



NOTICE OF MEETING

County & Local Government Committee

Please take notice that the County & Local Government Committee of the Wisconsin Commission for the United States Semiquincentennial Commission (America250 Wisconsin Commission) will conduct a meeting on the following items at the time and location specified below:

Date: Friday, August 30, 2024

Time: 8:30 a.m.

Location: Zoom Meeting

Zoom Information:

Topic: 8/30/2024 America250 Wisconsin County & Local Government Committee Meeting

Time: Aug 30, 2024 08:30 AM Central Time (US and Canada)

Please click the link below to join the meeting:

<https://us06web.zoom.us/j/81626508005>

Meeting ID: 816 2650 8005

Or one tap mobile:

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Or dial by your location; +1 305 224 1968 US; +1 309 205 3325 US; +1 312 626 6799 US (Chicago); +1 646 558 8656 US (New York); +1 646 931 3860 US; +1 301 715 8592 US (Washington DC); +1 346 248 7799 US (Houston); +1 360 209 5623 US; +1 386 347 5053 US; +1 507 473 4847 US; +1 564 217 2000 US; +1 669 444 9171 US; +1 689 278 1000 US; +1 719 359 4580 US; +1 720 707 2699 US (Denver); +1 253 205 0468 US; +1 253 215 8782 US (Tacoma)

Meeting ID: 816 2650 8005

Find your local number: <https://us06web.zoom.us/j/81626508005>



MEETING AGENDA

1. Call to Order
2. Introductions
3. Committee Charter
4. Committee Structure & Non-voting Membership
5. Local Government Toolkit
6. Distribution of Local Government Toolkit
7. Possible Future Meeting Dates
8. Adjournment

Notice:

- The public is invited to participate.
- The Committee may hear briefings, hold discussions, and act on any item on this agenda.
- The Committee may not address all agenda items or follow the agenda order.



Committee Charter	
Name of Committee: County and Local Government Committee	Date of Origin: June 20, 2023
Last Revision: August 30, 2024	Date of Adoption:

I. Authority:

The County and Local Government Committee is created under the authority of the Wisconsin Commission for the United States Semiquincentennial Commission (Commission), pursuant to s. 45.13, Wis. Stats., as affected by 2021 Wisconsin Act 95.

The County and Local Government Committee does not have the authority to enter into contracts or agreements with any third parties on behalf of the A250-WI Commission. Authority to authorize expenses rests solely with the Commission.

II. Purpose:

The purpose of the County and Local Government Committee is to liaise between the Commission and county and local governments in respective areas/regions of the state, distribute materials, information, and awareness about events and state initiatives to said regions, and report on activities, programs, events, and other opportunities for Commission support.

III. Role and Responsibilities:

- A. The County and Local Government Committee will act with full authority of the Commission between meetings, subject to statutory and Commission-imposed limitations on Committee action.
- B. Annual Work Plan: The County and Local Government Committee will develop an annual work plan that specifies the Committee's responsibilities, annual operational goals, measurable outcomes, and expected flow of business for the upcoming year.
- C. The County and Local Government Committee shall be responsible for connecting and engaging with county and local government stakeholders, serving as a link between the Commission and community partners, with the goal of informing and engaging the community at large in the celebration of the 250th anniversary of the founding of the United States.

IV. Committee Composition and Structure:

- A. Committee Membership: Committee membership may be composed of voting and non-voting members, who are selected based on the individual's expertise and ability to commit to the goals and business of the Committee.
 - 1. Voting Members:
 - a. Voting (core) members are selected by the Executive Committee.
 - b. Committee membership shall consist of a minimum of three (3) and no more than five (5) voting members.

