

Address: 3810 Milwaukee St.
Madison, WI 53714
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Website: il-wis.net



Independent Living Council of Wisconsin (ILCW) Executive Committee Teleconference Meeting

December 4, 2025

12:30 P.M. - 2:00 P.M.

APPROVED FEBRUARY 5, 2026

Action Items and Motion Items

A. ILCW Executive Committee Meeting Action Items

- 1. Action Item:** ILCW Executive Director will make a meeting agenda for Executive Committee for December 18, 2025, 12:00 P.M. – 1:00 P.M. to further discuss ILCW's financial situation.
- 2. Action Item:** ILCW Executive Director will invite Jackie Gordon, ILCW Member, to the December 18, 2025 Executive Committee Meeting.

B. ILCW Executive Committee Motion Items

- 1. Motion Item:** LySandra Owens made a motion to approve December 4, 2025, ILCW Executive Committee meeting agenda. Julie Bergan seconded the motion. ILCW Executive Committee voted unanimously to approve the agenda. Motion carried.
- 2. Motion Item:** Julie Bergan made a motion to approve October 2, 2025, ILCW Executive Committee meeting minutes. LaSyndra Owens seconded the motion. ILCW Executive Committee voted unanimously to approve the minutes. Motion carried.
- 3. Motion Item:** LaSyndra Owens made a motion to adjourn the December 4, 2025, ILCW Executive Committee meeting. Julie Bergan seconded the motion. Motion carried by consensus. Meeting Adjourned at 1:07pm CST.

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C. Meeting Minutes

1. Welcome and Introductions

ILCW Members Present: LaSyndra Owens, Vice Chair Elect; Kyle Kleist, Vice Chair; and Julie Bergan, Secretary.

ILCW Members Absent; Excused (*): Mary Jane Grande*, Chair; and Sara Eckland*, ILCW Independent Living Center (ILC) Representative.

Guest(s): Ramsey Lee, ILCW Member.

ILCW Staff: Tyler Wilcox, ILCW Executive Director

2. The meeting was called to order at 12:34pm CST by Kyle Kleist, Vice Chair.

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 890 9852 6645. The meeting was also available via [Zoom](#).

3. Review and Approve December 3, 2025, ILCW Executive Committee Meeting Agenda

- The ILCW Executive Director shared his screen.
- LySandra Owens made a motion to approve December 4, 2025, ILCW Executive Committee meeting agenda. Julie Bergan seconded the motion. ILCW Executive Committee voted unanimously to approve the agenda. Motion carried. See Motion Item 1.

4. Review and Approve October 2, 2025 ILCW Executive Committee Meeting Minutes

- ILCW Executive Director read the Action Item, which was completed.
- Julie Bergan made a motion to approve October 2, 2025, ILCW Executive Committee meeting minutes. LaSyndra Owens seconded the motion. ILCW Executive Committee voted unanimously to approve the minutes. Motion carried. See Motion Item 2.

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5. Public Comment on the State Plan for Independent Living (SPIL) or Related to Independent Living Centers and Services

- Link to SPIL (<http://www.livebinders.com/media/get/MjQ3MTE0MMDM=>)
- Ramsey Lee reported on accessible and affordable transportation. There is a meeting on Monday 12/8/25 at night in Hudson, WI where they are looking for public comment.
- Public comment period closed at 12:50pm. CST

6. Review and Discuss Financial Updates and Changes to monthly payments

- ILCW Executive Director reviewed current financial situation.
- No Notices of Award for Part B funding have been sent.
 - The National Council on Independent Living (NCIL) is hosting meeting tomorrow, December 5, 2025, which may give more information.
- The audit was not originally accounted for when ILCW Executive Director began tracking ILCW's Financial Situation. The Audit will cost approximately \$8,000.
- In January 2026 Cascade CPA's monthly fee is increasing by \$50 per month and ILCW's rent will increase.
- ILCW Executive Committee discussed ways to extend ILCW will be discussed when more members are present.
 - ILCW Executive Director hours may be decreased if needed.
 - Kyle Kleist felt the effect of reducing staff hours could be problematic.
- ILCW is limiting all travel, which tends to be the Council's biggest expense.
- ILCW Executive Director will make a meeting agenda for Executive Committee for December 18, 2025, 12:00 P.M. – 1:00 P.M. to further discuss ILCW's financial situation. See Action Item 1.

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- ILCW Executive Director will invite Jackie Gordon, ILCW Member, to the December 18, 2025 Executive Committee Meeting. See Action Item 2.

7. Review, Discuss, and Approve Parking Lot Items

- There were no parking lot items to discuss following this meeting's agenda.

8. Adjourn

- LySandra Owens made a motion to adjourn the December 4, 2025 ILCW Executive Committee meeting. Julie Bergan seconded the motion. Motion carried. See Motion Item 3.

Meeting Adjourned at 1:07pm. CST