

OPEN MEETING MINUTES

Name of Governmental Body: Statewide Trauma Advisory Council- Data Management Committee			Attending: 75
Date: 12/6/2023	Time Started: 0900am	Time Ended: 0953am	
Location: Zoom			Presiding Officer: <u>Katie Prather</u>

Minutes

1. Introductions and Announcements (*informational*)
2. Review and Approve September Meeting Minutes (*vote*)
First: Meghan
Zakaouanou

Second: Laura Kane
Favor: all
Opposed: None
3. Trauma Registry site updates (*informational*)
Importing facilities - use trauma form beginning in 2024
Hospital administrator accounts - request 1-2 per site, DHS completes annual review
Incident forms in Patient Registry - Core, Comprehensive, Activation only, Trauma import (active 2024)
Form examples - discussed of different scenarios paired with appropriate form
TR33.1 Referring hospital - defined as the name of the facility that cared for the patient immediately before the patient arrived at your hospital
Patient registry discussion for all levels - discussion including features nice to have, features must have, customizations, legacy data, benefit of using one vendor per system. Questions regarding use of the state registry can be directed to Katie Prather
4. Office Hours
offered monthly
alternating open discussion and structured topics
sign up via patient registry system notifications, DHS website, GovD
next open discussion Dec. 14, 10-11 a.m.
5. Data Dictionary update (*informational*)
New style, same information, addition of optional elements, updates to occur annually
6. AAAM AIS Course Update (*informational*)
Submitted for approval - pending - target Feb / Mar to start
7. Patient Registry User Conference (*discussion*)
Discussed benefits of attending, drawbacks (if any), and sharing experiences
8. Trauma registry recognition ideas (*discussion*)
Discussed how trauma centers and staff can be recognized, with consideration given to equity and inclusion
9. Public comments (*open forum*)
10. Meeting adjourned 0953
Prepared by: Anne Hansen (12/6/23)

These minutes are in draft form. They will be presented for approval by the governmental body on:03/06/2024.