- c. Committee membership should consist of at least one (1) but no more than two (2) Commission members unless approved by the Executive Committee.
- 2. Non-voting members:
 - a. Non-voting members are individuals such as advisors, consultants, and subject matter experts, who provide expertise and assist the County and Local Government Committee in achieving its goals.
 - b. Non-voting members may be selected or removed from committee membership at the discretion of the chair.
- B. Committee Officers: Voting members of the County and Local Government Committee shall elect a Chair and Vice-Chair. The Committee Chair may appoint additional officers to assist the Committee in achieving its goals.
- C. Voting: Voting members of the County and Local Government Committee shall have the ability to vote, decide, or otherwise take action on any item within the committee's authority, purpose, roles and responsibilities as described in sections I, II, and III of this committee charter. Voting may be done either in-person or via live videoconference in compliance with Wisconsin's open meeting laws.
- D. Quorum: A majority of the Committee members will constitute a quorum. Committee approvals require a vote of a majority of the Committee members present at the meeting at which a quorum is present.

V. Meetings:

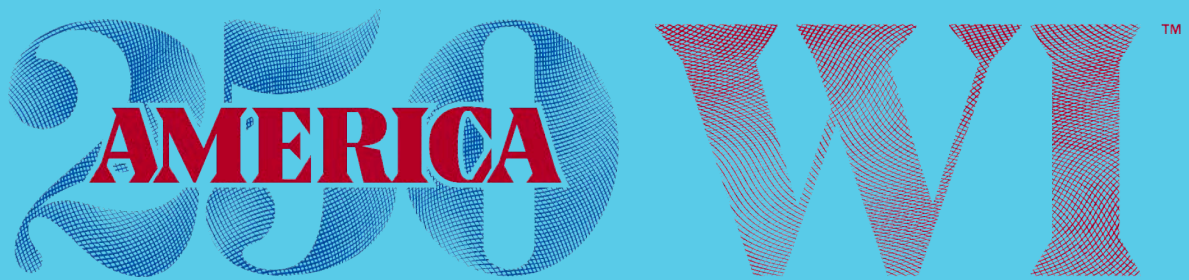
- A. Meetings will be conducted in accordance with the Wisconsin Open Meeting Laws and the County and Local Government Committee's annual work plan.
- B. The Chair, or Vice-Chair in the absence of the Chair, shall preside over all meetings of the Committee.
- C. Notice of Meetings: The Committee Chair will work with the Commission Administrative Staff to prepare and properly notice all meetings of the Committee in which a quorum is expected.
- D. Meeting Schedule: The County and Local Government Committee will meet at least quarterly and with additional frequency as it may determine.
- E. Meeting Minutes: The Committee Chair shall ensure meeting minutes are scribed and maintained. Meeting minutes shall include attendance of all participants and summarize the Committee's discussions, decisions, and action items. The Committee Chair will ensure meeting minutes are promptly provided to the Executive Committee.
- F. Committee meeting minutes and related documents are considered public documents and may be published on the Commission's webpage and may be released in accordance with Wisconsin's Public Records Law.

VI. Reporting:

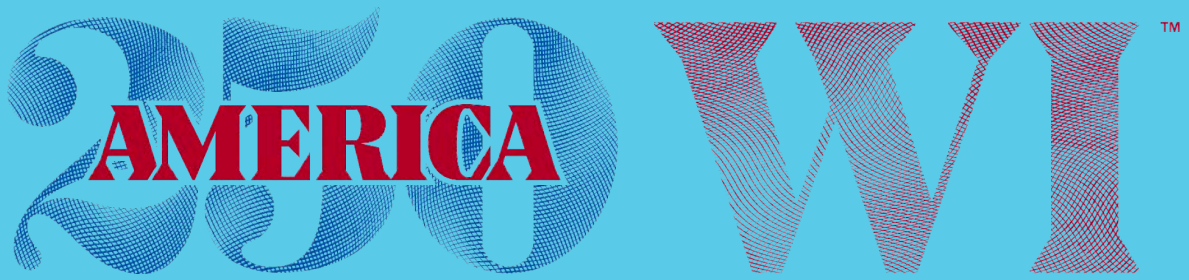
- A. The County and Local Government Committee will report its activities to the Commission on a regular basis. The Committee Chair or designee shall provide a progress report to the Executive Committee at least two weeks prior to every quarterly meeting of the Commission and whenever requested by the Chair of the Executive Committee.
- B. The County and Local Government Committee shall complete its duties and submit a final report and all records in its possession to the Commission Administrative Staff no later than October 1, 2026.

