

OPEN MEETING MINUTES

Instructions: [F-01922A](#)

Name of Governmental Body: EMS Board-System Management & Development Committee			Attending: Committee/Board: Chris Anderson, Nick Romenesko, Justin Pluess, Dan Pojar, Aaron Leclair, Tim Bantes, Dana Sechler, Jerry Biggart, Kyle Wells Office: Don Kimlicka, Mark Mandler, Amanda Bates, Roth, Katherine Johnson, Helen Pullen, Dr Colella Guests (Present at 0910): Sadie Aldinger, Anthony Dare, Joling, Jen Roman, Tim Williamson, John Bower, Mike Huber, Jan Victorson, Keith Kesler, Kelly Bechel, Aurora Lybeck
Date: 12/7/2021	Time Started: 9:10am	Time Ended: 11:30am	
Location: Zoom			
Minutes			Presiding Officer: Michael Clark (Committee Chair)

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1. Welcome and committee member check-in. Meeting called to order at 9:10am.
 2. Roll Call of committee members.
 3. Review of Committee Minutes. Motion to approve September 7 committee meeting minutes made by Pluess, second by Anderson. No discussion. All in favor, motion carries. Motion to approve October 5 committee meeting minutes made by Pojar, second by Bantes. No discussion. All in favor, motion carries.
 4. Public Comment: No initial public comments
 5. Discuss with possible Committee recommendation related to EMS-Hospital Diversion/Bypass
 - a. Katherine Johnson, OPEHC Hospital and Healthcare Systems Coordinator (aka EMResource System Administrator) presented EMS Diversion data from EMResource
 - i. Increase number of EMS Diversion/Bypass in last three months related to hospital capacity issues secondary to COVID pandemic
 - ii. Regional Coordinators and Katherine do attempt to follow-up with hospitals who place them self on Divert/Bypass status or send out other EMResource alert indicating Divert/Bypass status
 - iii. OPEHC working to develop additional daily reporting categories to better collect data and situational awareness on number of patients boarding in ED awaiting admission or transfer
 - b. Recommendations based on discussion
 - i. Update Limited Divert to more specific categories such as capability (CT scanner inoperable) versus capacity: allows for better data collection and tracking
 - ii. Removed Capacity reason from Bypass category
 - iii. Added section on need for quality assurance and follow and encouraging EMS to provide feedback to HERC Coordinators on impact of EMS diversions on EMS operations and patient care
 - c. **Motion: Update Wisconsin EMS Board EMS Bypass and Diversion Position Statement to include above changes then send Statement to Katherine Johnson to implement updates to EMResource and disseminate Statement as education tool for use of EMResource**
 - i. **Motion by Pojar, Second by Banes, All in favor/none opposed**
 6. Discuss with possible Committee recommendation ongoing issues/gaps/best practices of COVID response
 - a. EMS participation in Vaccination clinics
 - i. Overall EMS involvement was well received and functioned well
 1. Door County EMS, Milwaukee County EMS, Grand Chute Fire shared experiences
 - b. Impact of vaccination mandates on EMS services
 - i. Variable experiences, concern about further reduction on limited EMS workforce, some departments were able to institute vaccine mandate with minimal staff loss
 - c. Impacts of statewide limited bed capacity on EMS, pre-hospital and interfacility
 - i. Reminder that inter-facility transport operations must be included in EMS Operation Plan, EMS Office has been very responsive to Operational Plan updates to meet community need.
 - ii. Triaging occurring at multiple levels as needs often outweigh immediately available resources
 - iii. Noted increased wait times for off-loading patients further limiting EMS resource availability
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- iv. Key Concept: Need to actively and prospectively set and management expectations as limitations exist at all points in the healthcare system; EMS is not responsible for solving other healthcare entities issues, rather all aspects of system need to work together to jointly manage issues
7. Update related to Statewide Protocols Project (Colella):
 - a. Bates: LTE hired (graphic design student) and developing a user friendly electronic and book version of Field Protocol Version
 8. Discuss with possible Committee recommendation Trans 309 updates and future directions in relation to Trans 309 Subchapter III—Medical Equipment Standards and Trans 309.25 Repeal of Subchapter III
 - a. Update from EMS Office: Position not supported in budget
 - b. Plan for committee discussion at March Committee meeting in regards to 1) Letter of Support/Need for EMS Ambulance inspection in regard to medical equipment aspect; 2) Impacts to EMS and community if state standards do not exist for ambulance equipment; 3) Alternatives to state derived ambulance equipment standards (PAC developed standards based on scope, national organization recommendations)
 9. Discuss State EMS Office EMS Practitioner Turnover Survey (Bates/Godin)
 - a. Survey not yet distributed
 - 10. Discuss with possible Committee recommendation related to Non-Emergent EMS Transports Issues in Wisconsin (Clark)**
 - a. No changes from Oct 5th committee meeting, will take to full board for review on 12/8**
 11. Updates from WI State Inter-Op Communications Committees (Kimlicka)
 - a. LTE position starting in January to assist with State EMS Communication Plan update after DARES exercise
 - b. Kimlicka attending State Inter-Op Communication Committee meetings
 - i. Long term strategy and plan being developed, broad concepts
 1. Move from VHF based WISCOM to 800MHz WISCOM, 3-5 year phased approach
 2. Replace current VHF systems with 800MHz trunked systems during upgrades
 3. Significant concern about costs implications for EMS associated with transition to 800MHz Trunk systems
 12. Discuss with possible Committee recommendation of potential committee/workgroup projects from updated DHS 110
 - a. 110.35(2)(e): Required Policies/Protocols
 - i. Template policies for 1-6 were updated by committee in last few years but not currently available on state EMS website, Bates/Kimlicka will look into having them added to website
 - ii. **New Required Policies and Recommended Next Steps:**
 - 1. #7 Controlled Substance Policies: Will discuss with PAC, gather example policies for System Management and/or PAC to develop Template policy**
 - 2. #8 Continuous Quality Improvement Program: Defer to Data and Quality Committee**
 - 3. #9 MCI Policy: Request from Office for Committee to assist with update to State EMS MCI Plan (2010) then develop Template policy based on updated State Plan**
 13. Discuss with possible Committee recommendation Coverdell Stroke Program Telestroke Taskforce Presentation
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- a. Coverdell stroke program working to expand increased stroke education and systems of care to greater portion of the state, especially rural areas
 - b. Needs for EMS: Ongoing education stroke care and destination determination as part of stroke system
14. Update from Critical Care/Interfacility Transport Guidelines (Clark) -Tabled due to COVID-19 response
 15. Adjourn: Motion by Anderson, Second by Sechler
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Prepared by: Michael Clark on 12/7/2021.

Presented and approved by the governmental body on: 3/1/2022
