person meeting is planned in January and will include a demonstration of WISHIN's community

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- health record. Farrell contacted the Special Needs Tracking & Awareness Response System (STARS) Program, at Cardinal Glennon Children's Hospital in Missouri to discuss their online database to share health information for children with special healthcare needs and EMS providers. A meeting date has not been scheduled. The committee members suggested inviting Farrell to present an update on the results of her meetings at the March 3, 2020 meeting.
8. Discuss interfacility transfer agreements and guidelines. Erica Kane has contacted all 48 emergency departments that indicated on the 2018 survey they did not have complete interfacility transfer guidelines and/or lacked interfacility transfer agreements (Performance Measure 06 and 07). Kane has provided them with resources to assist in developing complete interfacility transfer agreements and guidelines. Of the 48, two state that they actually do have complete interfacility transfer agreements and guidelines and the 2018 survey response was incorrect. One emergency department stated they would use the resources to develop complete interfacility transfer guidelines and agreements. Kane has presented on interfacility transfer guidelines and agreements to the Region 1 and Region 7 Healthcare Emergency Readiness Coalitions (HERC). In June 2020, emergency departments will be complete the National Pediatric Readiness Assessment and this will be used to measure current status of Performance Measures 06 and 07.
 9. Discuss Wisconsin Pediatric Surge Plan and pediatric disaster planning. The Pediatric Disaster Center of Excellence grant application discussed at the September 3, 2019 meeting was not funded. Michelle Seitz, Health Emergency Response and Preparedness Planner at Office of Preparedness and Emergency Health Care, remains engaged in pediatric disaster planning and drafted an initial pediatric surge plan, modeled after the state burn surge plan. Dr. Browne and Dr. Kim have agreed to meet with Seitz to provide initial feedback on the plan. Children's Wisconsin and American Family Children's Hospital would serve as Regional State Pediatric Coordinating Centers (RSPCC), according to the new plan, and would be liaisons to EMS agencies and hospitals caring for critical pediatric patients. The RSPCCs will assist with pediatric triage for forward movement and support facilities providing care for critical pediatric patients in the area. The committee members requested that Seitz attend the March 3, 2020 meeting to further discuss the plan.
 10. Discuss Pediatric Emergency Care Coordinator (PECC) updates. Jason Selwitschka reported WEMSA was a wonderful opportunity to promote the PECC initiative and 10 new PECCs were recruited. As of December 3, 2019, 101 PECCs have been identified. An in-person PECC meeting is planned for March 18 - 19, 2020, where we will offer training and technical assistance for our PECCs. We will cover pediatric safe transport, among other topics yet to be finalized. Selwitschka has partnered with Department of Health Services EMS Office staff to develop an optional PECC field in WARDS. Selwitschka is developing guidance for PECCs regarding performance improvement templates and will contact committee members and PECC stakeholders for feedback.
 11. Discuss 2018 Data Report and priority setting for EMSC. Joe Tatar has completed the 2018 EMSC Data Report and presented a poster and distributed the report at WEMSA. The committee discussed utilizing the report, in particular the breakdown of primary impressions, to set priorities for education and outreach. The committee noted the high rates of pediatric ambulance runs in Menomonee, Forest and Oneida Counties and suggested targeting these counties for PECC recruitment and in-person education events. The data report will be distributed through the quarterly EMSC newsletter, to PECCs and on the WI EMSC website.
 12. Discuss education and outreach. The following articles will be submitted for publication in WEMSA's EMS Professionals Magazine; a summary/commentary of the 2018 Pediatric Ambulance Run Data Report (Michael Kim, March/April), behavioral and mental health (Dustin Ridings, May/June), pain management (Lorin Browne, July/August), pediatric emergency care coordinators (Jason Selwitschka, September/October), concussion (Matt Pinsoneault, November/December). Sections one (pediatric assessment) and two (diagnosis and treatment) of the respiratory distress online training modules are complete. Children's Hospital of Wisconsin Education Services Department is coordinating with staff at Department of Health Services to post the training on the WI Train website. WI EMSC provided two half-day educational sessions at WEMSA. The morning sessions included pediatric assessment and respiratory assessment lectures, and a hands-on airway management lab. The afternoon session included a special needs patient and pediatric trauma lectures and a hands-on procedural skills lab. Approximately 50 individuals participated in each session. WEMSA staff has approached WI
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EMSC regarding pediatric education offerings for the November 2020 conference. WI EMSC will meet with WEMSA staff to discuss education priorities further. In 2018, approximately 130 pre-hospital providers attended in-person trainings at eight separate events. In 2019, 64 pre-hospital providers attended in-person trainings at four separate events. The cost of each in-person training event is approximately 1,250.00 (trainer mileage, trainer hotel, light dinner for trainers and attendees). Jason Selwitschka, Ben Eithun, and Matt Pineseault have offered their services as trainers in-kind. In a brief evaluation of participants that attended the June 2019 training in Thiensville the hands-on portion was rated as most helpful/beneficial and the didactic portion as least beneficial. Other educational topics mentioned for future training included; treating children with special needs, pain management, safe ambulance transport, safe sleep, IV access, and heart rhythms. The committee suggested continuing in-person trainings for each trauma region through 2020, and to discuss transitioning to a train-the-trainer model at the March 2020 committee meeting.

13. New business. WI EMSC has identified a new possible funding source for the pediatric readiness program, the Advancing a Healthier Wisconsin Endowment at the Medical College of Wisconsin, and has submitted a letter of intent. WI EMSC will learn whether we have been invited to submit a full proposal in late January 2020.
14. Adjourn Committee. Meeting was adjourned at 3:59 p.m.

