

Department of Workforce Development
Employment and Training Division
Bureau of Apprenticeship Standards
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Department of Workforce Development
Tony Evers, Governor
Amy Pechacek, Secretary
Michele Carter, Division Administrator

Machine Tool State Apprenticeship Advisory Committee

Agenda

Wednesday, October 30, 2024
10:00 a.m. – 12:00 p.m.

Attend In-Person:

Greenheck Fan Corporation
401 Grossman Dr
Schofield, WI 54476
Facility 19
(marked on building)

****In-person attendance is limited to state committee members, technical college staff, and the BAS.***

**Please wear steel or closed-toe shoes*

Attend Virtually: [Join the meeting now](#)

Teams Meeting ID: 244 278 431 128 | Passcode: AEAzPw

Attend via Phone: #608-571-2209 | Conference ID: 148 822 985#

Note: Public comment will occur only when noted, after committee discussion and prior to committee action.

1. **Call Meeting to Order**
2. **Record Attendees**
3. **Review Roster**
4. **Review and Approve Previous Meeting Minutes**
5. **Specific Committee Items for Discussion (Public Comment)**
 - a. **WIDS: 5-Year Program Review Update**
6. **Director's Call Discussion**
7. **WTCS Report**
8. **Other Discussion Items**
9. **Review Program Participants**
10. **Set Next Meeting Date/Time**
11. **Adjourn**

State Apprenticeship Advisory Committee

Machine Tool

May 14, 2024

10:00 a.m.

In-Person and/or Virtual: Both

Check if Present	Members	Organization/Employer
<input checked="" type="checkbox"/>	Cisewski, Brad	Pointe Precision
<input checked="" type="checkbox"/>	Haban, Eric	LDI
<input checked="" type="checkbox"/>	Heins, Ken	KLH Industries
<input type="checkbox"/>	Hoban, Tom	JTD Enterprises of WI
<input type="checkbox"/>	Keefe, Rachel	Ariens
<input type="checkbox"/>	Brockelman, Doug	Stanek Tool
<input checked="" type="checkbox"/>	Ollhoff, Thomas	Greenheck
<input type="checkbox"/>	Rainey, Tony	Master Lock
<input checked="" type="checkbox"/>	Deaver, Troy	Mercury Marine
<input type="checkbox"/>	Steele, Kyle	Domtar
Check if Present	Consultants & Guests	Organization/Employer
<input checked="" type="checkbox"/>	Polk, David	Bureau of Apprenticeship
<input checked="" type="checkbox"/>	Pusch, Liz	Bureau of Apprenticeship
<input checked="" type="checkbox"/>	O'Shasky, Lynn	Bureau of Apprenticeship
<input checked="" type="checkbox"/>	Ferguson, Darrell	Bureau of Apprenticeship
<input checked="" type="checkbox"/>	Jungwirth, Christina	Northeast Wisconsin Technical College
<input checked="" type="checkbox"/>	Bernthal, Jamie	Wisconsin Technical College System
<input checked="" type="checkbox"/>	Neitzel, Lynn	Worldwide Instructional Design System
<input checked="" type="checkbox"/>	Koleske, Katie	Northcentral Technical College
<input checked="" type="checkbox"/>	Pelikan, Leslie	Bureau of Apprenticeship
<input checked="" type="checkbox"/>	Ray, Joyce	Bureau of Apprenticeship
<input checked="" type="checkbox"/>	Schmidt, Cole	Midstate Technical College
<input checked="" type="checkbox"/>	Sherman, Julie	Chippewa Valley Technical College
<input type="checkbox"/>		

Draft Meeting Minutes

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Public comment will occur only when noted, after committee discussion and prior to committee action.

1. Call Meeting to Order

- Note Who: Eric Haban
- Note Time: 10:02

2. Introductions and Record Attendees (in table above)

3. Review Roster

Troy Deaver, new employee member from Mercury Marine
Kyle Steele, new member from Domtar
Member noted that Tony Rainey from Master Lock retired

4. Review and Approve Previous Meeting Minutes

- Note any Changes: No changes
- Motioned to Approve made by: Tom Ollhoff
- Seconded Motion made by: Brad Cisewski

5. Specific Committee Items for Discussion (*Public Comment*)

- a. **State Standards: BAS follows DOL guidance of 1 apprentice to 1 journeyworker/skilled worker for safety and training purposes. BAS will be requesting some potential revisions after DOL issues new rule changes. Section 1, #3 D discussion regarding ratio wording. Concerns voiced by Ken Heins regarding the highlighted text. Liz shared the extensive process involved in getting that wording changed.**

Program standards must identify a numeric ratio of apprentices to journeyworkers that is consistent with proper supervision, training, safety, and continuity of employment. The ratio language shall be specific as to its application to the job site, workforce, department, or plant—with the employer's workforce being the preferred manner of expressing the ratio for Wisconsin registered apprenticeship programs. The ratio shall not exceed one journeyworker per apprentice, except where a collective bargaining agreement applies, then the ratio prescribed in the agreement may be used.

State Standards, Section 2, #4 A,B Requirements for Supervision regarding direct and indirect supervision was shared and reviewed for clarification.