VII. Charter Review:

The Committee Chair shall ensure this Charter is reviewed periodically and may propose changes at any time to the Executive Committee. The Executive Committee has final approval authority and may amend this Charter at any time.

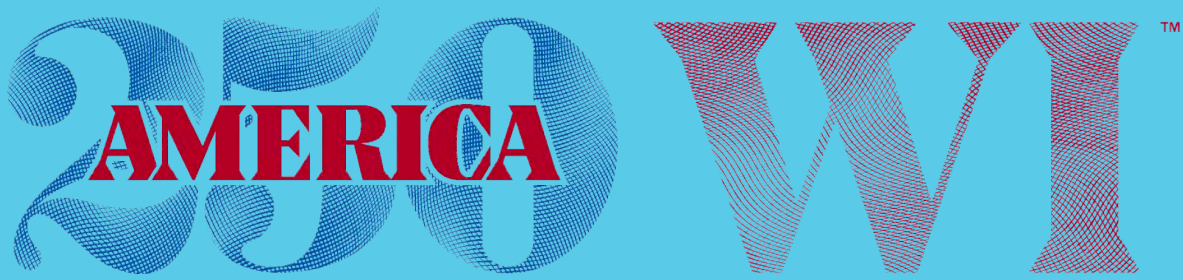


AMERICA250 WISCONSIN
YOUR COMMUNITY TOOLKIT



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AMERICA250WI & YOUR COMMUNITY TOOLKIT

Welcome to the America 250 WI commemoration! As we approach the 250th anniversary of our nation's founding, we are excited to help Wisconsinites commemorate this historic milestone.

The America 250 WI commemoration gives you the opportunity to showcase your community's commitment to our state's diverse history and cultural heritage. We want to help local governments create programming and events that will engage and inspire the people they represent.

Some benefits of engaging with the committee include:

- Access to America 250 WI's **events and programming**.
- Opportunities to access tools to help create **custom content** and programming that aligns with your community's mission and goals.
- **Networking opportunities** with other partners, sponsors, and government officials.
- Access to America 250 WI's extensive network of historical and cultural organizations.

Links:

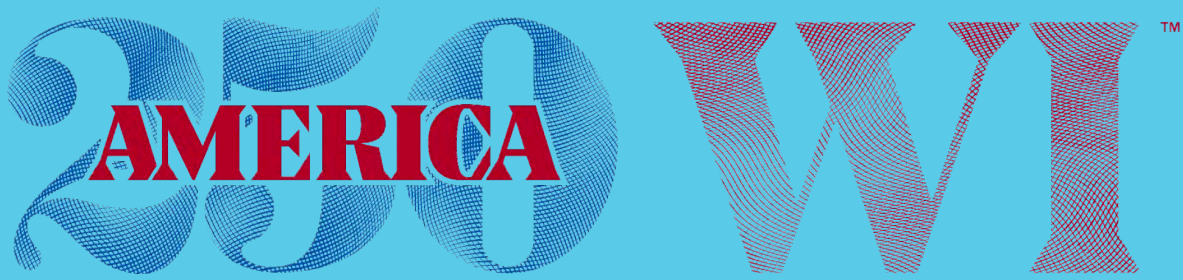
[*American Association for State and Local History*](#)

[*America 250 on the National Level*](#)

[*America 250 Wisconsin*](#)

[*Travel Wisconsin - List Your Event*](#)

[*Wisconsin Historical Society - Community History*](#)



