

Meeting Minutes

DCF Equity and Inclusion Advisory Committee Meeting

Date: Th., Aug. 26, 2021

Time: 3:00 – 4:30 PM

Location: By Zoom

Meeting ID: 858 9379 7334 Dial in: (312) 626-6799 Passcode: 736037

Zoom link:



<https://dcfwi.zoom.us/j/85893797334?pwd=cWc3eDEzQzhlbFBrTzhjbjdlcWVGdz09>

Committee Members:

X	Alicia Breininger DFES	X	Jo Futrell AA Officer	X	Stephanie Lozano SO	X	Bianca Shaw Chair SO
X	Asia Jackson DSP	X	Tameka Gray DECE	X	Wendy Miller DMCPS	X	Tyra Walker DMCPS
X	Quinetta Britton DFES	X	Beverly Jenkins DMS	X	Maggie Renno DFES		
X	Lilia Figueroa DMCPS	X	LaToya Johnson SO - OIG	X	Jelena Predaina DMS		
X	Matt Fraser DECE	X	Kat Kosmaule DSP	X	Marianne Rosen* Vice-Chair DFES		

*Notetaker for Meeting Minutes

Invitees: Jonathan Wilcoxon

Public attendees:

Meeting Topics:

Topic	Presenter	Notes and Action Items
Call to Order, Welcome, Introductions, and Acknowledge any Guests or Members of the Public	Bianca Shaw/All	Bianca called the meeting to order. A public notice was provided on the Public Meetings website and submitted to the WI State Journal. Marianne moved to call the meeting to order; Matt seconded.
Review and Approval of Minutes from meeting	Bianca Shaw/All	Kat moved to approve the meeting minutes from the July meeting. Jelena seconded. Minutes are approved.
EIAC Member Check-in	Bianca Shaw/All	Members who choose will answer the question: "What's the best thing that happened to you last week?"

		We took attendance (see above) and everyone on the EIAC is present.
EIAC Sub-Committee Breakout Rooms: Discuss Tasks and Responsibilities	All	We held breakout room discussions on the Subcommittees: Administrative and Training, Communications, and DCF Equity Plan. Bianca asked for each member to sign up
EIAC Sub-Committee Breakout Rooms Report Out	All	<p>We shared logistics and ideas from the breakout rooms.</p> <p>Communications Subcommittee: Discussed the frequency of meetings; Subcommittee will have monthly meetings and look at options for different events we can host and/or attend. We want to work on a timeline. Top priority is "How are we going to report out?" If we have presenters, what platform will they use? We discussed community outreach events and they scheduled their next meeting on 9/23.</p> <p>EIAC Plan Subcommittee: We identified that we will meet every other week for the next two months to kick off a 2-Year Work Plan in Jan. 2022.</p> <p>Administrative: We discussed creating onboarding protocol (including creating an onboarding document), about the Vice-Chair position opening in the Fall (since Marianne is stepping down). Within 3 months we will have the Onboarding Protocol developed. We identified minute-takers: Marianne, Lilia will take the lead and Wendy and Quinetta will serve as back-ups. Marianne will set up a short meeting for Lilia, Wendy, and Quinetta to review the minute-taking process.</p> <p>Training: We reviewed the difference between the Curriculum Group Bianca shares and the Training Subcommittee.</p> <p>Jo: For people whose term is going to expire in Oct. 2021, Jo will reach out privately to these individuals to ask whether you'd like to stay on the Committee. If so, Jo will reach out to your Division Administrator.</p> <p>Marianne noted that, if you want to run for Vice-Chair, please notify Bianca by the September meeting so we can vote on this in October.</p>

Video Clip and Sharing	All	We will watch the video called “White People Whitesplaining Whitesplaining” on our own (link on agenda).
Review of Action Items	Marianne Rosen	<ol style="list-style-type: none"> 1. Everyone: Notify Bianca by email if you are interested in running for Vice-Chair or if you would like to nominate someone for Vice-Chair. 2. Everyone: Watch the video clip and be ready to share reactions at our Sept. meeting. 3. Jo: Reach out to anyone whose term expires in October to ascertain if they want to remain on the Committee. 4. Marianne: Set up meeting for Lilia, Wendy, and Quinetta to discuss minutes.
Meeting Adjourns	Bianca Shaw	Meeting adjourned at 4:03 PM.
Next EIAC Meeting: Thurs., 9/23/21 3:00 – 4:30 PM		

Respectfully Submitted By: Marianne Rosen