A. Apprentices in all Machine Tool occupations in all years shall work under direct supervision. Direct Supervision means the journeyworker or qualified individual shall assume the responsibility of an activity of the apprentice and the results by providing oversight and guidance at the site where the activity is being conducted. The apprentice shall have quick and easy access to the journeyworker or qualified individual to communicate about a job.

B. Apprentices in all Machine Tool occupations in all years may work under indirect supervision on jobs for which they are trained and qualified. Indirect supervision means the journeyworker or qualified individual shall assume the responsibility of an activity of the apprentice and the results by providing oversight and guidance while not at the site where the activity is being conducted. The apprentice must have immediate access to a journeyworker or qualified individual via phone, radio, or other electronic means.

Under no circumstances shall apprentices supervise other apprentices.

Waiver of ratio can be requested for unexpected staffing level changes. Request should be submitted directly to Deputy Director, Elizabeth Pusch.

b. WIDS: 5-Year Program Review Update

Curriculum/related instruction reviewed by WIDS/WTCS. Machine Tool information reviewed for first time in 10 years. Lynn shared the '23-24 Related Instruction proposed changes including course name changes, credit amount changes/shifts per course, course deletions - not eliminating content but integrating that content into other courses.

Committee members request a workgroup meeting to further review the changes before approving.

Expanded review will be provided at Fall meeting.

6. WTCS Update – Jamie Bernthal

Ascendium Tools of the Trade Scholarship awards \$2000 to apprentices who qualify and apply. Ascendium is looking for those recipients to participate in a focus group for feedback. There is a \$50 stipend available for one time participation.

7. Questions from the Director's Call

- Director's call is now recorded for those who cannot attend schedule time.
- Mentoring assistance is available through Mentor Greater Milwaukee. This is a service funded by BAS and available to sponsors/contractors. If interested, please contact Director David Polk directly for that introduction.
- BAS has developed a discrimination/harassment training video. This was shared with all statewide Committee members to complete. You should have received an email with this information. If you have not, please reach out to Liz or David.

8. Other

- Ken Heins asks how active is BAS in recruiting new members for this committee. BAS can do outreach with current sponsors and tech school advisory committees if more members are needed.

9. Review program participants

- As of March 7, 214 Active sponsors. 513 Active Apprentices. 634 Apprentices in all covered trades.
- Comparison discussion of CNC Tech and Machinist.
- David and Liz shared the recordbreaking numbers from the YA program in the past year. 10% of new contracts in 2023 served a YA in the 3 years previous.

10. Set Next Meeting Date/Time

- Note Next Meeting: **October 30, 10:00 a.m.** Greenheck will explore option of hosting a future in-person meeting.

11. Adjourn

- **Note Time: 1:45 p.m.**
- **Motion to Adjourn made by:** Tom Orloff
- **Motion Seconded by:** Brad Cisewski



This summary counts employers and apprentices, between 9/30/2023 and 9/30/2024 with contract status as Active & Unassigned in occupation(s) associated with this committee.

Report is based on apprentice contracts where:

- Contract sector is 'Industrial'.
- Contract occupation code matches a occupation code assigned to committee.
- Contract sponsor is the employer.

Note: Employers active in more than one occupation or committee can cause Column #3 totals at the Committee or State level to deviate from the summed total of the individual occupation or committee rows.

Occupation	Apprentices									Employers				
	Total	Minority		Females		Union		Non-Union		Total	Union		Non-Union	
		#	%	#	%	#	%	#	%		#	%	#	%
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a
Report Total	619	84	13.6	26	4.2	127	20.5	493	79.6	245	39	15.9	207	84.5
CNC Machinist (00-0000.00)	9	2	22.2	1	11.1	0	0	9	100.0	7	0	0	7	100.0
CNC Technician (00-0000.00)	9	0	0	0	0	0	0	9	100.0	4	0	0	4	100.0
Electrical Discharge Machining Technician (00-0000.00)	4	1	25.0	0	0	0	0	4	100.0	2	0	0	2	100.0
Industrial Metrology Technician (51-9061.00)	3	0	0	1	33.3	0	0	3	100.0	2	0	0	2	100.0
Machinist (51-4041.00)	225	25	11.1	10	4.4	26	11.6	199	88.4	102	17	16.7	86	84.3
Mold Maker (Die Cast) (Plastic) (51-4111.00)	41	10	24.4	1	2.4	1	2.4	40	97.6	17	1	5.9	16	94.1
Patternmaker All Around (00-0000.00)	4	1	25.0	0	0	4	100.0	0	0	1	1	100.0	0	0
Tool And Die Maker (51-4111.00)	302	41	13.6	11	3.6	82	27.2	220	72.8	123	20	16.3	103	83.7
Tool Maker (51-4111.00)	27	4	14.8	2	7.4	14	51.9	13	48.1	12	3	25.0	9	75.0



Historical Report by Year

Report Period: 2024* and Previous -10 Years

*Current year is YTD data as of Run Date: 09/30/2024		
Run Date: 09/30/2024		
State Machine Tool Committee		
Sponsored Trade Group(s): Industrial		
Year	Active Apprentices	Active Sponsors
2014	366	185
2015	424	206
2016	472	218
2017	498	223
2018	525	235
2019	564	248
2020	586	249
2021	504	219
2022	522	220
2023	519	203
2024	508	213