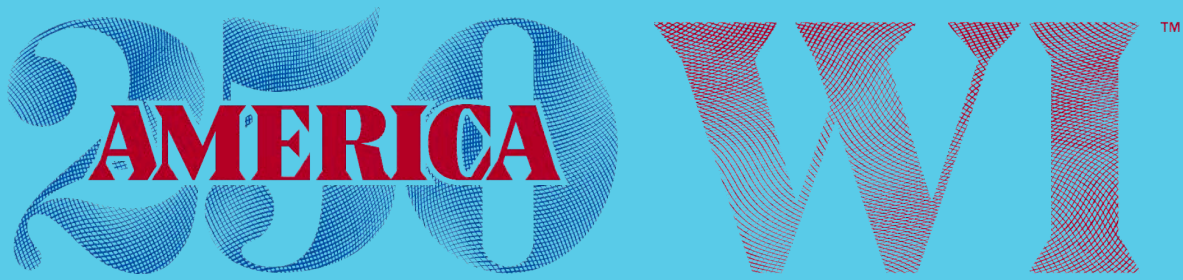
CELEBRATING AMERICA'S 250TH BIRTHDAY

Two and a half centuries ago, beginning in 1775, the United States formed an Army, Navy, and Marine Corps, and began to take shape in the struggle to achieve independence from Great Britain. Starting then and going forward to this day, Americans have sought to define and structure this nation, and move toward what the Constitution called “a more perfect Union.”

When independence was won in 1783, the territory that is now Wisconsin became part of the United States. Descendants of Founders and other Revolutionary War veterans moved to Wisconsin Territory and the State of Wisconsin, and many are buried here. The principles that define Wisconsin and its government are based on those enshrined in America's founding documents.

Wisconsin has a great opportunity to explore the state's story and connect Wisconsinites with America's founding principles. The upcoming semiquincentennial (250th) Anniversaries of the Declaration of Independence, the American Revolutionary War, and other important events in our nation's founding present incredible opportunities for institutions and organizations around the country to engage and educate their communities.

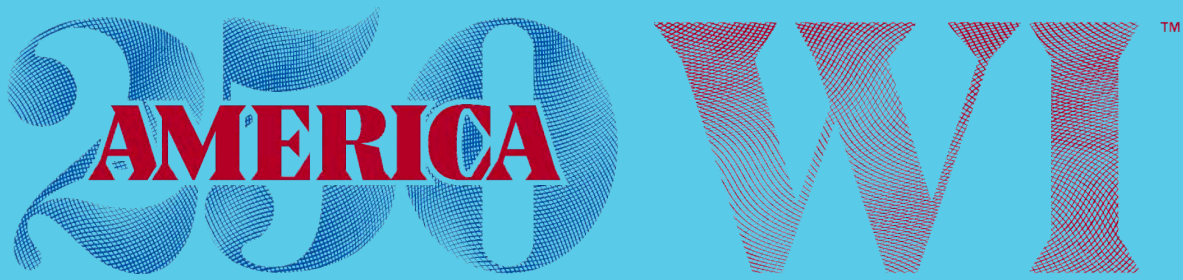
America250 seeks to help place states and territories in a strong position to elevate their identity, drive economic activity, and increase community engagement during the Semiquincentennial. These are the goals of the American250 Wisconsin Commission, which is a state-level partner for the national commission. The 250th also provides an unparalleled opportunity to remind all Wisconsinites what this state and nation have done over our histories, and what we collectively stand for.



SETTING UP YOUR COMMUNITY EVENT

To commemorate America's 250th birthday, it takes community leaders like you to help give Wisconsinites a space to celebrate. This can be a party on Main Street, a parade, or simply reading the Declaration of Independence at the municipal center. Whatever your plans, here are some ways to get started:

1. Connecting with your local or the state historical society. Local historical societies have countless resources and stories to share on the history of your local community, as well as Wisconsin's pre-statehood ties to the American Revolution.
2. Setting the stage. Securing a centralized venue space that many community members know will boost attendance and the event's attractiveness to vendors and other partners.
3. Working with community partners to advertise America's 250th Birthday. Connecting with your local Rotary, Lions Club, or Chamber of Commerce is a good start to see what their plans are for America's 250th, and partner on the celebration!
4. Set the date, time, and location for your celebration & share on social media with the hashtag #America250WI
5. **Post your event on Travel Wisconsin's website.** Sharing your event through **Travel Wisconsin** will help gain statewide recognition for your event!



ADDITIONAL RESOURCES

[America250 Graphics](#)

[American Association for State and Local History](#)

[America 250 on the National Level](#)

[America 250 Wisconsin](#)

[Travel Wisconsin - List Your Event](#)

[Wisconsin Historical Society - Community History](#)

