

Meeting Minutes

DCF Equity and Inclusion Advisory Committee Meeting

Date: Tuesday, March 16, 2021

Time: 1:30 – 2:30 PM

Location: By Zoom:



<https://dcfwi.zoom.us/j/86590542896?pwd=ZXFNYmVWMWdPcldQWk1tWko0UWJDdz09>

Committee Members:

	Alicia Breininger DFES	x	Jo Futrell AA Officer	x	Stephanie Lozano SO	x	Bianca Shaw SO
x	Asia Jackson DSP	x	Tameka Gray DECE	x	Wendy Miller * DMCPS	x	Tyra Walker DMCPS
x	Quinetta Britton DFES	x	Beverly Jenkins DMS		Maggie Renno DSP	x	Stephanie Lozano Tribal Liaison
x	Lilia Figueroa DMCPS	x	LaToya Johnson SO-OIG	x	Jelena Predaina DMS		
x	Matt Fraser DECE	x	Kat Kosmaule (Koslov) DSP	x	Marianne Rosen DFES		

*Notetaker for Meeting Minutes

Invitees: Ayiesha Domino-Brown (DCF), Langston Hughes (DHS), Cartecia Lawrence (DHS)
Abe Morris (DHS)

Public attendees: None

Meeting Topics:

Topic	Presenter	Action Steps: Who/What/By When
Call to Order, Welcome, and Introductions	Marianne/All	Land acknowledgment I. Committee members present during today's meeting are noted above "X". II. Ayiesha Domino-Brown, Langston Hughes, Cartecia Lawrence and Abraham Morris. III. Committee members shared their role, divisions or sections, years/terms on the committee.
Notes:		
Review and Approval of Minutes from meeting	All	Meeting minutes approved
Notes:		
Roadmap of Today's Meeting	Marianne	Roadmap conversations: I. Subcommittees. II. Jo will discuss EIAC committee voting.
Notes:		

Discussion of EIAC Leadership Positions	Jo	III. In the bylaws it states that the vice- chair will service as the Chair in their absence. A Vice-Chair's seat will also become vacant. Jo discussed the role of vice chair. In April the live vote will take place.
Notes:		
Discussion of Subcommittee Formation, Meeting Schedule, Critical Conversations, and Prioritizing EI Plan Items	Marianne/All	<p>I. EIAC subcommittees to handle various tasks such as providing info for the secretary's office.</p> <p>II. DCF's Communications' team is currently creating an EIAC webpage on the DCF's website and EIAC subcommittee. This role will provide the content for the website along with the any updates.</p> <p>III. Administrative committee rotate the notetaking. May work with Chair and Vice-chair. Creating agendas for public posting or publish meetings notes etc., several members may be part of this committee.</p> <p>IV. Events committee. Plan events that EIAC would lead or host, similar to some the events in our EIAC's calendar.</p> <p>V. Ideas/ Feedback: Shared workload- projects, planning etc.. And to accomplish our goals of State plan</p> <p>VI. Research committee will what type of deep dive into various projects. *Committee's purpose: sharing your knowledge</p> <p>VII. Critical conversations</p> <ol style="list-style-type: none"> I. Changes in the EIAC meeting schedule <ol style="list-style-type: none"> a. Every other month meet for at least 90 minutes or 1 1/2 – 2 hours. (Proposal) II. Focus-Personal reflect and personals growth – topic related to Equity Calendar, III. Sub-committee – timeframe depends on the task and frequency IV. Notetakers will create the agenda and or another task as assigned. V. Meet at least once per month VI. Implementation will take place at the Divisions. Lighter work compared to last year.
Notes:		
Division Updates	All	<p>DMCPS: Safe pods- discussions (monthly) on Equity connecting with the Morale committee to recruit facilitation. Allow staff to take ownership and involvement in the effort.</p> <p>DFES: Created the DFES Equity and Inclusion Advisory Panel with 11 panel members, goals and strategies, Division's temperature regarding equity</p>

		<p>and inclusion, work with a consulting services, and have consulting with several outside agencies; moving forward with the plan and created a bid for the consulting with long term plan. Reviewing tools for data equity.</p> <p>DECE: Working with Priya on planning, Equity and Inclusion trainings; update Priya on workgroups after EIAC meetings. Working with BECR, and workgroups within the bureau to create workgroup to look at policy for WI's Shares program.</p> <p>DSP: In process of creating and equity tool and policy tools and data. Based on the Government's Alliance equity tools as a measure to review internal data. Workgroup feedback during lunch/learn and focus sessions, share goals with division admins for approvals.</p> <p>SO: working with teams to Equity training. Currently creating the curriculum for Fostering inclusion training. By Mid-April 6 of 8 staff are able to facilitate the equity training. EIAC members will recruit for facilitators. Fostering Inclusion curriculum being developed; seeking the S/O for consultation for equity issues. Procurement plan to support funding for equity work.</p> <p>DMS: DMS advisory equity committee, 1st quarter drafted a plan and purpose statement and mission, DMS will add GARE on the internet to have spotlight each month and internal mailbox.</p>
Notes:		
Identify Action Steps for Next Meeting	Marianne	<p>Action Items:</p> <p>Brainstorm ideas about subcommittees for EIAC. If you have a committee and want to serve bring those ideas to the meeting.</p>
Notes:		
Next Meeting: TBD		Notetaker: Tyra Walker

Respectfully submitted by: Wendy Miller